



Bank operations — Standard scheme for drawing lists

ERRATUM

Page 3

Sub-clause 5.4.1 : Delete the reference "5.4.5;" and substitute "5.4.4;".

International Standard



6536

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION • МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО СТАНДАРТИЗАЦИИ • ORGANISATION INTERNATIONALE DE NORMALISATION

Bank operations — Standard scheme for drawing lists

Opérations bancaires — Normalisation des listes de tirage

First edition — 1981-12-01

UDC 336.33 : 336.764

Ref. No. ISO 6536-1981 (E)

Descriptors : banking, information interchange, forms (papers), data layout.

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards institutes (ISO member bodies). The work of developing International Standards is carried out through ISO technical committees. Every member body interested in a subject for which a technical committee has been set up has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work.

Draft International Standards adopted by the technical committees are circulated to the member bodies for approval before their acceptance as International Standards by the ISO Council.

International Standard ISO 6536 was developed by Technical Committee ISO/TC 68, *Banking*, and was circulated to the member bodies in December 1980.

It has been approved by the member bodies of the following countries :

Belgium	France	Spain
Canada	Germany, F. R.	Sweden
Czechoslovakia	Iraq	Switzerland
Egypt, Arab Rep. of	Netherlands	USA
Finland	New Zealand	

No member body expressed disapproval of the document.

Bank operations — Standard scheme for drawing lists

0 Introduction

Bond drawing lists are widely used by loan issuers, banks, financial institutions and stock exchanges. Drawing lists allow these institutions to verify whether a bond presented by a bearer in respect of a transaction (sale, redemption coupon(s), payment(s), etc.) is a redeemed bond either from the last drawing or from previous drawings; lists also allow banks and other financial institutions which have bonds in safe-custody to examine their holdings after each drawing and to present redeemed bonds for payment.

Because of the diversity of redemption methods and drawing procedures from one country to another and inside each country¹⁾, standardized lists reduce the risk of making an incorrect payment or selling a bond already drawn for redemption.

Standardized lists facilitate information exchanges on an international level.

NOTE — The specified characteristics given in this International Standard are to be applied on the international level and do not prohibit more precise specifications on a national level.

1 Scope and field of application

This International Standard applies to :

- a) drawing lists, either printed or else typed or written by computer and duplicated, which are distributed by the issuer or his agent to the parties concerned (banks, brokers, stock exchanges, etc.);
- b) drawing lists published as notices in official gazettes or newspapers with the exception of 4.1, 4.2, 4.3, 4.6, 5.1.1 and 5.6.

This International Standard defines the contents, the sequence and the composition of the notice of drawing; it also specifies physical characteristics for the presentation of lists mentioned in a) above.

NOTE — In clauses 4 and 5 hereafter, when characteristics are to be applied to both kinds of lists a) and b), they are marked by an asterisk(*)

2 References

ISO 216, *Writing paper and certain classes of printed matter — Trimmed sizes — A and B series.*

ISO 2014, *Writing of calendar dates in all-numeric form.*

ISO 3166, *Codes for the representation of names of countries.*

ISO 4217, *Codes for the representation of currencies and funds.*

ISO 6166, *Bank operations — International securities identification numbering system.*

3 Definition

drawing list : A list of numbers for bonds and registered certificates which are to be redeemed from the latest drawing of a loan, and from prior drawings not paid.

4 General presentation of standardized lists

Examples of standardized lists are given in :

- annex A : First page model;
- annex B : Additional page;
- annex C : Sample presentation (French issue);
- annex D : Sample presentation (French issue, external publication).

4.1 Size of the lists

The size of the form shall be A 4 in accordance with ISO 216. For countries which have not yet adopted the ISO A-Series, the size 210 mm × 280 mm or the North American size (215 mm × 280 mm) may be used.

1) By individual and separate numbers, by blocks of numbers in their natural order and following one number drawn at random, or by series (letters or numbers).