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E.128

TELEPHONE NETWORK AND ISDN

OPERATION, NUMBERING, ROUTING AND MOBILE SERVICE

LEAFLET TO BE DISTRIBUTED TO FOREIGN VISITORS

ITU-T Recommendation E.128

(Extract from the *Blue Book*)

NOTES

- 1 ITU-T Recommendation E.128 was published in Fascicle II.2 of the *Blue Book*. This file is an extract from the *Blue Book*. While the presentation and layout of the text might be slightly different from the *Blue Book* version, the contents of the file are identical to the *Blue Book* version and copyright conditions remain unchanged (see below).
- 2 In this Recommendation, the expression “Administration” is used for conciseness to indicate both a telecommunication administration and a recognized operating agency.

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Recommendation E.128

LEAFLET TO BE DISTRIBUTED TO FOREIGN VISITORS

1 General

1.1 The ever increasing number of people travelling to foreign countries generally need to use the telephone either to communicate with their own country or with people in the country they are visiting.

1.2 These people make many of their calls from payphones and public telephone offices, where normally they can find appropriate instructions for the use of the telephone service; others who make their calls from hotels or private telephones may encounter difficulties for lack of information.

1.3 To obtain more detailed information, foreign visitors may consult telephone directories containing General Information pages (see Recommendation E.126) and “Pages intended for foreign visitors”, prepared in one or more languages to facilitate consultation (see Recommendation E.127).

1.4 In addition, a leaflet containing general information and instructions for the use of the telephone is printed and distributed to foreign visitors, either by the Administration of the country of origin on departure or by the Administration of the foreign country on arrival. Cooperation between Administrations is necessary to ensure that information contained in leaflets is accurate, and also to prevent possible duplication of leaflets.

1.5 Administrations should therefore ensure that the leaflets to be distributed to foreign visitors have the widest possible application and, in principle, are drafted in a uniform manner on the basis of the following guidelines. However, each Administration can prepare its own leaflet to be distributed either at home or in any other country, with the content it considers most appropriate from the national point of view.

2 Guidelines

The leaflets to be prepared for foreign visitors should have the following features:

2.1 Structure

The leaflet should be of assistance to foreign visitors who wish to use payphones connected to the trunk service and the international automatic service or who apply to public telephone offices, besides being assisted by hotel operators.

2.2 Title

“Telephone Information”.

2.3 Format

It should be of a convenient size (e.g. A4 format where this standard is utilized), folded in three to form six small-size pages.

The exact design of the cover need not be identical between countries to permit designers some freedom of interpretation, but should include the standard title and some indication of the country to which the leaflet applies, a prominent representation of the telephone symbol (see Figure 1/E.121), an illustration of the payphone widely used in the country, and some reference to the public telephone service.

Note – A model of the leaflet in the required format and with the particulars it should contain is given in Annex A.

2.4 Contents

- Introduction
- General information:
 - a) SOS – emergency numbers
 - b) Prefixes (national and international)
 - c) Destination codes of countries which can be reached by fully automatic means