
Universal Decimal Classification

English full edition
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UDC 655. Graphic industries.
Printing. Publishing. Book trade

Classification Décimale Universelle
CDU 655 Industries graphiques.
Imprimerie. Edition. Librairie

Dezimalklassifikation
DK 655 Graphische Industrie.
Druckerei. Verlag. Buchhandel

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Foreword

The English version of the Universal Decimal Classification (UDC) is being prepared and published as BS 1000 by the British Standards Institution (BSI) at the original joint request of the British Society for International Bibliography (BSIB) and the Association of Special Libraries and Information Bureaux (ASLIB), now amalgamated as Aslib. It has the approval of the Lake Placid Education Foundation, New York, proprietors of the Dewey Decimal Classification, from which the UDC derives. The English full edition of the UDC is authorized by the International Federation for Documentation (FID), PO Box 90402, 2509 LK The Hague, Netherlands.

This section is part of the English full edition. It should be used in conjunction with the English text of the International Medium Edition, BS 1000M, which refers to many other subjects of interest not listed in this schedule,

and provides a conspectus of the whole scheme, together with an introduction to its use. For further practical information about the principles, application and utilization of the scheme, users should refer to BS 1000C.

This edition of BS 1000 [655], which supersedes the 1970 edition, which is withdrawn, includes modifications authorized in *'Extensions and Corrections to the UDC'* (FID publication no. 248) up to and including Series 12, No. 1, dated May 1984. Subsequent issues of *'Extensions and Corrections to the UDC'* should be consulted to keep the schedule up to date. British Standards related to this Part of BS 1000 are listed on the inside back cover.

Compliance with a British Standard does not of itself confer immunity from legal obligations.

Scope

Under 655 is classed information about the printing industry and its processes (including the various techniques for production of printing surfaces, presswork and finishing), publishing and bookselling.

Printing and reproduction machines and equipment are classed under 681.6, and photographic reproduction processes under 77.

Related subjects

Table Id	Common auxiliaries of form, <i>especially</i>
(01)	Bibliographies
(02)	Books in general
(03)	Reference works
(04)	Separata. Non-serial separates
(05)	Serial publications. Periodicals etc.
(06)	Publications of societies and corporate bodies
(07)	Documents for instruction, teaching, study, training
(08)	Collected works. Forms. Lists. Illustrative material. Publications of firms. Special kinds of document
001.81	Technique of intellectual work
002	Documentation. Books. Writings. Authorship
003	Writing systems and scripts. Signs and symbols. Codes. Graphic representations
01	Bibliography and bibliographies. Catalogues
02	Librarianship
030	General reference works. Encyclopaedias, dictionaries etc.
050	Serial publications. Periodicals etc.: their function, business management, editorial management
070	Newspapers, the Press: significance, ownership and control, business and editorial management. Journalism
08	Polygraphies. Collected works
09	Manuscripts. Rare and remarkable works
347.78	Artistic and literary property. Author's rights. Copyright
371.64	Libraries as educational and teaching aids
667.52	Black printing inks. Coloured printing inks
676	Pulp, paper and board industry
681.6	Graphic reproduction machines and equipment
686.1	Bookbinding
77	Photography and similar processes

801.3	Lexicology. Vocabulary. Word and name research. Lexicography. Dictionaries
82	Literature in general

Auxiliary signs and subdivisions

Full information about the common and special auxiliary signs and subdivisions (often abbreviated to 'common and special auxiliaries') will be found in BS 1000M and BS 1000C.

Colon sign of relation. For the classification of information for the public, as in abstracts and bibliographies, maximum use of colon combination rather than of common and special auxiliaries is recommended. The use of the colon sign of relation is preferable for multiple entry systems, as it will help prevent the concealment of information. This usually results in longer notation, however, and for information for more restricted use the application of auxiliaries, where available, may be simpler and more convenient provided that there is an adequate alphabetical subject index.

Common auxiliaries. The common auxiliaries of language = . . . , form (0 . . .), place (1/9), race and nationality (= . . .), time " . . . ", point of view . 0 . . . , materials —03 . . . and persons —05 . . . are applicable throughout the UDC. However, they should be used mainly to express concepts not otherwise provided for in the schedules.

