



**International
Standard**

ISO 21506

Project, programme and portfolio management — Vocabulary

*Management de projets, programmes et portefeuilles —
Vocabulaire*

**First edition
2024-11**

Reference number
ISO 21506:2024(en)

Full document details: [ISO 21506-2024](#)

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Published in Switzerland

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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of ISO document should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

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This document was prepared by Technical Committee ISO/TC 258, *Project, programme and portfolio management*.

This first edition cancels and replaces ISO/TR 21506:2018, which has been technically revised.

The main changes are as follows:

- the terminological entries have been updated in accordance with ISO 9000:2015, ISO 21502:2020, ISO 21503:2022, ISO 21504:2022, ISO 21505:2017, ISO 21508:2018, ISO 21511:2018 and ISO 21512:2024.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

Introduction

This document is intended to be used by people involved in project, programme and portfolio management. It defines terms that are used in documents prepared by Technical Committee ISO/TC 258, *Project, programme and portfolio management*, and that meet any of the following criteria, in that they are:

- specific terms used in project, programme and portfolio management;
- part of common language, but used with a specific and exclusive meaning in the context.

This document includes the definition used by most project management organizations, most of the time. A term may have a different meaning within an organization that is not consistent with this document.

The target audience of this document includes, but is not limited to:

- a) executive managers and people involved in sponsoring projects, programmes or portfolios;
- b) people managing projects, programmes or portfolios;
- c) people involved in the management or performance of project management offices;
- d) developers of national or organizational standards.

