

Task Risk Control Sheet

Use of Motorised Trolleys

RCS No: NR/L3/MTC/RCS0216/ MP12
Issue: 3

Key Risks!

- Struck by Train (2)
- Electrocution (9)
- Communication (12)
- Fire / Explosion
- Striking objects, etc
- On / Off Tracking

Personnel Involved

E&P	✓
S&T	✓
Track	✓
Off Track	✓
Property	✓

Tools | None

Plant | Personnel Trolleys | Geismar EGO3,4&5 Lesmac Swift | Bance Allumicart
Geismar Mini 4-4

Task Risks	Controls	Implemented By
Use & Control of OTP	<ul style="list-style-type: none"> • See Risk Control Sheet NR/L3/MTC/RCS0216/ MP01 - Use and Control of OTP 1, 2, 9 and 12 	
All Tasks	<ul style="list-style-type: none"> • Only trained and competent operators shall be used to operate Personnel Trolley when working on or off Network Rail controlled infrastructure 	Line Manager
Struck by Train	<ul style="list-style-type: none"> • See Risk Control Sheet NR/L3/MTC/RCS0216/ GA01 – Work On or Near the Line • Personnel Trolley shall only work within a Possession or Siding Possession 	COSS / Team Leader
Pre-use checks	<ul style="list-style-type: none"> • Pre-use checks shall be performed only by trained operator • Pre-use checks shall be performed in accordance with manufacturer's instructions / pre start check sheet/book • Trolley shall not be used unless pre-use checks are completed and any defects identified have been rectified 	Operator
Fuelling Trolley	<ul style="list-style-type: none"> • See Task Risk Control Sheet NR/L3/MTC/RCS0216/GA17 – Decanting Fuel and Fuelling Small Plant • Fire extinguisher shall be available whilst re-fuelling 	COSS/All Staff
Starting Engine	<ul style="list-style-type: none"> • Engine shall be started only by trained and competent operator and stated in accordance with instructions • No one shall stand in front or on the trolley whilst it is being started • The brakes shall be checked for operation and applied prior to starting the engine • Do not wind the start cord around your hand and fingers whilst starting the engine 	Operator/All Staff
Accessing / Egressing the Line including on / off-tracking	<ul style="list-style-type: none"> • Staff who shall lift trolleys shall be trained in manual handling training • Access and egress shall only be performed at authorised access points with all access points specifically assessed for their suitability for on / off-tracking • A minimum of 4 people shall handle the trolley or trailer onto / off the line using the handles provided • For Geismar Mini 4-4 3 people shall handle the trolley for on/off tracking, this applies ONLY to this type of trolley using the on/off tracking system supplied • See Risk Control Sheet NR/L3/MTC/RCS0216/ MP03 – On/Off and Cross Tracking of OTP/RMMM/Trailers and Attachments 	Line Manager Team Leader

PPE Required by NR / Maintenance Policy						
 Wear Head Protection	 Wear Foot Protection	 Wear Hi Visibility Clothing	 Wear Safety glasses to BS EN 166.F	<p>If safety glasses introduce a risk (ie weather conditions) then the Team Leader shall assess the risk. The outcome of the assessment shall be recorded on the SSOWPS pack and safety glasses may be removed.</p> <p>This does not supersede the requirements for eye protection detailed on relevant Task Risk Control Sheets.</p>		
Additional PPE Required by Task Risk Control Sheet						
 Wear Hand Protection						