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– Code of practice

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Introduction

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For international and European standards, comments will be reviewed by the relevant UK national committee before submitting the consensus UK vote and comments. If the draft standard is approved, it is usual for the resulting published standard to be adopted as a British Standard.

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BS 7872

Manned security services – Cash and valuables in transit services (collection and delivery) – Code of practice

Foreword

Publishing information

This British Standard is published by BSI Standards Limited, under licence from The British Standards Institution, and came into effect on XX Month 202X. It was prepared by Technical Committee GW/3, *Manned security services*. A list of organizations represented on this committee can be obtained on request to the committee manager.

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This British Standard supersedes BS 7872:2011, which is withdrawn.

Information about this document

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Presentational conventions

The provisions of this document are presented in roman (i.e. upright) type. Its recommendations are expressed in sentences in which the principal auxiliary verb is “should”.

Commentary, explanation and general informative material is presented in smaller italic type, and does not constitute a normative element.

Where words have alternative spellings, the preferred spelling of the *Shorter Oxford English Dictionary* is used (e.g. “organization” rather than “organisation”).

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Particular attention is drawn to the following specific Acts and regulations:

- Private Security Industry Act 2001 [1];
- Health and Safety at Work etc. Act 1974 [2];
- Data Protection Act 1998 [3];
- Personal Protective Equipment Regulations 2002 [4];
- Road Vehicles (Construction and Use) (Amendment) Regulations 2011 [5] and the Road Vehicles (Registration and Licensing) (Amendment) (EU Exit) Regulations 2020 [6];
- Equality Act 2010 [7];
- Employment Protection Act 1975 [8];
- Passenger and Goods Vehicles (Recording Equipment) (Tachograph Card) Regulations 2006 [9];
- Passenger and Goods Vehicles (Recording Equipment) (Tachograph Card) Regulations (Northern Ireland) 2007 [10];
- Road Vehicles (Registration and Licensing) (Amendment) (No. 2) Regulations 2010 [11];
- Furniture and Furnishings (Fire) (Safety) (Amendment) Regulations 2010 [12];
- Fire Safety (Employees' Capabilities) (England) Regulations 2010 [13];
- Fire Safety (Scotland) Amendment Regulations 2010 [14];
- Fire Safety Regulations (Northern Ireland) 2010 [15];
- Building Regulations 2010 [16];
- Building Regulations (Amendment) Act (Northern Ireland) 2009 [17];
- Building (Scotland) Amendment Regulations 2011 [18];
- Workplace (Health, Safety and Welfare) Regulations 1992 [19]; and
- Workplace (Health, Safety and Welfare) Regulations (Northern Ireland) 1993 [20].

1 Scope

This British Standard gives recommendations for the organization, staffing, operation and management of companies providing a cash and valuables-in-transit (CVIT) service (collection and delivery) on a contracted basis.

NOTE It is recognized that CVIT companies might provide a wide range of services that do not specifically include storage, cash processing, first line maintenance and second line maintenance.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes provisions, or limits the application, of this document¹⁾. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

BS 7858, *Security screening of individuals employed in a security environment – Code of practice*

BS 8591, *Remote centres receiving signals from alarm systems – Code of practice*

BS 10800:2020, *Provision of security services – Code of practice*

BS EN 1143-1, *Secure storage units – Requirements, classification and methods of test for resistance to burglary – Safes, ATM safes, strongroom doors and strongrooms*

BS EN 1143-2, *Secure storage units – Requirements, classification and methods of test for resistance to burglary – Deposit systems*

BS EN 50518-1:2019+A1:2023, *Monitoring and alarm receiving centre – Part 1: Location and construction requirements*

PD 6662:2010, *Scheme for the application of European standards for intrusion and hold-up alarm systems*

3 Terms and definitions

For the purpose of this document, the following terms and definitions apply.

3.1 cash and valuables-in-transit (CVIT) service

service for the secure transport of cash, securities and other valuable goods

3.2 collection authorization card

card issued to CVIT delivery employees to verify their presence and purpose to customers, allocated on the day of delivery for a specific route of service

3.3 control centre

offsite/remote area from which the operation of secure premises (often multiple sites) can be monitored and/or managed

3.4 control room

onsite room or panel/area where operational procedures can be monitored and/or managed

3.5 customer

individual or organization that contracts a CVIT company to carry out agreed services

3.6 secure premises

location in which cash securities and other valuable goods are kept and are protected against loss or theft through security measures

¹⁾ Documents that are referred to solely in an informative manner are listed in the Bibliography.