



GUIDE FOR

LAY-UP AND REACTIVATION OF OFFSHORE SUPPORT VESSELS

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Foreword

This Guide has been prepared to provide Owners guidelines for the lay-up and reactivation of Offshore Support Vessels (OSVs). These guidelines are of a general nature due to the wide variety of OSV configurations and degree of maintenance during lay-up.

This Guide expands the “Laid-up” status to provide more precise definitions regarding exact status of a stacked vessel. This Guide provides the following three options for laid-up life cycle status for vessels classed with ABS:

- i) Laid-up with no record comment
- ii) Laid-up with the following record comments:
 - a) Laid-up Warm Stacked
 - b) Laid-up Cold Stacked

These conditions will be noted in the vessel’s survey status and the *Record*. The goal of having a vessel enrolled with a record comment is to clearly identify its state of readiness.

This Guide becomes effective on the first day of the month of publication.

Users are advised to check periodically on the ABS website www.eagle.org to verify that this version of this Guide is the most current.

We welcome your feedback. Comments or suggestions can be sent electronically by email to rsd@eagle.org.



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CONTENTS

SECTION 1	General.....	1
1	General	1
3	Definitions	1
3.1	Life Cycle Status "Laid-up"	1
3.3	Laid-up with Record Comment "Laid-up Warm Stacked"	1
3.5	Laid-up with Record Comment "Laid-up Cold Stacked"	2
5	Lay-up Surveys	2
7	Maintenance of Record Comment	2
9	Lay-up Overview	2
SECTION 2	Lay-up and Surveys of Laid-up Offshore Support Vessels	3
1	Lay-up Procedure Requirements	3
3	Fire and Safety Requirements for all Laid-up Vessels	3
3.1	Fire and Safety Requirements for Vessels Laid-up Warm Stacked	4
3.3	Fire and Safety Requirements for Vessels Laid-up Cold Stacked	5
5	Preservation and Maintenance for all Vessels	5
5.1	General	5
5.3	Hull and Deck Equipment	5
5.5	Machinery Spaces and Machinery	6
5.7	Electrical Installation	7
5.9	Control Systems	8
5.11	Industrial Equipment	8
5.13	Optional Lay-up Site and Station Keeping (Mooring) Arrangements	8
7	Surveys	10
7.1	Initial Lay-up Survey	10
7.3	Annual Surveys	10

SECTION 3	Reactivation of Offshore Support Vessels	11
1	General	11
3	Reactivation Procedures.....	12
5	Hull and Outfit	12
5.1	Underwater Examination	12
5.3	Witnessing of Functional Testing or Verification of Fitness for Service.....	12
7	Machinery.....	13
9	Electrical.....	13
11	Industrial Equipment	13
13	Control Systems and Instrumentation.....	14
13.1	Software	14
13.3	Hardware	14
15	Cranes.....	14
17	Propulsion Trials and Sea Trials	14
19	Documentation and Certification.....	15



SECTION 1 General

At the request of the Owner and to assist in the maintenance of Class, ABS will review, survey, and confirm by issuance of a factual Lay-up Report, the actions taken to preserve and protect a vessel in lay-up. This Guide contains those precautions and procedures considered by ABS to accomplish this objective; alternative approaches to accomplish the same may be considered.

1 General

- i) Upon the Owner's written notification to ABS of a vessel's lay-up, it will be noted in the vessel's survey status and the *Record* will be updated to reflect the change in status. Surveys falling due during lay-up are then to be held in abeyance until the vessel reactivates, at which time they are to be brought up to date.
- ii) The Reactivation Survey requirements for the vessel are subject to special considerations based on the survey status at the time of the commencement of lay-up, the length of the lay-up period, and the conditions under which the vessel has been maintained during that period.
- iii) Where initial lay-up preparations and procedures are reviewed and surveyed by ABS, and also verified annually by survey, consideration may be given to deducting part or all of the time in lay-up from the progression of survey intervals, or to modifying the requirements for up-dating surveys at time of reactivation.
- iv) There are three conditions for a vessel with a Laid-up "Life Cycle State" in the *Record*, Laid-up with no record comment, Laid-up Warm Stacked with the corresponding record comment, and Laid-up Cold Stacked with the corresponding record comment. These conditions are described in Subsection 1/3.

