

Guidance Document

G1162

**Guidance for
Station Tenants
on Fire Risk
Assessment**

Issue No.: A1

Issue date:
Review date:

September
2010
September
2010

MAYOR OF LONDON

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This information is issued by Transport for London Group Property to tenants concerning the requirements for written fire risk assessments” and that it is for “Information purposes only.

NEW REGULATION: WRITTEN FIRE RISK ASSESSMENT

It is a new regulation of London Underground Limited (“LUL”) that LUL requires you, as the tenant of the Property, to carry out a written fire risk assessment, and under the terms of your lease of the Property you have to comply with this regulation.

It is very important that you understand that from now on all fire risk assessments must in writing.

We enclose guidance on how to carry out the assessment. We summarise the guidance as follows.

Most station tenancies are small and present a low risk to the station. Therefore most assessments need not be complicated and can be carried out by the tenant without the help of a consultant. The guidance explains exactly what you need to do and provides a template that you can use for your assessment.

You must carry out and complete the written fire risk assessment and have it ready for inspection at the Property by the Station Management Team by 1 December 2011.

Please note that failure to produce a written fire risk assessment within that time frame could lead you to an enforcement action not just from LUL, but also from the London Fire Brigade.