WITHDRAWN Standards Awareness Briefing Note

Ref: NR/L2/MTC/PL0056	**Issue:** 2	**Publication Date:** 06/06/2009	**Compliance Date:** 05/09/2009
Title: Work and Possession Planning for the Railway Infrastructure (Meetings Management Pack)			
Standard Owner: David Wynne, Head of Infrastructure Maintenance Strategy			
Non-Compliance rep (NRNC): Jon Jarrett, Programme Manager, Infrastructure Maintenance			

Purpose: This cross-functional procedure describes the series of meetings that are required to bring together the planning of work and access on the railway infrastructure. It is an outline of the planning process but not a fully developed process. Each function of Network Rail shall establish their own functional procedures to implement planning within the framework defined by this document.

The text of the procedure itself is a brief explanation of the meetings and the activities that have to occur between them. For full details of the meetings refer to Appendix A "Work and possession planning process: meetings management pack". This describes the purpose of the meetings, attendees plus inputs to and outputs from them.

Scope:

This specification is applicable to all functions that plan work and access on the railway infrastructure, including Infrastructure Maintenance, Infrastructure Investment, National Delivery Service, Integrated Planning Group and Operations & Customer Service. This includes the planning of engineering trains for maintenance, renewals and major projects activity. It does not cover the planning of train services for Network Rail's passenger and freight customers.

This procedure also applies to contractors that plan and deliver work on the railway infrastructure within possession access.

What's New/Changed:

Withdrawn. Contents are in the new standards:

NR/L2/NDS/202

NR/L3/NDS/302

NR/L3/NDS/303

NR/L3/MTC/PL0211

Affected documents:

Reference	*Impact*
NR/L2/MTC/PL0056 Issue 2	Withdrawn

Implementation requirements: *(The following posts have specific responsibilities within this standard and shall receive technical briefing as part of the Implementation Programme)*

Post	Team
Business Manager (Planning)	Head of Planning
Lead Planner (Development)	NDS Area Planning Teams
Planning Specialist (Development)	NDS Area Planning Teams
Planning Assistant (Development)	NDS Area Planning Teams
Lead Planner (Delivery)	NDS Area Planning Teams
Isolation Planner	NDS Area Planning Teams
Planning Specialist (Delivery)	NDS Area Planning Teams
Planning Assistant (Delivery)	NDS Area Planning Teams
Business Manager (Nat Plan Integration)	Head of Planning
Planning Manager (Integration)	NDS Nat Plan Integration Team
Planning Manager (NR Services Access)	NDS Nat Plan Integration Team
Business Manager (National Resources)	Head of Planning

The following teams require briefing

A = Awareness, T= Technical	A	T
Executive Management Group	☐	☐
Commercial Property	☐	☐
Strategic Sourcing	☐	☐
Corporate Development	☐	☐
Finance	☐	☐
Funding	☐	☐
Govt & Corp Affairs	☐	☐
Human Resources	☐	☐
Information Management	☐	☐
Legal Services	☐	☐
National Delivery Service	☒	☐
Network Development	☐	☐
Ops & Customer Services	☒	☐
Planning & Regulation	☐	☐
Safety and Compliance	☐	☐
CTRL	☐	☐
Westwood	☐	☐
Engineering		
Civil Engineering	☐	☐
Electrical Power Engineering	☐	☐
EMC	☐	☐
Engineering Business Management	☐	☐
Enhancement Engineering	☐	☐
Ergonomics	☐	☐
FTOCS	☐	☐
Network Electrification	☐	☐
Ops Principles & Standards	☐	☐
Plant Engineering	☐	☐
Railway Systems	☐	☐
Renewal & Enhancement (C&C)	☐	☐
Renewal & Enhancement (M&E)	☐	☐
Renewal & Enhancement (Track)	☐	☐
T & RS Engineering	☐	☐
Technology Development	☐	☐
Telecoms Engineering	☐	☐
Track Engineering	☐	☐
Signal Engineering	☐	☐
Infrastructure Investment		
Crossrail	☐	☐
Track	☐	☐
Programme Controls	☒	☐
Contracts & Procurement	☐	☐
HSEA	☐	☐
Sig. Power & Comms	☐	☐
WCRM	☐	☐
Construction	☐	☐
FTN/GSM-R	☐	☐
Thameslink	☐	☐
Enhancement	☐	☐
Contractors	☐	☐
Infrastructure Maintenance		
Central Team	☒	☐
Route Teams	☒	☒
Delivery Units	☒	☒
National Programme Team	☒	☐
Operational Property	☐	☐
Overhead Condition Renewals	☐	☐
Contingent Labour Contractors	☐	☐
Plant Contractors	☐	☐
Infrastructure Support Services Contractors (Off Track)	☒	☐

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Planning Manager (Resource Allocation)	NDS Nat Resources Team
Planning Specialist (Resource Allocation)	NDS Nat Resources Team
Planning Manager (OTM&S)	NDS Nat Resources Team
Planning Specialist (OTM&S)	NDS Nat Resources Team
Planning Manager (Poss Supprt Services)	NDS Nat Resources Team
Planning Specialist (Poss Supprt Services)	NDS Nat Resources Team
Business Manager (Compensation)	Head of Planning
Compensation Analyst	NDS Nat Compensation Team
Compensation Assistant	NDS Nat Compensation Team
Infrastructure Maintenance DU Managers	DU Teams
Infrastructure Maintenance Engineer	DU Teams
DU Engineers	IME Teams
Infrastructure Services Manager	I-M DU Planning Teams
Work Plan Co-ordinator	I-M DU Planning Teams
Access Co-ordinator	I-M DU Planning Teams
Assistant Access Co-ordinator	I-M DU Planning Teams
Resource Planner	I-M DU Planning Teams
Assistant Resource Planner	I-M DU Planning Teams
Section Manager	DU Engineer Teams
Section Planner	DU Engineer Teams

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HISTORICAL

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