

Guidance Document

G1373

Infrastructure Protection and Asset Protection on LUL Projects

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1 Purpose

- 1.1 The purpose of this Guidance is to inform London Underground (LU) project team members of the relationship between the activities of the Infrastructure Protection Team and the project team. This is to ensure that the Infrastructure Protection team is appropriately engaged by the project team and that the required Infrastructure Protection activities can be effectively undertaken by both parties. In addition, this Guidance describes the activities that should be followed by the project team to ensure assets that are not part of the project (TfL, Third Party or Outside Party) are adequately protected.

2 Scope

- 2.1 This Guidance applies equally to projects promoted and managed by LU directly or through the LU supply chain. It also applies to LU projects promoted and managed by an Outside Party unless dealt with by the LU Infrastructure Protection Team under Standard S1023 "Infrastructure Protection". The appropriate experts within the Infrastructure Protection Team will give the project team guidance and support throughout the life of the project but are not resourced to deliver items assigned to the project team as noted within this Guidance.
- 2.2 The term Third Party is used to refer to an entity directly contracted to TfL, such as a PFI supplier. An Outside Party is a developer, neighbour or similar entity that has no contractual relationship with TfL other than perhaps in the short term through some form of development agreement.
- 2.3 Infrastructure Protection relates the protection of London Underground (and sometimes the wider TfL) infrastructure and operations during works physically being undertaken by Outside Parties. Where works are being carried out by LU (notwithstanding who funds these works), the protection of existing assets outside the scope of the project is undertaken by the project team as part of the project. This is termed Asset Protection to avoid confusion with Infrastructure Protection.

3 Guidance

3.1 Outside Party Works

- 3.1.1 Infrastructure Protection are responsible for reviewing and monitoring the design and working methods of the proposed construction works of Outside Parties where their works may affect LU's operation or property. However, this Infrastructure Protection work can be undertaken by a LU project team if it logically forms part of a wider LU project.
- 3.1.2 Infrastructure Protection also have a responsibility to agree Licences (under Guidance G0025 "Infrastructure Protection – Licence to Carry Out Works on LU Land") where temporary access is being granted to an Outside Party for work on LU land or where long term rights / commitments are being negotiated as part of a new Lease or other agreement. This responsibility applies whether or not a project team is managing the Infrastructure Protection interface. The Infrastructure Protection Team should be consulted and will provide advice to the project team on these matters and are delegated (pursuant to TfL Standing Orders) to sign temporary access licences for Outside Parties on behalf of LU.
- 3.1.3 The LU project itself will not be considered as "Outside Party works", even if it is part funded by another (non TfL) party. The project team will therefore be responsible for ensuring appropriate engagement of internal resources, Third Parties or other affected LU suppliers, Outside Parties and tenants to ensure that impacts on assets and operations are documented, mitigated and resolved. If the Infrastructure Protection interface is significant, it may be appropriate to embed an Infrastructure Protection Engineer within the project team or to have an accredited member of the project team undertake the role of Infrastructure Protection Engineer.