Special auxiliaries. The —1/—8 special auxiliaries listed under 62 and the —9 special auxiliaries listed under 66 are applicable throughout the schedule. They may be detached from the number under which they are listed and applied to any subdivision of 655 where the result forms a meaningful combination.

The . 01, . 03 and . 07 special auxiliaries listed under 65 are also applicable to 655, as are the . 02 and . 06 special auxiliaries listed under 655, subdivisions of which are given under 655.28 and 655.3, where they are particularly applicable.

Typographic presentation

Small type is used for cancelled numbers or text. The arrow → means either 'see' or 'see also' according to the context. The symbol ≅ 'subdivide as' means that the number preceding it may be subdivided in the same way as, and with meanings analogous to the subdivisions of, the number which follows it.

SCHEDULE

655 GRAPHIC INDUSTRIES. PRINTING. PUBLISHING. BOOK TRADE

Special auxiliary subdivisions for 655

*The .01, .03 and .07 special auxiliaries
listed under 65 are applicable to 655*

655.02	WORKING PROCESSES	655.027	Processes concerning the reproduction of illustrations
.021	Preparatory operations		
.022	The working process as such	.028	Finishing operations
.023	Defects. Faults. Difficulties		
.024	Processes concerning colour production	655.06	PRODUCTS
.025	Processes concerning the use of materials other than paper		<i>Subdivisions are given under specific principal divisions, e.g. 655.28, 655.3, where these special auxiliaries are particularly applicable</i>
.026	Processes concerning the manufacture of specific printing products		

Principal divisions

655.1/.3	<i>[cancelled, superfluous]</i>	655.15.07 (cont'd)	655.15.07:655.344 Offset lithography department
655.1	PRINTING INDUSTRY IN GENERAL	Principal divisions (continued)	
655.11	HISTORY OF PRINTING. DISCOVERY OF BOOK PRINTING TECHNIQUES <i>Further particulars may be denoted by colon combination, Table Ie common auxiliaries of place, or alphabetic extension, e.g.</i> 655.11:061.75 Commemoration of the invention of printing .11(443.831STR) History of printing in Strasbourg .11(510) History of printing in China .11COS Coster in the history of printing .11GUT Gutenberg in the history of printing	655.2	GRAPHIC REPRODUCTION PROCESSES. PRODUCTION OF PRINTING SURFACES. TYPESETTING, COMPOSING <i>The .02/.06 special auxiliaries listed under 655.3 are applicable here, but only to express concepts not provided for below</i> <i>Further particulars may be denoted by Table li common auxiliaries of point of view, e.g.</i> 655.2.001.4 Tests. Trials [cancelled] — 681.615 655.2.18 Photographic reproduction 655.2.18 = 778.18
.111/.116 .12	<i>[cancelled] — 655.11 note [cancelled] — 655.11:061.7</i>	655.22	PRODUCTION OF PRINTING SURFACES (EXCEPT COMPOSING) —655.24/.28 Production of type matter Reproduction, duplication of printing surfaces. Duplication of plates, blocks, type. Conversion of printing surfaces of one process into those of another Stereotyping in metal Preparation of the original formes or plates Forming of the printing surfaces —681.617.21 Flong and other materials for moulding Using wet flong matrix Using dry flong matrix Using matrices of other materials, e.g. clay, plaster, plastics Moulding, casting (processes, centrifugal casting, injection moulding etc.) <i>Further particulars may be denoted by colon combination with the subdivisions of 621.74</i> Preparation of the matrix for casting. Wetting, drying, finishing etc. Flat casting Curved casting Cylindrical casting Hardening of stereotypes by surface treatment, e.g. nickel coating <i>Further particulars may be denoted by colon combination with the subdivisions of 669</i> Quality and properties of stereotypes 655.222.26 = 655.225.3 Stereotyping in metal according to kind of printing surface <i>Further particulars may be denoted by colon combination, e.g.</i>
655.15	PRINTING HOUSES, PRESSES AND RELATED BUSINESSES <i>Printing personnel may be denoted by Table Ik —05 common auxiliaries of persons</i> <i>Further particulars may be denoted by Table li common auxiliaries of point of view, e.g.</i> 655.15.005 Printing house equipment, fittings in general .006 Printing house space and accommodation .25 Research laboratories .3 Production spaces, areas .4 Administrative spaces, areas .5 Storage spaces, areas .8 Supply networks	.222	
Special auxiliary subdivisions for 655.15		.2	
655.15.01	ORGANIZATION 655.15.01 = 65.01, e.g. 655.15.011.42 Rationalization .56 Automation	.21	
655.15.07	PRINTING HOUSE DEPARTMENTS <i>Further particulars may be denoted by colon combination, e.g.</i> 655.15.07:655.222 Storage department :655.225 Process engraving department :655.24/.28 Composing department	.22	
		.23	
		.231	
		.232	
		.233	
		.235	
		.25	
		.26	
		.27	

