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| GP 20-01-03 | Quality Programs | July 2001 |
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# Quality Programs

## GP 20-01-03

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### Scope

- 1) [I] This Global Practice (GP) covers the minimum standards for Quality Programs for specific equipment, components, materials, systems, or services to be provided or furnished to ExxonMobil, or ExxonMobil affiliates. The purpose of the Quality Program is to identify the procedures and controls to be implemented by the affected organization to ensure the equipment, components, materials, systems, or services within the scope of supply meet the specified requirements.
  - 2) [I] When specified, this GP shall be applied to any direct or indirect purchase orders, sub orders, or services agreement for or by ExxonMobil or ExxonMobil affiliates.
  - 3) [I] An asterisk (\*) indicates that a decision by Purchaser is required or that additional information is provided by Purchaser.
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# 1. Required References

This Section lists Practices and Standards that are generically referenced and assumed to be a part of this document. Unless otherwise specified herein, use the latest edition.

## 1.1. ASQ—American Society for Quality

|             |                                                                                                                                                           |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| ASQ A8402   | Quality Management and Quality Assurance - Vocabulary                                                                                                     |
| ASQ C1      | Specification of General Requirements for a Quality Program                                                                                               |
| ASQ Q9000-1 | Quality Management and Quality Assurance Standards - Guidelines for Selection and Use                                                                     |
| ASQ Q9000-2 | Quality Management and Quality Assurance Standards - Part 2: Guidelines for Implementing ANSI/ISO/ASQC Q9001, ANSI/ISO/ASQC Q9002 and ANSI/ISO/ASQC Q9003 |
| ASQ Q9001   | Quality Management Systems - Requirements                                                                                                                 |

# 2. Definitions

| Term                         | Definition                                                                                                                                                                                                                                                                 |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Affected Organization</b> | Affected Organization is the individual or organization upon whom this GP is imposed.                                                                                                                                                                                      |
| <b>Auditor</b>               | Auditor is the individual who carries out the audit.                                                                                                                                                                                                                       |
| <b>Direct Orders</b>         | Direct Orders are Purchase orders issued to a Supplier on behalf of, or by ExxonMobil or an ExxonMobil Affiliate, for materials or equipment. (These are also known as main orders or prime orders.)                                                                       |
| <b>External Audits</b>       | External Audits are quality audits performed by Purchaser.                                                                                                                                                                                                                 |
| <b>Indirect Orders</b>       | Indirect Orders are Purchase orders issued by a Supplier (who is recipient of a direct order) for mill or foundry materials or component parts or subassemblies for fabrication or assembly. (These are also known as sub orders, shop orders, internal work orders, etc.) |
| <b>Purchaser</b>             | Purchaser may be ExxonMobil, an ExxonMobil affiliate organization, or ExxonMobil designated representative responsible for procuring equipment, components, materials, systems, or services.                                                                               |
| <b>Quality Assurance</b>     | Quality Assurance includes planned and systematic actions necessary to provide adequate confidence that a product or service or a project shall satisfy given quality requirements.                                                                                        |

