

BS 7872:2011



BSI Standards Publication

Manned security services – Cash and valuables in transit services (collection and delivery) – Code of practice

bsi.

...making excellence a habit.
AVA Documents™
Document Sharing Hub

Publishing and copyright information

The BSI copyright notice displayed in this document indicates when the document was last issued.

© BSI 2011

ISBN 978 0 580 73825 8

ICS 03.080.20; 13.310

The following BSI references relate to the work on this standard:

Committee reference GW/3

Draft for comment 11/30238815 DC

Publication history

First published November 1996

Second edition, July 2002

Third (present) edition, August 2011

Amendments issued since publication

Date	Text affected
------	---------------

Contents

Foreword *ii*

1	Scope	1
2	Normative references	1
3	Terms and definitions	1
4	CVIT company organization	2
6	Employees	4
7	Vehicles	8
8	Secure premises	9
9	Control room	9
10	Vault	11

Bibliography 13

Summary of pages

This document comprises a front cover, an inside front cover, pages i to iv, pages 1 to 14, an inside back cover and a back cover.

Foreword

Publishing information

This British Standard is published by BSI and came into effect on 31 August 2011. It was prepared by Technical Committee GW/3, *Manned security services*. A list of organizations represented on this committee can be obtained on request to its secretary.

Supersession

This British Standard supersedes BS 7872:2002+A1:2006, which is withdrawn.

Information about this document

This is a full revision of the standard, and introduces updated recommendations to take account of current legislation, particularly the Private Security Industry Act 2001 [1], and current good practice within the industry.

Assessed capability. Users of this British Standard are advised to consider the desirability of quality system assessment and registration against BS EN ISO 9001 by an accredited third-party certification body.

Service certification/inspection. Users of this British Standard are advised to consider the desirability of third-party certification of service conformity with this British Standard and BS 7858. Users seeking assistance in identifying appropriate conformity assessment bodies or schemes may ask BSI to forward their enquiries to the relevant association.

Use of this document

As a code of practice, this British Standard takes the form of guidance and recommendations. It should not be quoted as if it were a specification and particular care should be taken to ensure that claims of compliance are not misleading.

Any user claiming compliance with this British Standard is expected to be able to justify any course of action that deviates from its recommendations.

Presentational conventions

The provisions in this standard are presented in roman (i.e. upright) type. Its recommendations are expressed in sentences in which the principal auxiliary verb is “should”.

Commentary, explanation and general informative material is presented in smaller italic type, and does not constitute a normative element.

Contractual and legal considerations

This publication does not purport to include all the necessary provisions of a contract. Users are responsible for its correct application.

Compliance with a British Standard cannot confer immunity from legal obligations.

Particular attention is drawn to the following specific acts and regulations.

- The Private Security Industry Act 2001 [1];
- The Employer’s Liability (Compulsory Insurance) (Amendment) Regulations 2011 [2];
- The Employer’s Liability (Compulsory Insurance) (Amendment) Regulations (Northern Ireland) 2009 [3];
- The Health and Safety at Work etc. Act 1974 [4];

- The Data Protection Act 1998 [5];
- The Personal Protective Equipment Regulations 2002 [6];
- The Road Vehicles (Construction and Use) (Amendment) Regulations 2011 [7];
- The Equality Act 2010 [8];
- The Employment Protection Act 1975 [9];
- The Passenger and Goods Vehicles (Recording Equipment) (Tachograph Card) Regulations 2006 [10];
- The Passenger and Goods Vehicles (Recording Equipment) (Tachograph Card) Regulations (Northern Ireland) 2007 [11];
- The Road Vehicles (Registration and Licensing) (Amendment) (No. 2) Regulations 2010 [12];
- The Furniture and Furnishings (Fire) (Safety) (Amendment) Regulations 2010 [13];
- The Fire Safety (Employees' Capabilities) (England) Regulations 2010 [14];
- The Fire Safety (Scotland) Amendment Regulations 2010 [15];
- The Fire Safety Regulations (Northern Ireland) 2010 [16];
- The Building Regulations 2010 [17];
- The Building Regulations (Amendment) Act (Northern Ireland) 2009 [18];
- The Building (Scotland) Amendment Regulations 2011 [19];
- The Workplace (Health, Safety and Welfare) Regulations 1992 [20];
- The Workplace (Health, Safety and Welfare) Regulations (Northern Ireland) 1993 [21].

1 Scope

This British Standard gives recommendations for the organization, staffing, operation and management of companies providing a cash and valuables-in-transit (CVIT) service (collection and delivery) on a contracted basis.

NOTE It is recognized that CVIT companies might provide a wide range of services that are not specifically covered by this standard (e.g. ATM replenishment, cash processing).

2 Normative references

The following referenced documents are indispensable for the application of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

BS 7858, *Security screening of individuals employed in a security environment – Code of practice*

BS EN 356:2000, *Glass in building – Security glazing – Testing and classification of resistance against manual attack*

BS EN 1063:2000, *Glass in building – Security glazing – Testing and classification of resistance against bullet attack*

PD 6662:2010, *Scheme for the application of European standards for intrusion and hold-up alarm systems*

3 Terms and definitions

For the purpose of this standard the following terms and definitions apply.

- 3.1 cash and valuables-in-transit (CVIT) service**
service provided by a company for the secure transport of cash, securities and other valuable goods
- 3.2 collection authorization card**
card issued to CVIT delivery employees to verify their presence and purpose to customers, allocated on the day of delivery for a specific route of service
- 3.3 control room**
area from which the operation of secure premises can be controlled
- 3.4 customer**
individual or organization that contracts a CVIT company to carry out agreed services
- 3.5 secure premises**
location in which cash securities and other valuable goods are kept and are protected against loss or theft through security measures
- 3.6 vault**
designated part of the secure premises that provides safe storage for cash and/or valuables