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TELEPHONE LABELS AND EMBLEMS

CONTROLLED

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British Railways Board
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1. INTRODUCTION

This specification supersedes all previous issues and is issued by:-

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2. SCOPE

This specification details the materials, design and format for telephone labeling on British Rail

3. DEFINITIONS & ABBREVIATIONS

3.1. Telephone Label

A label that is affixed to a telephone and which provides essential information to the user: the identification and use of a telephone; the codes required to call essential services from the telephone; and the number of the particular line.

3.2. Telephone Emblem

A label that indicates the type of service to which a telephone or plug point is connected to and the function of that telephone or plug point.

3.3. Abbreviations

DoS&TE	Director of Signal and Telecommunications Engineering
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4. REFERENCES

British Standards

BS 873	Road traffic signs and internally illuminated bollards.
BS 5378	Safety signs and colours

5. INTRODUCTION

The British Railways private telephone systems have some 130,000 telephones and lineside sockets. A corporate labelling plan and house style has been designed and within two years most telephones will be relabelled. Where applicable the labels have been designed within the general requirements of BS 5378.

6. REQUIREMENTS

6.1 Card Telephone Labels

Labels shall be printed on A4 card.

As many individual labels shall be printed on a card as possible for that particular label size.

Each label should be capable of being detached from the card by means of perforations around the edge of the label.

The A4 sheet should be punched with four holes for filing in a standard four hole binder.

6.1.5. When specified on the order the label shall be overprinted in black with one or two lines of numbers. Line 1 will be up to 13 digits and line 2 up to 8 digits. Both lines shall be in 8 or 10 point characters to suit the size of the label.

6.1.6. The finish of the card label shall allow hand overprinting by means of a metal die or rubber number stamp, or by means of a dot matrix or laser printer.

6.2. Vinyl Telephone Labels

These shall be printed on vinyl A4 sheet in the same format as 6.1.

The material to be used on labels for internal applications shall be *FASCAL PERMANENT R* in matt finish, or its direct equivalent.

Labels for external applications shall be on Class 1 reflective film to BS 873.

Each label will be capable of being removed from the sheet individually and each A4 sheet shall be partially cut to permit this.

All vinyl labels shall have rounded corners.

Where a matt surface or panel is specified, this must be capable of being written on using a indelible felt tip pen.