

KES

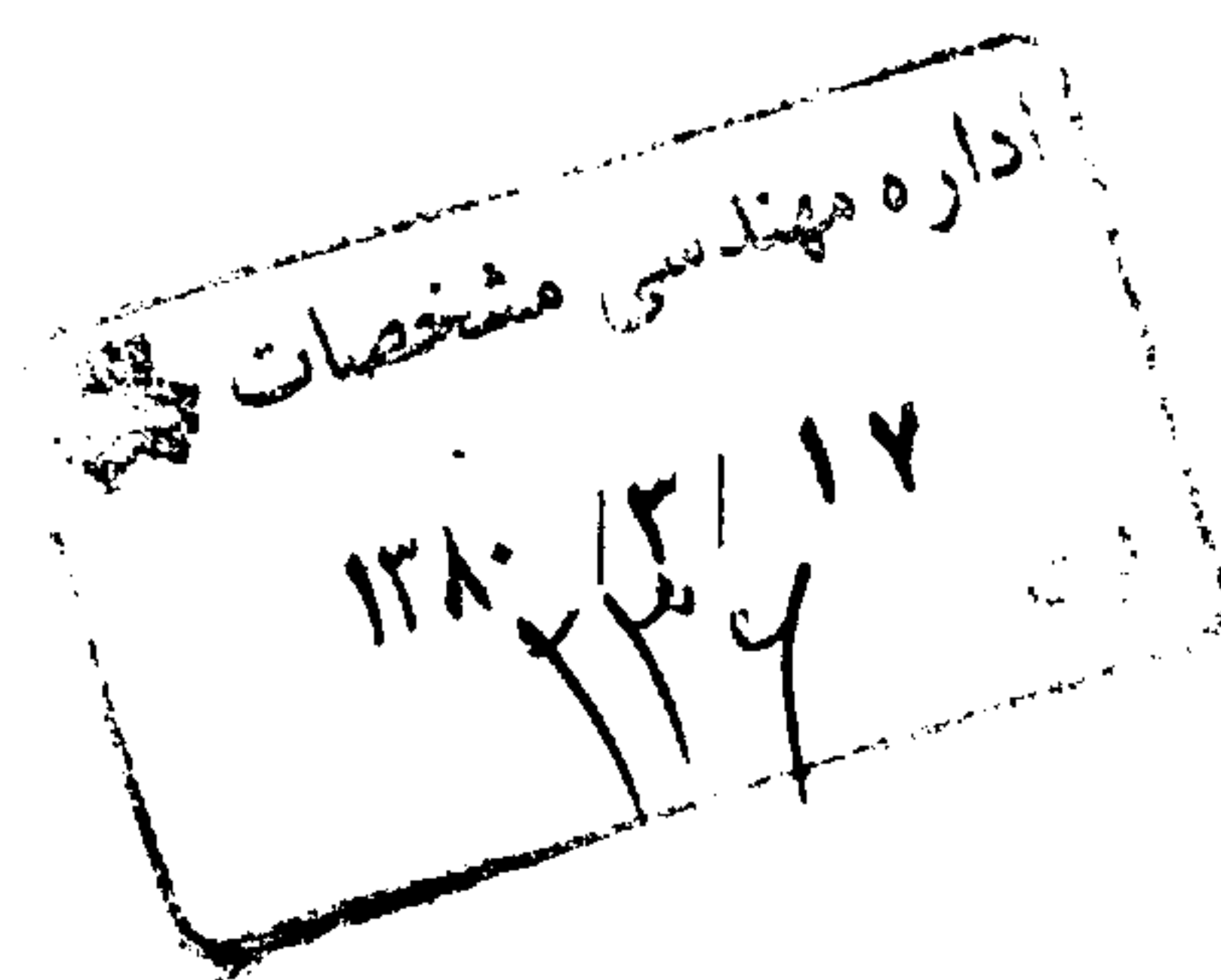
Design Standard Forming Rule

KES M – A001

(EST.) 1988 – 01 – 01

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1. Purpose

This rule makes easy to form and use the design standard and pursues efficient work between related departments by setting the detail design standard forming rule according to KMS 21200-1 (Engineering standard management regulation) and KEA A-A001 (Engineering standard forming rule).

2. Scope of Application

It shall be applied for engineering (Design) forming and form of this company.

3. Form

It shall follow KES A-A002 (Engineering standard form)

4. Formation

Engineering (Design) standard formation shall consist on cover, contents and text. If needed, appendix tables, commentary (Appendix) can be added after the text.

5. Stated items on cover

State the following items on cover. Stating location shall be as appendix 1 indicates.

