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[NR/L3/EBM/089](#) Issue 1

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Please note that NR/L3/EBM/089/AMP005 has been withdrawn in October 2014.

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Excel Document

- [NR/L3/EBM/089/AMP008 aka NR/L3/MTC/089/AMP008](#)

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Letter of instruction

Information for users

The following document:

NR/L3/EBM/089 Issue 1

has had changes made to it, most recently, with effect from **05 April 2011**.

Instructions for use

It is essential that you first read and understand each letter of instruction pertaining to the standard before proceeding to use the standard. You must then apply the requirements of each letter to the standard.

NR/BS/LI/218	Issue 1	05 April 2011	Proceed to letter ►
NR/L3/EBM/089	Issue 1	06 June 2009	Proceed to standard ►

For further information, please contact:

IHS Customer Support

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Compliance date:	05 September 2009

Level 3

Asset Management Plan (formerly NR/L3/EBM/089)

CHANGE OF OWNERSHIP

This temporary front sheet facilitates change of ownership.

The reference above will be formally allocated to this standard when it is next changed. In the meantime the contents, date and issue number of this Network Rail Standard are **UNCHANGED**.

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Level 3

Asset Management Plan

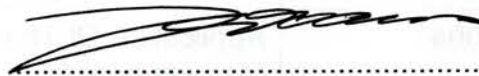
Endorsement and Authorisation

Endorsed by:



J Webb, Working Group Chair

Authorised by:



J Evans, Steering Group Chair

Accepted for issue by:



M McManus, National Standards Manager

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Documents

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Issue record

Issue	Date	Comments
1	06 June 2009	First issue

Compliance

This Network Rail standard is mandatory and shall be complied with by Network Rail and its contractors if applicable from 5 September 2009.

When this standard is implemented, it is permissible for all projects that have formally completed GRIP Stage 4 to continue to comply with the Issue of any relevant Network Rail Standards current when GRIP Stage 4 was reached and not to comply with requirements contained herein, unless the designated Standard Owner has stipulated otherwise in the accompanying Briefing Note.

Reference documents

NR/L2/EBM/088	Arrangements for Maintenance of New and Changed Assets
NR/L2/AMG/STP001	Network Rail Standards Management: Process Requirements
NR/L2/AMG/02250	Asset Data Management
NR/SP/INF/02202	Records Management of Health and Safety Files
NR/L2/INI/CP0047	Application Of The Construction Design And Management Regulations to Infrastructure Investment Projects
NR/L3/EBM/089/AMP001	Notification of project
NR/L3/EBM/089/AMP002	Key contact details
NR/L3/EBM/089/AMP003	Asset management plan agreement
NR/L3/EBM/089/AMP004	Staged completion
NR/L3/EBM/089/AMP005	Management of restrictions and limitations
NR/L3/EBM/089/AMP006	Support facilities
NR/L3/EBM/089/AMP007	Liaison meeting agenda
NR/L3/EBM/089/AMP008	Deliverables schedule
NR/L3/EBM/089/AMP009	Asset status report
NR/L3/EBM/089/AMP010	Dilapidation survey and site arrangements
NR/L3/EBM/089/AMP011	Supplementary inspections
NR/L3/EBM/089/AMP012	Notification of asset change (NOAC)
NR/L3/EBM/089/AMP013	Staged construction report (SCR)
NR/L3/EBM/089/AMP014	Construction completion certificate (CCC)
NR/L3/EBM/089/AMP015	Taking over certificate (TOC)

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NR/L3/EBM/089/AMP016	Defect identification and completion certificate
NR/L3/EBM/089/AMP017	Final certificate

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Supply

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1 Purpose

This document specifies the process to be followed to produce an asset management plan (AMP) that meets the requirements of NR/L2/EBM/088 Arrangements for maintenance of new and changed assets by defining:

- how the responsibilities for the various elements of inspection and maintenance are made clear before, during and after project work;
- the relationships and the exchanges of information between the maintainer and the project and;
- the required deliverables in support of project works including health & safety files.

An AMP is the signed off set of forms specified in this document that are created by following this process.

2 Scope

This procedure applies to all projects undertaken on Network Rail's infrastructure.

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3 Definitions

Affected assets	Assets maintained that are adjacent to, but not the subject of, the works and could be affected by the works.
Asset engineer (AE)	A generic term, not reflecting a post title, for the discipline specific Network Rail person with the responsibility for the delivery of the maintenance of the assets, in a geographical area or at a specific location.
Asset management plan (AMP)	The document required to be produced by this procedure detailing the arrangements such that the assets are maintained during the works and on their introduction into operational use.
Asset status report	A desk top exercise to establish condition of assets to be removed or changed prior to carrying out the dilapidation survey.
Contingency plan	Arrangements agreed between the project, the maintainer and other affected parties for implementation if a deliverable is not provided for an asset on introduction into operational use.
Data manager (DM)	A generic term, not reflecting a post title, for the Network Rail person with the responsibility for the management of the data related to assets, or a group of assets, in a geographical area or at a specific location, which are to be the subject of works.
Defects liability period	The period specified in the project works contract during which the project is responsible for rectification of defects that arise in the works. <i>Note: Also known as 'defects correction', 'maintenance period', etc., according to the conditions of contract used.</i>
Deliverables	Those items to be provided by the project or the maintainer that have been identified in the AMP as being required to enable the works to be completed and maintained in operational use.
Dilapidation survey	A survey of the condition of the assets that could be physically affected by the project. It is carried out before work starts on site.
Existing assets	Assets that may be unaffected or are to be permanently removed, taken out of operational use, decommissioned, altered, and/or replaced by renewed assets by a project.
Introduction into operational use	When assets, whether complete or not, are put into operational use by the project.
Interface co-ordinator (IC)	A generic term, not reflecting a post title, for the Network Rail person with the responsibility for liaison with the project on behalf of the maintainer.
Maintainer	The organisation responsible for the day to day maintenance of the assets.
Maintenance contract	A contract under which Network Rail secures maintenance of some of its assets.
Maintenance manager (MM)	A generic term, not reflecting a post title, for the Network Rail person with the responsibility for the management of maintenance of the assets, or a group of assets which are the subject of works.
New or novel products	New products can include assets which may have been installed in other parts of the infrastructure but are new to a local area/delivery unit. Novel products are those which are being introduced to the infrastructure for the first time.
New assets	Additional assets to be provided under a project that do not replace existing assets.