

NR/L2/ELP/27238/APP-K

Building maintenance platforms

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Appendix K

Building maintenance platforms

K.1 Purpose

This document is the Technical Specification for the maintenance of Building Maintenance Platforms. The document is to be read in conjunction with the relevant Contract Documentation.

K.2 Scope

This Specification details the requirements for the minimum maintenance attention to any Network Rail Building Maintenance Platform.

K.3 Definitions

Competent Person

A person who has such practical and theoretical knowledge and actual experience of the type of equipment as will enable them to detect defects which it is the purpose of the examination to discover.

User/Operator

A person using/operating the plant/equipment.

K.4 General

K.4.1 Specific documentation

Core Maintenance Specifications apply to many items of Plant of a similar but not identical nature.

Data Extracts and Records of Drawings and Manuals for individual items of Plant shall be provided for inclusion in contract documentation. Specimen forms are included in **K.6**.

Maintenance tasks listed in the Plant Maintenance Instruction (**K.7**) shall only be deleted if they refer to components and sub-systems that are not present on the specific item of plant being considered.

Where the Plant Maintenance Instruction does not adequately cater for particular features, components and sub-systems, further maintenance tasks shall be added using the same layout and terminology and with due consideration to periodicities.

K.4.2 Requirements

The periodicities of the maintenance tasks specified in the Plant Maintenance Instruction (**K.7**) are the minimum requirement. After carrying out each check and subsequent action/s the components must be able to perform satisfactorily until the next examination. If not then action shall be taken to return the component to satisfactory condition, or the frequency of examination increased as appropriate.

K.4.3 Procedures

A procedure for carrying out the maintenance of each installation in accordance with this document shall be available and followed. This procedure shall incorporate the following stages:

- a) Check all relevant components and systems for condition and security and measure all parameters for conformance with the stated limits as required.
- b) Record the condition and parameters.

- c) Decide on appropriate action, record decision and reason.
- d) Take appropriate action.
- e) Record action and report as required.

K.5 Possession for maintenance

K.5.1 Taking possession

- a) Report to the Local Manager or his Representative and obtain agreement to carry out maintenance.
- b) Sign Visitors'/Maintenance Book.
- c) Take all normal safety precautions before commencing work.
- d) Isolate the Building Maintenance Platform.
- e) Before any work commences, secure Warning Notices over/adjacent to the controls, so that they are clearly visible to anyone who may attempt to use the Building Maintenance Platform.
- f) Observe Local Safety Procedures.

K.5.2 Special safety requirements

See **K.7** - Special Notes.

K.5.3 Returning to normal service

- a) Check that the Building Maintenance Platform is fit to be returned to normal service.
- b) Remove Warning Notices.
- c) Advise Local Manager or his Representative that the Building Maintenance Platform is available for normal service.
- d) Sign out in the Visitors'/Maintenance Book.