655.222.27 (cont'd)	655.222.27:655.26.06 Stereotyping of text formes	655.224	Production of recessed, intaglio printing surfaces
.28	Stereotyping in metal according to end use <i>Further particulars may be denoted by the .0 special auxiliaries listed under 655.3, e.g.</i> 655.222.28.026.12 Stereotyping for printing of newspapers	.1 .11 .111 .112 .119 .12	Earlier intaglio processes —762 Intaglio techniques - Graphic arts Manual engraving of the image Copperplate engraving Etching Other manual engraving processes Other early intaglio printing processes, e.g. heliogravure
.29	Finishing of stereotypes. Proofing	.2	Mechanical, photographic, electric, electronic and other processes for transferring the image on to intaglio plate or cylinder. Photogravure (gravure) —655.218 Photographic reproduction
.292	Trimming. Back planing. Milling. Bevelling etc. —681.617.24 Machines and equipment for processing stereotypes and other relief blocks. Finishing equipment		778.18 Reproduction or process photography
.294	Proofing	.21	Preparation of the original
.295	Correction	.211	Retouching
.297	Surface hardening. Chroming etc.	.212	Mounting
.299	Other stereotyping matters	.22	Preparation of the plate or cylinder (before transferring the image)
.3	Non-metal stereotyping	.221	Surface cleaning. Turning. Degreasing. Rubbing down. Dechroming. Silvering
.32	Stereotyping in rubber 655.222.32 ≈ 655.222.2, e.g. 655.222.323 Casting. Setting. Vulcanization <i>Further particulars may be denoted by colon combination with the subdivisions of 678.027/.028</i>	.222 .23 .231 .233	Copper plating. Rubbing down. Polishing Preparation of the deep-etch stencil Processes using transfer sheets Processes using direct coating of the printing surface
.34	Stereotyping in plastics 655.222.34 ≈ 655.222.2, e.g. 655.222.343 Casting. Setting <i>Further particulars may be denoted by colon combination with the subdivisions of 678.027/.028</i>	.25 .251	Transferring the image on to intaglio plate or cylinder. Copying processes Indirect copying processes
.4	Electrotyping <i>For electroplating — 621.357</i>	.1	Processes using pigment paper (carbon tissue)
.41	Preparation of formes	.2	Processes using photographic and other film
.42	Moulding <i>Materials may be denoted by colon combination, e.g.</i> 655.222.42:665.13 Moulding in wax	.252 .254 .255	Transferring transfer sheets to the intaglio plate or cylinder Direct processes for copying on to the coated intaglio plate or cylinder Special copying matters, e.g. screen copying <i>Further particulars may be denoted by colon combination e.g.</i> 655.224.255:655.24 Screening of type characters
.43	Making the matrix conductive <i>The conductive material may be denoted by colon combination, e.g.</i> 655.222.43:661.666.2 Using graphite :669.227 Using silver	.256 .259 .26 .261	Developing. Washing out Other copying processes Production of relief images Production of relief images by removal or displacement processes
.44	Deposition	.1	Production by dissolving out, e.g. etching <i>Further particulars may be denoted by the -9 special auxiliaries listed under 66, e.g.</i> 655.224.261.1-956 Single-bath processes -957 Multi-bath processes
.442	Production of nickel electros	.3	Production by engraving <i>For earlier processes — 655.224.1</i>
.443/.444	[cancelled] — 655.222.497	.31 .32	Engraving by mechanical means Engraving by other means, e.g. lasers, electron beams
.45	Backing up	.5 .9	Production by electrochemical processes Production by other processes, e.g. embossing, pressing
.46	[cancelled] — 655.222.492	.262	Production of relief images by building up, e.g. by electrochemical deposition
.47	Electrotyping according to form of printing surface <i>Further particulars may be denoted by colon combination, e.g.</i> 655.222.47:655.26.06 Electrotyping of text formes	.27 .271 .272 .279 .28 .284 .285 .287 .289 .3	Production of intaglio printing surfaces according to the form of the ink cells (cups) Variable depth. Variable area. Variable area and depth Processes using special screens, e.g. brick-wall pattern Other processes Finishing of intaglio printing surfaces Proofing Correction Surface hardening, e.g. chroming Other finishing operations Quality and properties of intaglio printing surfaces
.48	Electrotyping according to end use <i>Further particulars may be denoted by the .0 special auxiliaries listed under 655.3, e.g.</i> 655.222.48.026.22 Electrotyping for printing of artistic reproductions	.31 .33	Depth of etching Ink cell form. Ink cell volume
.49	Finishing of electros. Proofing		
.492	Trimming. Slabbing. Back planing. Milling. Bevelling etc.		
.494	Proofing		
.495	Correction		
.497	Surface hardening. Nickel facing, chroming etc.		
.498	Blocking. Mounting		
.499	Other electrotyping matters		
.6	Production of relief printing plates obtained by methods other than casting or moulding, e.g. using photosensitive materials		
.8	Conversion of printing surfaces of one process into those of another. Conversion methods		
.223	[cancelled] — 655.225.84		

