

GP 00-00-01	Explanation and Use of Downstream/Chemicals Global Practices	April 2003
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Explanation and Use of Downstream/Chemicals Global Practices

GP 00-00-01

Scope

- 1) [I] This Practice explains the use of Global Practices, defines terms, describes other documents which are used in conjunction with the Global Practices, and explains procedures and restrictions for reproducing copies.
 - 2) [I] Global Practices define minimum acceptable criteria for design, materials, fabrication, procurement, erection, inspection, and testing of plants and equipment.
 - 3) [I] Global Practices are intended to apply to new facilities or alterations to existing facilities. There is no intention, implied or otherwise, for these Practices to require retrofitting of any existing facilities. The decision to retrofit can be made only by local management.
 - 4) [I] Deviations from these Practices dictated by local/operating conditions are acceptable only when approved in writing by the Owner's Engineer; the Owner's Engineer is responsible for establishing a procedure for approving and recording all deviations.
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1. Definitions

Term	[I] Description
Exceptions and Additions	These refer to local practices that augment, modify, or replace the Global Practices.
General Instruction and Information (GII)	This contains rules to be followed for the design of each type of equipment at each site as well as site conditions.
Job Specification	This is a compilation of instructions issued to a Contractor for a specific project. It may include a Coordination Procedure, Design Specifications, relevant Practices, practice related documents, and Letters of Instruction. This compilation may bear a title other than Job Specification.
Owner's Engineer	This refers to a designated Owner's Representative.
Purchaser	The party originating the technical requirements for inclusion in an Inquiry or "direct" Purchase Order. If a job is contracted, the Contractor is considered to be the Purchaser.
Purpose codes	These are intended as supplemental information for the Owner's Engineer. These codes help in the application of the Practices by identifying the main rationale underlying each paragraph. a) Purpose Codes are defined in the Attachment. b) The Purpose Code system supports ExxonMobil affiliate's Operations Integrity Management Systems (OIMS). Purpose Codes appear in square brackets before the text in a Practice.
Vendor	The recipient of a "direct" or "indirect" purchase order. In this context, a "direct" order is one issued to a vendor by a Contractor or the Owner; an "indirect" order is one issued by a vendor (recipient of a direct order) for mill materials, fabricated components or subassemblies, to another vendor.

2. Explanation of Additional Requirements Section

- 1) [I] The codes, standards, specifications, and publications upon which a Practice is based are listed in that Practice. The total content of these referenced documents and their supporting referenced documents are considered applicable, unless specifically modified by the Practice.

If a job is contracted, the latest edition of these references in publication on the initial date of issue of the Practice portion of the Job Specification shall be used unless otherwise specified. For individual equipment purchases for other than project work, the latest edition of these references in publication on the date of the purchase order shall be used, unless otherwise specified.

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