

Mail processing machines —

Part 2: Glossary of terms for letter folding machines

[ISO title: Office machines — Vocabulary — Section 05: Letter
folding machines]

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This British Standard, having been prepared under the direction of the Office and Information Standards Committee, was published under the authority of the Board of BSI and comes into effect on 30 November 1981

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National foreword

This Part of this British Standard has been prepared under the direction of the Office and Information Standards Committee. It is identical with ISO 5138-5:1981 “*Office machines — Vocabulary — Section 05: Letter folding machines*” published by the International Organization for Standardization (ISO).

Terminology and conventions. The text of the International Standard has been approved as suitable for publication as a British Standard without deviation. Some terminology and certain conventions are not identical with those used in British Standards; attention is especially drawn to the following.

From clause 1 onwards, wherever the words “the Vocabulary” or “this section of the Vocabulary” appear, referring to this standard, they should be read as “this Part of this British Standard”.

ISO 5138-5 is published in English and French (hence the reference to “two languages” in clause 1 and “each language” in 2.10); in this British Standard only the English text is used.

Cross-references. The Technical Committee has reviewed the provisions of ISO/R 639, ISO/R 1087 and ISO/R 1149, to which references are made in 2.2, 2.1 and 2.8 respectively, and has decided that they are acceptable for use in conjunction with this standard.

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Summary of pages

This document comprises a front cover, an inside front cover, pages i and ii, pages 1 to 6, an inside back cover and a back cover.

This standard has been updated (see copyright date) and may have had amendments incorporated. This will be indicated in the amendment table on the inside front cover.