

GP 20-01-02	Administrative Procedures for Obtaining Inspection	March 2005
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Administrative Procedures for Obtaining Inspection

GP 20-01-02

Scope

- 1) [I] This Global Practice (GP) covers administrative procedures applicable when material or equipment is to be inspected by ExxonMobil, ExxonMobil Affiliates, or the appointed Owner's Representative.
 - 2) * [I] This Practice shall be applied to any direct or indirect Purchase Orders or sub-orders issued on behalf of, or by ExxonMobil or an ExxonMobil Affiliate when inspection is required by [GP 20-01-01](#), or when specified.
 - 3) [I] An asterisk (*) indicates that a decision by Purchaser is required or that additional information is furnished by Purchaser.
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1. Required References

This Section lists Practices and Standards that are generically referenced and assumed to be a part of this document. Unless otherwise specified herein, use the latest edition.

1.1. Global Practices–ExxonMobil Engineering Practices

GP 20-01-01	Inspection of Equipment and Materials
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2. Definitions

Term	[I] Description
Direct Orders	Purchase Orders issued to a Supplier on behalf of, or by ExxonMobil or an ExxonMobil Affiliate, for materials or equipment. These are also known as Main Orders or Prime Orders.
Indirect Orders	Purchase Orders issued by a Supplier (who is a recipient of a Direct Order) for mill or foundry materials or component parts or subassemblies for fabrication or assembly. These are also known as sub-orders, shop orders, internal work orders, etc. Indirect orders also include subcontracts issued to a Supplier on behalf of, or by ExxonMobil or an ExxonMobil Affiliate for the design and/or supply of materials, equipment, large special purpose package units and possible execution at the job site.
Inspector	As used in this Practice, refers to the ExxonMobil Inspector, or the appointed Owner's or Purchaser's Representative.
Owner	ExxonMobil or ExxonMobil affiliate organization that will receive the equipment or materials.
Purchase Order (Contract)	As used in this Practice, includes the Purchase Order (or Contract) document, its referenced Specifications and Practices, Attachments, Codes, Standards, other referenced documents, and all agreed amendments thereto.

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