

Category 5 Standard

S5072 Testing of Portable Electrical Appliances

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MAYOR OF LONDON

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1 Purpose

- 1.1 The purpose of this standard is to define the requirements for the testing of portable electrical appliances used on LU premises, and the keeping of associated records.

2 Scope

- 2.1 This standard applies to all premises for which LU has landlord responsibility.

Note: For the avoidance of doubt, a Portable Appliance within the context of this standard is an item of electrical equipment which *may* be moved during normal use. This includes items such as kitchen and information management (IM) equipment which would not normally be moved, but could be, whilst operating. It includes all such devices whether connected to the supply via a plug and socket outlet or a local fixed outlet, and includes all flexible cords used to connect appliances to the supply and all extension cables and multi-outlet adaptors.

- 2.2 This standard does not apply to battery powered equipment operating at 50V or less which it is impossible to connect directly to a mains electricity supply.

Note: For the avoidance of doubt, if there is a mains battery charger for this equipment then the battery charger is accepted as being a Portable Appliance and is to be treated as such.

- 2.3 This standard replaces 5-072 A1. The standard has been re formatted with technical changes.

3 Requirements

3.1 Site Portable Appliance Register

- 3.1.1 All Portable Appliances owned, leased, hired by or loaned to LU shall be recorded on a Site Portable Appliance Register.

Note: Portable Appliances in the ownership or custody of LU contractors and available for use only by them do not need to be entered in an LU Portable Appliance Register.

- 3.1.2 A Portable Appliance Controller shall be appointed as the accountable manager for Site Portable Appliance Registers. The Portable Appliance Controller shall be permitted to delegate responsibility to Landlord Managers for the custody of Site Portable Appliance Registers.

Note: The Portable Appliance Controller is expected to be a senior manager who will discharge the responsibilities required by this standard through others.

- 3.1.3 A record of all Portable Appliances shall be retained in a Site Portable Appliance Register at each location for which a defined landlord manager has been identified.