Information for users

To access individual modules referenced within this standard, blue active links are provided from the relevant index pages where these are listed. Clicking on a specific reference will lead to the corresponding document.
Please ensure to open **bookmarks** for easier navigation within the document and to access **index of modules**.

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Level 2

Information Security Manual

Endorsement and Authorisation

Endorsed by:

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Authorised by:

Carol Wharton, Steering Group Chair

Accepted for issue by:

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User information

This Network Rail standard contains colour-coding according to the following Red–Amber–Green classification.

Red requirements – *no variations permitted*

- Red requirements are to be complied with and achieved at all times.
- Red requirements are presented in a red box.
- Red requirements are monitored for compliance.
- Non-compliances will be investigated and corrective actions enforced.

Amber requirements – *variations permitted subject to approved risk analysis and mitigation*

- Amber requirements are to be complied with unless an approved variation is in place.
- Amber requirements are presented with an amber sidebar.
- Amber requirements are monitored for compliance.
- Variations can only be approved through the national non-compliance process.
- Non-approved variations will be investigated and corrective actions enforced.

Green guidance – *to be used unless alternative solutions are followed*

- Guidance should be followed unless an alternative solution produces a better result.
- Guidance is presented with a dotted green sidebar.
- Guidance is not monitored for compliance.
- Alternative solutions should be documented to demonstrate effective control.

Amendment marks

• First document amendments are presented with a single black line to the right of the affected text.
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Issue record

Issue	Date	Comments
1	March 2016	This manual will replace the existing information security document set with a series of modules. This issue contains the first two Level 2 Standards in this suite of documents. All content has been revised to confirm it is correct and clear

Compliance

This Network Rail standard is mandatory and shall be complied with by Network Rail and its contractors if applicable from 7th June 2016.

Reference documentation

NR/L1/INF/02232, *Information Security Policy.*

NR/L2/INF/02223, *Information Security Classification.*

NR/L3/INF/02224, *Sharing Framework for Information*.

NR/L3/INF/02231, Disposal of Records.

NR/L3/INF/02226, *Corporate Records Retention Schedule*

Code of Business Ethics: Available on Connect.

Policy on Staff Use of Social Media: Available on Connect.

Data Communities: Available on Connect.

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