

Category 5 Standard

S5631 Railway Group Standards Reconciliation

Issue No.: A2

Issue date: March 2012
Review date: March 2017

MAYOR OF LONDON

 **Documents**
Document Sharing Hub



Contents

1	Purpose	3
2	Scope	3
3	Requirements	3
3.1	General requirements	3
3.2	Draft and Issued standards	3
3.3	Withdrawn standards	4
3.4	Non-compliances	4
3.5	Non-applicability	4
4	Responsibilities	4
4.1	LU Single Point of Contact	4
4.2	Designated RGS Reviewer	5
5	Supporting information	5
5.1	Mechanism for reviewing standards	5
6	References	8
6.1	References	8
6.2	Abbreviations	8
6.3	Definitions	9
6.4	Technical content manager	9
6.5	Document history	9

1 Purpose

- 1.1 The purpose of this Standard is to set the requirements for the management of Railway Group Standards to ensure that London Underground Ltd (LU) complies with applicable standards and regularise non-compliances where they occur.

2 Scope

- 2.1 This Standard applies to Railway Group Standards and relating information material issued by Rail Safety & Standards Board Ltd (RSSB).

Note: The RSSB maintains a standards reconciliation database for all train operating companies which can be accessed via their website.

3 Requirements

3.1 General requirements

- 3.1.1 All communication with RSSB, for the purpose of comments on standards in LU's role as Train Operating Company, shall be through a single point of contact for LU.

Note: the LU single point of contact is currently within HSE

- 3.1.2 Directorates who have an interest in Railway Group Standards (RGS) shall appoint Designated RGS Reviewer(s) and provide them to the LU Single Point of Contact.

- 3.1.3 LU shall be compliant with Railway Group Standards, either by complying with the standards in their entirety or ensure that non-compliance is agreed.

3.2 Draft and Issued standards

- 3.2.1 Upon receipt from the RSSB all standards shall be distributed to Designated RGS Reviewers for review and response within a set time period. The set time period will be depending on the return date set by RSSB.

- 3.2.2 The Designated RGS Reviewer shall include the following in the review:

- a) Applicability to LU within their area of specialism
- b) LU's present compliance status
- c) Need for a non-compliance to be regularised
- d) Implications for LU and LU standards
- e) Comments on the draft standard
- f) No legitimate interest, i.e. the Designated RGS Reviewer will be excluded from further distribution of documents related to a specified standard

- 3.2.3 The outcome from the review shall be sent back to the LU Single Point of Contact within the specified time period. Comments made by Designated RGS Reviewers on standards shall be reconciled by the LU Single Point of Contact to formulate the overall LU response to RSSB. The LU Single Point of Contact shall send the response to RSSB within a specified time period.