



Support of Design Basis Information Needs

TG14-1992
(Reaffirmed 2014)

NUCLEAR INFORMATION AND RECORDS MANAGEMENT ASSOCIATION
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FOREWORD

This guideline focuses on the roles of records management and information management in support of design basis information activities. It is one of a series of documents intended to amplify the information contained within the NIRMA Position Paper on Configuration Management Program, PP02-1989. The Position Paper provides a comprehensive overview of a Configuration Management Program as it might be applied for a nuclear facility. This guideline focuses on identifying, collating, storing and retrieving design basis information.

NOTE: The term Records Management, as used within this guideline, denotes the functional responsibilities of organizations traditionally known as Records Management and Document Control.

This NIRMA document is intended to supplement associated technical guidance provided by the Nuclear Regulatory Commission (NRC), Nuclear Management and Resources Council (NUMARC), and the Institute of Nuclear Power Operations (INPO) and to deal strictly with administrative matters involving design basis information.

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