- 655.224.34 Tonal rendering
- .35 Dimensional tolerances
- .39 Other qualities and properties
- .4 [cancelled] — 655.224.12
- .5 [cancelled] — 655.224.2
- .52 [cancelled] — 655.224.21
- .53 [cancelled] — 655.224.251.1
- .54 [cancelled] — 655.224.252
- .55 [cancelled] — 655.224.261.1
- .56 [cancelled] — 655.224.7.024.5
- .59 [cancelled] — 655.224.27
- .6 Production of intaglio printing surfaces according to the surface material
- Further particulars may be denoted by colon combination, e.g.
- 655.224.6:678.5/8 Production of plastics intaglio printing surfaces
- :773.93 Production of photopolymer printing surfaces for intaglio printing
- .7 Production of intaglio printing surfaces according to end use
- Further particulars may be denoted by the .0 special auxiliaries listed under 655.3, e.g.
- 655.224.7.024.5 Production of intaglio printing surfaces for multi-colour printing
- .026.25 Production of intaglio printing surfaces for printing packaging materials
- .026.36 Production of intaglio printing surfaces for printing banknotes
- 655.224.111 Copperplate engraving
- .225 **Production of original relief printing surfaces. Process engraving**
- 655.222 Reproduction, duplication of printing surfaces
- .1 Manual production of relief printing surfaces
- 761 Relief techniques - Graphic arts
- .11 Line engraving
- .12 Cutting, incising
- .19 Other processes
- .2 Mechanical production of relief plates and cylinders. Mechanical, photographic, electric, electronic and other processes for transferring the image on to relief plate or cylinder. Photoengraving
- 655.218 Photographic reproduction
- 778.18 Reproduction or process photography
- .21 Preparation of the original
- .211 Retouching
- .212 Mounting
- .22 Preparation of the plate or cylinder (before transferring the image)
- .221 Cleaning. Polishing
- .224 Coating. Sensitizing
- .229 Other preparatory work, e.g. application of resist coating
- .25 Transferring the image on to relief plate or cylinder. Copying processes
- .251 Copying processes according to principle employed
- .1 Photographic processes
- .2 Electrophotographic processes
- .3 Electronic processes
- .9 Other processes
- .253 Copying processes according to the kind of original
- .2 Negatives
- .3 Positives
- .255 Copying processes according to spatial arrangement
- .3 Contact copying
- .4 Projection copying
- 655.225.256 Copying processes according to the kind of coating or plate material
- Further particulars may be denoted by colon combination, e.g.
- 655.225.256:773.71 Diazo film processes
- :773.92 Light-sensitive polymer processes
- .257 Development of the etched coating.
- Burning-in. Rubbing-out etc.
- .259 Special copying processes, e.g. combination process, reversal process, addition process
- .26 Production of relief images
- .261 Production of relief images by removal or displacement processes
- .1 Production by etching
- The metal etched may be denoted by colon combination with the subdivisions of 669, e.g.
- 655.225.261.1:669.3 Copper etching
- Further particulars may be denoted by the -9 special auxiliaries listed under 66, e.g.
- 655.225.261.1-953 Single-stage etching
- 954 Multi-stage etching
- .2 Production by washing out
- .3 Production by engraving
- .31 Engraving by mechanical means
- 655.225.1 Manual production of relief printing surfaces
- .32 Engraving by other means, e.g. lasers, electron beams
- .5 Production by electrochemical processes
- .9 Production by other processes
- .262 Production of relief images by building up
- .1 By swelling
- .2 By coating. Electroplating
- .4 By embossing
- .28 Finishing of relief printing surfaces
- .282 Trimming. Milling. Back planing. Bevelling etc.
- .283 Working-in of the underlay, e.g. back etching, embossing
- .284 Proofing
- .285 Correction
- .287 Surface hardening
- .288 Mounting
- .289 Other finishing operations
- .29 Other matters
- .3 Quality and properties of relief printing surfaces
- .31 Depth of etching. Depth of relief
- .33 Shape and size of image elements (e.g. dots) and the etched ground
- .34 Tonal rendering. Alteration of tonal value between original and plate
- .35 Dimensional tolerances
- .39 Other qualities and properties
- .6 Production of relief printing surfaces according to the surface material
- Further particulars may be denoted by colon combination, e.g.
- 655.225.6:669.3 Production of copper relief printing surfaces
- :773.92 Production of photopolymer relief printing surfaces
- .7 Production of relief printing surfaces according to end use
- Further particulars may be denoted by colon combination, e.g.
- 655.225.7:655.222.32 Production of relief printing surfaces for stereotyping in rubber
- .8 Production of relief printing surfaces according to method of representation
- [cancelled] — 655.225.25
- .82 [cancelled] — 655.225.25
- .83 Production of line relief printing surfaces, including text printing surfaces
- .84 Production of halftone relief printing surfaces
- Halftone plates

