

Guidance Document

G1340 Collection and disposal of waste

Issue No.: A1

Issue date: January 2013
Review date: January 2016

MAYOR OF LONDON



Contents

1	Purpose	3
2	Scope	3
3	Description of activities	3
3.1	General waste collection	3
3.2	Control of hazardous waste	3
3.3	Control of waste metals	3
3.4	Management of waste oils	4
3.5	Management of discarded syringes and sharps	4
3.6	Electrical waste collection	4
3.7	Disposal of used photocopier, inkjet and laser print cartridges	4
3.8	Audit and monitoring of waste collection	4
4	Responsibilities	4
4.1	All personnel	4
4.2	Shift managers	4
4.3	Safety and environmental advisor	5
4.4	Site Person in Charge	5
5	SQE considerations	5
5.1	Safety considerations	5
5.2	Environmental considerations	5
6	References	5
6.1	Reference documents	5
6.2	Definitions	5
6.3	Records	6
6.4	Subject matter expert	6
6.5	Document history	6