

**HANDLING OF
BASIC DESIGN MANUAL**

JGS 210-049-1-01E
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1. SCOPE

This practice covers the requirements of handling procedure of the Basic Design Manual, including confidentiality.

2. HANDLING

2.1 Issue and Filing

Issue and filing of the Basic Design Manual (hereinafter referred to as BDM) shall be done in accordance with the procedure stipulated in JGC Standard No. JGS 999-049-2-01 by the standardization department.

2.2 Distribution

(1) Distribution of the BDM shall be done in accordance with the procedures stipulated in JGC Standard No. JGS 999-049-1-01 by the standardization department.

(2) A complete set of the original file of the BDM shall be kept in the standardization department.

2.3 Confidentiality

(1) The BDM shall be handled as a confidential document outside JGC in principle, as is stipulated in JGC Standard No. JGS 999-049-2-01.

(2) The confidentiality of the individual practices included in the BDM shall be as shown in JGS 210-120-1-01E "Definition and Scope of Basic Design".

3. REVISIONS

3.1 Confirmations

The individual BDMs shall be reviewed to confirm the stipulations at least once in two (2) years by Project Systems Department in principle.

3.2 Revision Work

(1) If any incorrect stipulations are found in BDM in use, such portions shall be promptly notified to the System Technology Department by using sample of revision format attached hereto.

(2) If any stipulations in the individual practices require revision the revised draft shall be prepared by the engineers in charge, and the revised edition of the practice shall be issued in accordance with the JGC standard procedure.

(3) System Technology Department shall report the revisions to DETEC and its related committee for approval.

(4) Standardization Department shall complete the revision work and issue same to related department.