655.225.85	Production of halftone relief printing surfaces for colour printing	655.226.53	Shape and size of image elements
.852	Surfaces for two-colour printing. Duplex halftones	.54	Tonal rendering
.853	Surfaces for three-colour printing	.55	Dimensional tolerances
.854	Surfaces for four-colour printing	.59	Other qualities and properties
.86	Production of combined line and halftone relief printing surfaces	.6	Production of planographic printing surfaces according to the surface material
.226	Production of flat, planographic printing surfaces. Lithography		<i>Further particulars may be denoted by colon combination, e.g.</i>
.1	Earlier planographic processes. Manual lithography		655.226.6:676 Production of paper planographic printing surfaces
	—763 Planographic techniques.		—655.226.256 Copying processes according to the kind of coating or plate material
.12	Lithographic stone processes. Lithographic zinc processes	.7	Production of planographic printing surfaces according to end use
.13	Lithographic transfer processes		<i>Further particulars may be denoted by the .0 special auxiliaries listed under 655.3, e.g.</i>
.2	Mechanical, photographic, electric, electronic and other processes for transferring the image on to planographic plate or cylinder		655.226.7.024.5 Production of planographic printing surfaces for multi-colour printing
.21	Preparation of the original		.026.43 Production of planographic printing surfaces for printing maps
.211	Retouching		
.212	Mounting		
.22	Preparation of the plate or cylinder (before transferring the image)		
.221	Surface cleaning. Rubbing down. Degreasing		
.222	Processes for preparing the structure of the surface. Graining, pebbling etc.	.227	Production of diagraphic printing surfaces
.224	Coating the printing surface	.3	Screen production
.1	Coating by hand, e.g. wipe coating	.7	Stencil production
.2	Coating by machine		—681.652.53 Stencil sheets
.25	Transferring the image on to planographic plate or cylinder. Copying processes	.228	Production of collographic, collotype printing surfaces
.251	Transferring the image according to principle employed	.1	Preparation of support
.1	Photographic processes		<i>Further particulars may be denoted by colon combination, e.g.</i>
.2	Electrophotographic processes		655.228.1:666.1 Preparation of glass support
.3	Electric processes		
.4	Thermographic processes	.2	Coating of the support and sensitizing
.7	Processes using printing	.3	Drying. Baking
.9	Other transfer processes	.4	Exposure
.253	Copying processes according to the kind of original	.5	Washing
.2	Negatives	.6	Drying
.3	Positives	.7	Damping
.255	Copying processes according to spatial arrangement	.8	Special processes
.3	Contact copying	.81	Aquatone
.4	Projection copying	.82	Colour with halftone screen
.256	Copying processes according to the kind of coating or plate material	.229	Production of other kinds of printing surface
.2	Processes according to the kind of coating	.23	<i>[cancelled] — 655.245</i>
	<i>Further particulars may be denoted by colon combination, e.g.</i>		PRODUCTION OF TYPE MATTER
	655.226.256.2:773.71 Diazo film processes	655.24/.28	—655.15 Printing houses, presses and related businesses
	:773.92 Light-sensitive polymer processes		<i>The .02 special auxiliaries listed under 655.28 are applicable throughout 655.24/.28</i>
.4	Processes according to the kind of plate material	655.24	
	<i>Further particulars may be denoted by colon combination, e.g.</i>		TYPE STYLES. CHARACTERS.
	655.226.256.4:669.71 Processes using aluminium plate	.241	TYPOGRAPHIC MEASURING SYSTEM
.6	Duplicate presensitized plates	.242	<i>For scripts — 003</i>
.259	Copying processes for special purposes	.243	<i>For printing type — 681.615</i>
.26	Preparation of the copied printing surface to obtain the ink-receptive and ink-repellant areas. Development. Rolling up. Deep etching. Etching. Clearing etc.	.1	Type body size
		.2	Type weight. Light, medium, bold face etc.
.28	Finishing of planographic printing surfaces. Gumming up. Correction. Stretching etc.	.3	Typographic measuring system
.284	Proofing	.244	Point body
.285	Correction	.07	Point lining
.287	Surface hardening, e.g. chroming. Thermohardening	.08	Point set
.289	Other finishing operations	.245	Typefaces
.3/.33	<i>[cancelled] — 655.226.1</i>		Legibility
.4/.434	<i>[cancelled] — 655.226.2</i>		Type designing
.5	Quality and properties of planographic printing surfaces	.246	Special characters. Logotypes, ligatures etc.
		.1	Type sorts other than letter forms. Signs, rules, fleurons etc.
			Signs. Symbols
			<i>Further particulars may be denoted by colon combination, e.g.</i>
			655.246.1:51 Mathematical signs and symbols

