

# Mail processing machines —

## Part 4: Specification for minimum information to be included in specification sheets of postal franking machines

[ISO title: Office machines — Minimum information to be included in specification sheets — Part 3: Postal franking machines]

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# Committees responsible for this British Standard

The preparation of this British Standard was entrusted by the Office and Information Standards Committee (OIS/-) to Technical Committee OIS/3, upon which the following bodies were represented:

- British Printing Industries Federation
- British Railways Board
- Business Equipment Trade Association
- Department of Trade and Industry (National Physical Laboratory)
- Greater London Council
- Her Majesty’s Stationery Office
- Institute of Data Processing Management
- National Coal Board
- Office Machines and Equipment Federation
- Coopted members

The following bodies were also represented in the drafting of the standard, through sub-committees and panels:

- Association of County Councils
- British Telecommunications
- Envelope Makers’ and Manufacturing Stationers’ Association
- Post Office

This British Standard, having been prepared under the direction of the Office and Information Standards Committee, was published under the authority of the Board of BSI and comes into effect on 31 December 1984

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# National foreword

This Part of this British Standard has been prepared under the direction of the Office and Information Standards Committee and is identical with ISO 4232-3 “*Office machines — Minimum information to be included in specification sheets — Part 3: Postal franking machines*” published in 1984 by the International Organization for Standardization (ISO).

**Terminology and conventions.** The text of the International Standard has been approved as suitable for publication as a British Standard without deviation. Some terminology and certain conventions are not identical with those used in British Standards; attention is drawn especially to the following. Wherever the words “International Standard” appear, referring to this standard, they should be read as “British Standard”.

**Cross-references**

| International Standards | Corresponding British Standards                                                                                                              |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| ISO 4232-1:1979         | BS 5960:1980 <i>Specification for minimum information to be included in specification sheets of duplicators</i><br>(Identical)               |
| ISO 4232-2:1980         | BS 6050:1981 <i>Specification for minimum information to be included in specification sheets of document copying machines</i><br>(Identical) |

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**Summary of pages**

This document comprises a front cover, an inside front cover, pages i and ii, pages 1 to 6, an inside back cover and a back cover.

This standard has been updated (see copyright date) and may have had amendments incorporated. This will be indicated in the amendment table on the inside front cover.