5.1 Stated items appendix 1

- (1) Basic classification name
- (2) Standard name
- (3) Classification number
- (4) Revision history
- (5) Drafting department

5.2 Stated items on appendix 2

- (1) Standard name
- (2) Drafting department

- (3) Related Data
- (4) Reviewing department
- (5) Distributing
- (6) Recording items

6. Stating rule on cover

6.1 Basic classification name

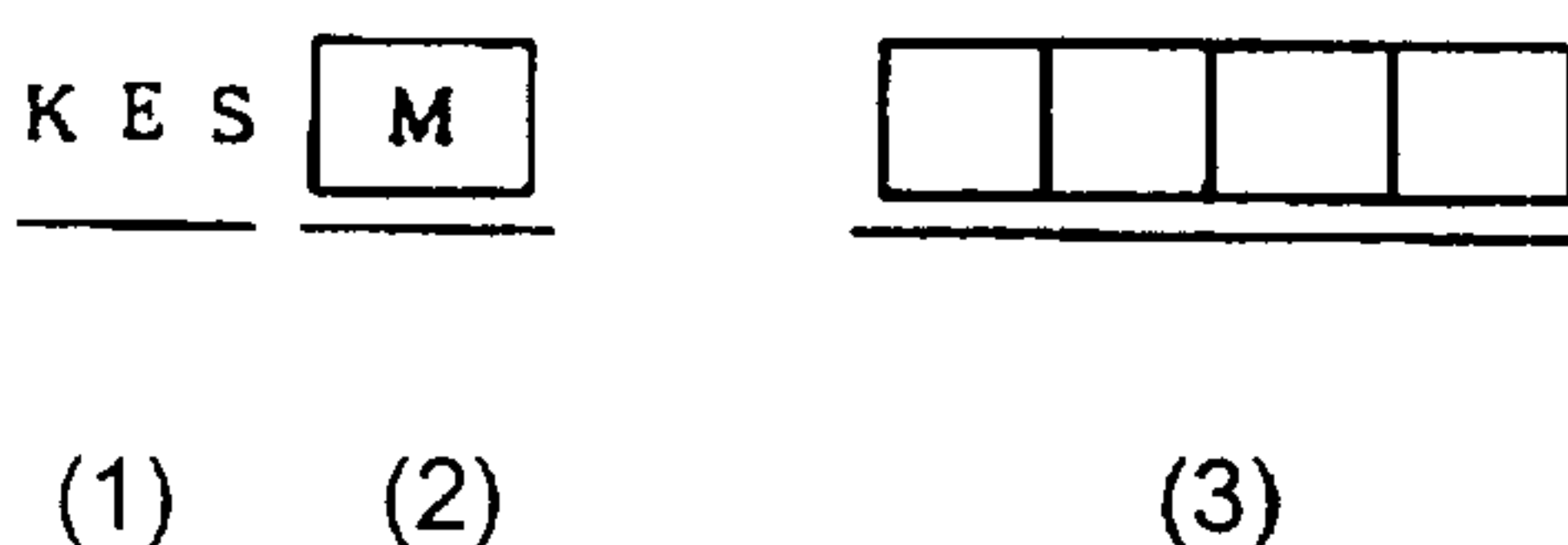
State the standard name classified according to KMS 21200-1.

6.2 Standard name

Each drafting department shall classify the design standard name by functions (Design part). State the name that makes standard contents simple and short.

6.3 Classification number

Engineering standard responsible department (Quality managing department standardizing office) shall be in charge of giving the classification number according to KMS 21200-1. State symbols, combination of alphabet and Arabic number according given numbers.



(1) State KES that stands for Kia Engineering Standards for Kia engineering standards.

(2) Basic symbol

State big classification symbols according to the classification system on appendix 3.

(M : Design standard symbol)

(3) Classification by functions and serial number

State small classification symbols according to the classification system on appendix 3.

6.4 Revision history

- (1) State year, month, date when the revised engineering standard becomes effective.
- (2) State the main revising reason simply.
- (3) Have an approval of the person who has right to decide the revision in revision drafting department.

6.5 Distributing order

Record on distributing order after confirmation of head on requesting department's document. (But, it shall have an approval of forming department.)

For the secured standards, check security level, and keep them separately.

But, cover shall be excluded when distributing.

6.6 Drafting department

State the drafting department and established year, month and date.

6.7 Quoted standard

State the data quoted and the standards directly related when establishing and revising by the order of KES, KS, JIS and reference data.

6.8 Revising department

State the department and name of person who participates the establishing and revising.

6.9 Recording Items

State needed overall items such as vision and progress about establishment and revision.

7. Contents

State contents of each item's title and establishment/revision history as appendix 4.

8. Stating rule on text

State with the order of text contents, additional rule and quoted standard as appendix 5.