- 655.246.1 (cont'd)
- 655.246.1:52 Astronomical signs and symbols
:78 Musical signs and symbols
—003.62 Signs. Notations. Symbols. Ideograms
- .2 Rules
.3 Braces. Dashes
.4 Fleurons
.5 Type ornaments other than fleurons
.9 Other type sorts
.247 **Type specimen books and sheets**
.1 Founder's specimens
 The place of origin may be denoted by Table le common auxiliaries, e.g. 655.247.1(430) German specimens
.2 Agent's specimens
 Specimens showing the types of several foundries should be classed here; specimens showing the types of one foundry only should be classed under 655.247.1
.3 Printer's type specimens
.4 Printing school type specimens
.8 Other specimens
.249 **Other matters. Lists of founts, typefaces. Sets of characters**
- 655.25 PRODUCTION OF INFORMATION CARRIERS FOR TYPESETTING. MANUSCRIPTS AND OTHER ORIGINALS FOR SETTING
 Details of data processing equipment not given below may be denoted by colon combination with the subdivisions of 681.3
.251 **Rules for the production and treatment of information carriers**
 [Cancelled] — 655.253.1
 .3 Typographic setting instructions
 .8 Instructions for correcting. Correction marks
 .252 [Cancelled] — 655.28.022.681.616.1
 .1 [Cancelled] — 681.616.14
 .2 [Cancelled] use 655.285.2.022.3
 .5 [Cancelled] use 655.285.2.022.22/23
 .7 [Cancelled] — 655.28.022.8
 .9 [Cancelled] — 681.616.19
.253 **Creation of information media for typesetting. Production of copy**
 .1 Manual production of copy. Presentation of copy
 —001.816 Work concerned with printing and publication. Author's directions to compositor or printer. Manuscripts and proofs
 *Further particulars may be denoted by colon combination, e.g. 655.253.1:651.921 Handwritten copy (manuscript copy)
 :651.923 Typewritten copy (typescript copy)*
 .3 Production of copy using information storage devices
.254 **Processing of copy. Conversion of copy**
 .2 Processing of copy
 .22 Editing
 .23 Casting off. Copyfitting
 .24 Technical preparation for composition
 —655.251.3 Typographic setting instructions
 655.251.8 Instructions for correcting. Correction marks
 655.262 Typographic design of the text.
 Aesthetic questions, text division and layout, arrangement of illustrations
 .242 Specific setting instructions. Marking up of copy. Preparation of copy for composition
 .243 Layout. Make-up designs, sketches. Paste-up designs
 .245 Programming for electronic setting
 .4 Conversion of copy. Production of machine-readable record
 .42 Means of conversion
- 655.254.422 Conversion of copy into machine-readable form
