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TECHNICAL WORKBOOK & FIXED ASSET COMMISSIONING (FACC) PROCESS

PURPOSE AND SCOPE

This procedure defines the arrangements for listing newly built and replacement Fixed Assets of National Grid Transmission Electricity and describes the means by which Fixed Asset Commissioning Certificates and Technical Workbooks are produced and recorded.

PART 1 - PROCEDURAL

1 RESPONSIBILITIES

1.1 National Grid Asset Management – Electricity Network Investment (ENI)

Asset Data Template info created by the Alliance during development entered into Mincom Information Manual System (MIMS).

1.2 National Grid Core Construction - Technical Assurance Data Team

Technical Data Workbook generated from MIMS and issued to the Alliance.

Fixed Asset Commissioning Certificate/Disposal Certificate (FACC\FACD) generated from MIMS and forwarded onto the Alliance.

1.3 The National Grid Electricity Alliance

Asset Data Template completed and returned to ENI.

Technical workbook completed and returned to Core Construction.

Costings allocated onto FAC and forwarded to National Grid Finance.

2 PROCESS

2.1 At Investment Proposal 1 (IP1) and prior to the commencement of the development phase (Investment Proposal 2 (IP2)) ENI will create in MIMS a project record and an initial asset template, ensuring that the requirements of UKBP/TP146 are met.

2.2 At this stage Level 4 Compatible Units, Lead assets only, are to be entered onto MIMS – eg. Numbers of Transformers, CBs, Unit lengths of OHL & Cable.

2.3 During the development phase of a scheme and prior to scheme sanction at IP2 the ENI Scheme Team Leader will forward Asset data template documentation to the Alliance Development Engineer for action.

2.4 This entails the Alliance modifying the document to reflect the preferred design option, still using high level 4 compatible units.

2.5 On receipt of this information from the Alliance the Project Record in MIMS is aligned with modified asset listing in IP2 by ENI.

2.6 Once the Investment Proposal has been Sanctioned it is re-released by the ENI Team Leader to the Alliance for commencement of the design work, no changes are made at this time to the high level asset listing in MIMS.