

Guidance

G3308

Private Medical Benefit Scheme Guidelines

Applies to all of TfL

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1 Purpose

The purpose of this Guidance is to provide information on membership and administration of the Transport for London (TfL) Private Medical Benefit (PMB) scheme.

2 Scope

This Guidance applies to all TfL employees.

3 Guidance

3.1 Introduction

The TfL PMB scheme is a corporate voluntary benefit provided for eligible grades alongside other internal schemes which help facilitate recovery should an employee become ill. The PMB scheme provides access to extensive medical benefits, together with the full administrative support of our supplier, AXA PPP Healthcare's dedicated customer service team.

3.2 Eligibility

If an employee is graded as General Manager, Business Manager, Manager (MMG0 - MMJ1), Support Manager (SMD0 - SMF1, LT R16 – 18) or on TfL rationalised terms and conditions or equivalent (except payband 1 on the legacy incremental pay scale), they are eligible to apply for membership of the scheme.

3.3 Membership types

The following membership types apply:

Payband / grade	Membership type
TfL paybands 1, 2 and 3 or equivalent; LU Support Managers and Managers (except payband 1 on the legacy incremental pay scale)	Employee only
TfL paybands 4 and above or equivalent; LU Business Managers and above	Employee only
	Married / permanent partner can be included at no cost
	Dependent child(ren) can be included at personal cost

3.4 Adding dependants to an employee's membership

If employees are in an eligible grade they are able to extend their membership to include dependent children under the age of 21 (or 25 if they are in full time education). This arrangement will cease at the end of the financial year in which the child(ren) reach age 21 (or 25 if in full time education).

If employees are not eligible to extend their membership to include unmarried dependent children, they can obtain quotes for cover through AXA PPP by calling **01202 544255** – NB this is a different number to the PMB helpline.