3 Definitions

3.1 Life Cycle Status "Laid-up" (1 June 2017)

All laid-up vessels will have a Life Cycle Status of "Laid-up". When a vessel has a "Laid-up" Life Cycle Status in the *Record* without any additional record comment, this means that the vessel is out of service for an undetermined length of time. The Owners have informed ABS that the vessel is laid up, but no procedures for lay-up have been reviewed by ABS. While in laid-up status, class surveys are held in abeyance and statutory surveys are maintained when required by the flag Administration. Prior to returning to service, a Reactivation Survey in accordance with Section 3 of this Guide, including all due and overdue Class and Statutory Surveys, is to be carried out. An Initial Lay-up Survey and Annual Surveys are not required for this Life Cycle Status and no attendant record comment.

Vessels with lay-up procedures, initial **lay-up** surveys, and periodic examinations verified by ABS will have additional record comments describing the type of lay-up as listed below.

3.3 Laid-up with Record Comment "Laid-up Warm Stacked"

When a vessel has a "Laid-up Warm Stacked" record comment in the *Record*, this means the vessel is not in operation, is positioned in a sheltered location and there is a crew onboard carrying out the maintenance and preservation activities described in the ABS agreed lay-up procedure. In this case, 1/1iii) is applicable. Class surveys are held in abeyance and statutory surveys are maintained when required by the flag Administration. However, Annual Lay-up Surveys are required to be carried out. Prior to returning to service, a Reactivation Survey taking into account the degree of maintenance conducted while laid-up, including all due and overdue Statutory Surveys, are to be carried out.

3.5 Laid-up with Record Comment “Laid-up Cold Stacked”

When a vessel has a “Laid-up Cold Stacked” record comment in the *Record*, this means that the vessel is not operating, is positioned in a sheltered location, is unmanned, and that the lay-up procedures have been reviewed by ABS. In this case, 1/1iii) is applicable. All Class and Statutory Surveys are held in abeyance. However, Annual Lay-up Surveys are required to be carried out. Prior to returning to service, a Reactivation Survey taking into account the degree of maintenance conducted while laid-up, including all due and overdue statutory surveys, are to be carried out.

5 Lay-up Surveys (1 June 2017)

When a vessel is laid-up with a “Laid-up Warm Stacked” or “Laid-up Cold Stacked” record comment in the *Record*, an Initial **Lay-up** Survey is required. After being laid-up, the vessel will also be subjected to periodic surveys. The scope of such surveys will consist of verification of all items on the ABS agreed lay-up procedure.

In the case of “Laid-up Cold Stacked” vessels, in addition to the verification detailed in Subsection 2/7, the equivalent to an Annual Hull Survey is to be carried out. In the case of “Laid-up Warm Stacked” vessels, in addition to the verification listed in Subsection 2/7, the equivalent to an Annual Hull Survey and an Annual Machinery Survey is to be carried out.

7 Maintenance of Record Comment (1 June 2017)

When the vessel has a record comment of “Laid-up Warm Stacked” or “Laid-up Cold Stacked”, **consideration may be given to deducting part or all of the time in lay-up from the progression of survey intervals, or to modifying the requirements for updating surveys at the time of reactivation.**

The vessel will not be eligible for deduction of any time in lay-up from the survey cycle in any of the following circumstances:

- i) If the periodical surveys required for maintenance of the record comment are not carried out by their due dates and no extension has been granted
- ii) If recommendations issued by the Surveyor regarding degree of compliance with the lay-up procedure are not carried out by their due dates and no extension has been granted
- iii) If any damage, failure, or repair has not been **completed** as recommended

9 Lay-up Overview (1 June 2017)

Record Comment	None	Laid-up Cold Stacked	Laid-up Warm Stacked
Owner sends notification to ABS that vessel is Laid-up	X	X	X
Lay-up Procedure Reviewed		X	X
Engineering Review of Mooring design		*	*
Survey of Mooring		*	*
Initial Lay-up Survey		X	X
Annual Hull Survey equivalent		X	X
Annual Machinery Survey Equivalent			X
Underwater Examination of mooring system every 3 years		*	*
Surveys held in abeyance	X	X	X
Deduction of time in lay-up		X	X
Reactivation Survey	X	X	X
Reactivation Survey considers Lay-up Procedure		X	X
Reactivation follows submitted Reactivation Procedure		*	*

Key:

- X **Required**
- * Can be conducted at **Owner's** request