 .2 Conversion by manual keyboarding
 .22 Without specifying arrangement, e.g. without indication of line arrangement
 .23 With specified arrangement, e.g. with indication of line arrangement
 .4 Conversion using character recognition
 .424 Conversion from one machine-readable form into another
 .2 Merging of two or more machine-readable records, e.g. for correction
 .3 Conversion with insertion of instructions for arrangement
 *Further particulars may be denoted by the .0 special auxiliaries listed under 655.28, e.g. 655.254.424.3.022.22 Instructions for division of words
 .24 Instructions for page separation*
 .429 Other means of converting copy
 .44 Reproduction of machine-readable records
 [Cancelled] — 655.28.022.8, 655.251.3/.8
 .1 [Cancelled] — 655.251.8
 .2 [Cancelled] — 655.28.062.39
 .4 [Cancelled] — 655.15.005
 .5 [Cancelled] — 655.28.022.83, 681.616.19
 .8 [Cancelled] — 655.251.3
 .257 [Cancelled] — 655.28.028.2
- 655.26 TYPOGRAPHY. GRAPHIC DESIGN. KINDS OF TEXT
 .262 **Typographic design of the text. Aesthetic questions, text division and layout, arrangement of illustrations**
 .1 Text format
 .12 Measure
 .13 Column width
 .15 Type area
 .17 Page format
 .2 Typographic design for particular printed items
 Further particulars may be denoted by the .026 special auxiliaries listed under 655.3, e.g. 655.262.2.026.12 Newspaper typography
 .3 Typographic design for particular printing techniques
 Further particulars may be denoted by colon combination, e.g. 655.262.3:655.286 Designing for typewriter composition
 .4 Typographic design according to the method used
 *Further particulars may be denoted by colon combination, e.g. 655.262.4:681.3 Typographic design using data processing equipment
 :77 Typographic design using photographic methods*
 .263 [Cancelled] — 655.28.026.23
 .264 [Cancelled] — 655.28.026.12
 .1 [Cancelled] use 655.262.1.026.12
 .2/.24 [Cancelled] use 655.244.026.12
 .4 [Cancelled] use 655.28.026.12.022.24
 .6 [Cancelled] use 655.262.2.026.12
 .7 [Cancelled] use 655.28.026.12.022.7
 .265 [Cancelled] use 655.262.2.026.13, 655.28.026.13
 .267 **Kinds of text**
 —655.28.026 Typesetting for particular kinds of product
 .1 Straight matter (body matter)
 .2 Mixed matter (mixed composition)
 .24 Poetry and play matter
 .25 Structures. Flow sheets. Figures, diagrams. Sketches
 .3 Foreign language or script matter
 Further particulars may be denoted by colon combination, e.g. 655.267.3:809.51 Chinese matter
 .4 Tabular matter. Rule work. Forms

