

Implementation of ISO 6199:1991

Micrographics — Microfilming of documents on 16 mm and 35 mm silver-gelatin type microfilm — Operating procedures

UDC 778.14:002

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The preparation of this British Standard was entrusted by the Information and Documentation Standards Policy Committee (DOT/-) to Technical Committee DOT/16, upon which the following bodies were represented:

- British Coal Corporation
- British Computer Society
- British Library
- British Office Technology Manufacturers' Alliance
- British Photographic Association
- Her Majesty's Stationery Office
- London Borough of Bromley
- National Centre for Information Media and Technology (Cimtech)
- Standing Conference of National and University Libraries
- United Kingdom Association for Information and Image Management

The following bodies were also represented in the drafting of the standard, through subcommittees and panels:

- Council of Polytechnic Librarians
- Library Association
- Periodical Publishers Association
- Public Record Office

This British Standard, having been prepared under the direction of the Information and Documentation Standards Policy Committee, was published under the authority of the Standards Board and comes into effect on 31 October 1991

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The following BSI references relate to the work on this standard:
Committee reference DOT/16
Draft for comment 89/95929 DC

ISBN 0 580 20145 7

Amendments issued since publication

Amd. No.	Date	Comments

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National foreword

This British Standard reproduces verbatim ISO 6199:1991 and implements it as the UK national standard.

This British Standard is published under the direction of the Information and Documentation Standards Policy Committee whose Technical Committee DOT/16 has the responsibility to:

- aid enquirers to understand the text;
- present to the responsible international committee any enquiries on interpretation, or proposals for change, and keep UK interests informed;
- monitor related international and European developments and promulgate them in the UK.

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A British Standard does not purport to include all the necessary provisions of a contract. Users of British Standards are responsible for their correct application.

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Summary of pages

This document comprises a front cover, an inside front cover, pages i and ii, the ISO title page, pages ii to iv, pages 1 to 17 and a back cover.

This standard has been updated (see copyright date) and may have had amendments incorporated. This will be indicated in the amendment table on the inside front cover.

INTERNATIONAL STANDARD

ISO
6199

First edition
1991-07-15

Micrographics — Microfilming of documents on 16 mm and 35 mm silver-gelatin type microfilm — Operating procedures

*Micrographie — Micrographie des documents sur films argentiques de
16 mm et 35 mm — Techniques opératoires*



Reference number
ISO 6199:1991(E)
Documents
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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

International Standard ISO 6199 was prepared by Technical Committee ISO/TC 171, *Micrographics and optical memories for document and image recording, storage and use*.

Annex A, Annex B, Annex C, Annex D and Annex E of this International Standard are for information only.

Descriptors: Micrographics, reproduction (documents), microfilm, silver film, shots, operating requirements.

