

Specification for

Abbreviation of title words and titles of publications

[ISO title: Documentation — Rules for the abbreviation of title
words and titles of publications]

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Committees responsible for this British Standard

The preparation of this British Standard was entrusted by the Documentation Standards Committee (DOS/-) to Technical Committee DOS/12, upon which the following bodies were represented:

- Aslib
- British Library (Bibliographic Services Division)
- British Library (Lending Division)
- British Library (Reference Division)
- Loughborough University of Technology
- Standing Conference of National and University Libraries

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Contents

	Page
Committees responsible	Inside front cover
National foreword	ii
0 Introduction	1
1 Scope and field of application	1
2 References	1
3 Definitions	1
4 Rules for word abbreviations	2
5 Rules for title abbreviation	3
Publications referred to	Inside back cover

National foreword

This British Standard has been prepared under the direction of the Documentation Standards Committee. It is identical with ISO 4:1984 “*Documentation — Rules for the abbreviation of title words and titles of publications*”, published by the International Organization for Standardization (ISO). It supersedes BS 4148-1:1970, which is withdrawn.

BS 4148-2:1975 was withdrawn in 1980 because it was obsolete. The publication that should now be used in conjunction with this edition of this British Standard is the “List of serial title word abbreviations”, mentioned in clause 1. The British Library, Bibliographic Services Division¹⁾, will supply further information about the list.

Terminology and conventions. The text of the International Standard has been approved as suitable for publication as a British Standard without deviation. Some terminology and certain conventions are not identical with those used in British Standards; attention is drawn especially to the following.

Where the words “International Standard” appear, referring to this standard, they should be read as “British Standard”.

Cross-references. The use of ISO 9 and ISO 843, referred to in 4.8, is optional and does not affect the validity of the standard; the related British Standard is BS 2979:1958 “*Transliteration of Cyrillic and Greek characters*”.

Additional information. In the text of this standard, the rules are given using, variously, the constructions “is”, “are”, “should” and “shall”. For the purposes of this British Standard these terms should be regarded as equivalent, and be read as “shall” or “shall be”.

A British Standard does not purport to include all the necessary provisions of a contract. Users of British Standards are responsible for their correct application.

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Summary of pages

This document comprises a front cover, an inside front cover, pages i and ii, pages 1 to 6, an inside back cover and a back cover.

This standard has been updated (see copyright date) and may have had amendments incorporated. This will be indicated in the amendment table on the inside front cover.

¹⁾ British Library, Bibliographic Services Division, 2 Sheraton Street, London W1V 4BH