655.267.5	Formulae	655.28.027	Insertion of pictures into text. Setting, arrangement, integration of illustrations
	<i>Further particulars may be denoted by colon combination, e.g.</i>	.028	Finishing work
	655.267.5:51 Mathematical formulae	.2	Clearing of type. Distributing of type
	:54 Chemical formulae	.4	Tying up of type matter
.9	Other matter	.8	Storage of live matter, data carriers etc.
	<i>Further particulars may be denoted by the .026 special auxiliaries listed under 655.3, e.g.</i>		Standing type
	655.267.9.026.42 Music	655.28.06	PRODUCTS OF COMPOSING
.27	[cancelled] — 655.28.02	.062	Quality and properties
.271	[cancelled] — 655.28.022.22/.24	.1	Testing. Measuring
.272	[cancelled] use 655.32.021.2	.3	Defects
		.39	Errors
655.28	TYPESETTING. COMPOSING		—655.28.023 Difficulties
	<i>For typesetting, composing machines — 681.616.4/.7</i>	.066	Typeset products
	Special auxiliary subdivisions for 655.28		655.28.066 ≈ 655.3.066
655.28.02	OPERATIONS. PROCESSES	Principal divisions (continued)	
.021	Preparatory operations	655.281/.282	Mechanical typesetting and casting.
.022	Individual procedures in copy preparation and setting		Slug-casting
.1	Scientific studies	.281	Line-setting and line-casting processes (slug-casting processes)
.11	Theory	.2	With circulating matrices. Linotype etc.
.14	Testing. Measurement	.3	Without circulating matrices. Typograph etc.
.2	Basic principles and techniques of composing	.4	With hand-set matrices. Ludlow etc.
.21	Character formation	.282	Character-setting and character-casting processes (movable type processes). Monotype etc.
.22	Line formation. Justification. Division of words	.285	Composing by hand with printing types
.23	Column formation. Composition of galleys, slips	.2	Manual typesetting with metal type
.24	Page formation. Making-up	.9	Other processes. Composing with dry transfer lettering etc.
.243	Manual making-up. Assembly	.286	Typewriter composition
.244	Mechanical making-up, e.g. by display screen, photomontage	.287	Photosetting (film setting, photocomposing)
	<i>Further particulars may be denoted by other .0 special auxiliaries, e.g.</i>	.2	With manual case shift
	655.28.022.244.027 Making-up of text and illustrations.	.3	With mechanical case shift
	Mechanical making-up of illustrations	.9	Other photosetting processes
.25	Signature, section formation. Making-up of pages into sections	.289	Other typesetting processes
.253	Imposition. Imposition schemes (imposing schemes)	655.3	PRINTING OPERATIONS AND TECHNIQUES. PRESSWORK
.3	Inception of setting operation. Data input	Special auxiliary subdivisions for 655.3	<i>The instructions relating to .0 special auxiliaries given under 655 apply</i>
.31	Input by manual keyboarding	655.3.02	OPERATIONS. PROCESSES
.32	Input by data carrier	.021	Preparatory operations
.36	Input from data processing equipment (computers)	.2	Forme preparation
.367	Direct input	.22	Make-ready
.368	Indirect input via data carrier	.3	Ink preparation
.37	Remotely controlled input. Teletypesetting	.4	Machine preparation
.39	Other kinds of data input	.6	Preparation of material to be printed
.5	Typesetting proper. Assembly and positioning of characters, matrices, type	.022	Printing procedure
.7	Processes for the fixing and output of the finished setting. Casting of type. Developing and fixing of film etc. Output in the form of data carrier	.1	Scientific studies
.8	Correction. Revision	.11	Theory
	—655.251.8 Instructions for correcting.	.14	Testing. Measurement
	Correction marks	.16	Trial printing
.82	Proofs. Proof preparation. Proof quality.	.2	Stages of production
	Clarity of characters	.21	Proofing
.83	Proofreading. Reading methods	.214	Progressive colour proofing
.85	Proof correction, revision	.243	First impression. Perfecting (backing up)
.023	Difficulties	.3	Inking the forme
	—655.28.062.39 Errors	.31	With solvent inks
.026	Typesetting for particular kinds of product	.32	With linseed oil inks etc.
	655.28.026 ≈ 655.3.026, e.g.	.33	With solid inks
	655.28.026.11 Setting of books, booklets, pamphlets	.34	By means of ribbons or sheets bearing pigment
	.12 Setting of newspapers	.35	With combination inks
	.13 Setting of periodicals, magazines	.36	With special inks, e.g. carbon inks
	.14 Setting of notices, announcements	.37	Ink feeding
	.23 Setting of jobbing work	.38	Inhibition of inking, e.g. by damping
		.39	Special inking processes, e.g. by means of a reservoir
		.4	Chemistry of the impression area
		.42	Physico-chemical phenomena, e.g. ink-water phenomena, emulsification
		.5	Physics of the impression area
		.51	Interactions between ink and material to be printed
		.52	Imprinting forces. Printing press
		.521	Mechanical forces