

Task Risk Control Sheet

Delivery & Working of Non Rail Mounted Plant to Depots

**RCS No: NR/L3/MTC/RCS0216/MP51
Issue: 2**

**Key
Risks
!**

- Collision
- Struck by Vehicle
- Communication
- Loading / Unloading

**Personnel
Involved**

E&P	✓
S&T	✓
Track	✓
Off Track	✓
Property	✓

Tools / Equipment None

Vehicles / Plant All types

Key Risks	Controls	Implemented By
Struck by vehicle	<ul style="list-style-type: none"> • All staff & visitors shall, upon request, vacate the area to allow vehicle to manoeuvre • An exclusion zone shall be created and maintained when loading or unloading of materials & equipment 	Operator / Driver / Nominated Person / All Staff
Access / Egress	<ul style="list-style-type: none"> • Access / Egress shall be assessed for suitability of vehicle 	Nominated Person
Movements at depot	<ul style="list-style-type: none"> • Load shall be inspected prior to Access / Egress • A nominated person shall be in charge of movements within the loading / unloading area • Communications between driver & nominated person shall be established prior to any movements if these duties are being fulfilled by separate persons • All lifting/tipping equipment shall be correctly stowed prior to any vehicle movements taking place 	Nominated Person
Manual loading / unloading tools, materials and equipment <ul style="list-style-type: none"> • Overloading of vehicles 	<ul style="list-style-type: none"> • See Risk Control Sheet NR/L3/MTC/RCS0216/GH01 – Manual Handling • Where practicable mechanical means of loading and unloading shall be provided before manually loading and unloading vehicles, such as tail-lifts, HIABs / lorry mounted cranes, fork-lift trucks, etc • Hand protection shall be worn • A check shall be made of the route of carrying the load (prior to starting) to identify any hazards, such as obstructions or slip, trip / fall hazards • Individuals shall assess the load prior to loading / unloading to identify whether a team lift is required • Where team lifting is required then a person shall be appointed to control the movement on how the load is to be moved and where it is to be moved to – The appointed person shall give commands of control, such as 'Ready, Steady, Lift' • Loads shall be placed on vehicles flat, square and in easy reach to enable easier handling • The operator and driver shall check that loads are adequately secured before driving • The correct vehicle shall be selected to move the tools, materials and equipment to prevent over-loading • Staff shall establish the weight of tools, materials and equipment before loading to prevent overloading • The driver shall check that the maximum weight does not exceed the safe working limit of the vehicle 	All Staff / Operator / Driver

Task Risk Control Sheet

Key Risks	Controls	Implemented By
Mechanical Handling including: <ul style="list-style-type: none"> Over-reaching Load stacked in unstable manner 	<ul style="list-style-type: none"> All lifting shall be performed in accordance to Risk Control Sheets NR/L3/MTC/RCS0216/GA06 – Assisted Lifting Each individual lifting operation shall be planned and assessed, with a lifting plan provided where required All lifting shall be performed using trained and competent operators, slingers, etc All lifting operations shall be performed within the safe working limits of the mechanical plant The operator shall assess the situation before unloading where tools, materials and equipment may have shifted during transit The operator shall check that the crane does not over-reach or lift loads heavier than the safe working limit 	All Staff / Operator / Driver
Storage	<ul style="list-style-type: none"> Conduct risk assessment of the storage area Store all materials in a safe & secure position Any vehicles / plant left in the depot shall be parked in a designated area & left safe & secure with keys locked away Safe system of work for movement from storage area shall be planned and briefed to staff 	Operator / Driver / Nominated Person
Underfoot Conditions	<ul style="list-style-type: none"> Depot shall be kept clear of any items that may cause an obstruction Monitor conditions on an ongoing basis & if circumstances change cease work and review safe system of work 	All Staff
Darkness / Poor Visibility	<ul style="list-style-type: none"> See Risk Control Sheet– NR/L3/MTC/RCS0216/GA01 – Work On or Near the Line See Risk Control Sheet NR/L3/MTC/RCS0216/GA01 Section B Adverse Weather Conditions Adequate lighting shall be made available if working in darkness so that any hazards are visible and avoidable Staff shall be issued with Headlamps 	Line Manager / All staff
Young Persons / New & Expectant Mothers	<ul style="list-style-type: none"> See Risk Control Sheet NR/L3/MTC/RCS0216/GA13 – Young Persons (16-18), New Recruits, New & Expectant Mother 	All Staff Line Manger

PPE Required by NR / Maintenance Policy

				<p>If safety glasses introduce a risk (ie weather conditions) then the Team Leader shall assess the risk. The outcome of the assessment shall be recorded on the SSOWPS pack and safety glasses may be removed.</p> <p>This does not supersede the requirements for eye protection detailed on relevant Task Risk Control Sheets.</p>
Wear Head Protection	Wear Foot Protection	Wear Hi Visibility Clothing	Wear Safety glasses to BS EN 166.F	

Additional PPE Required by Task Risk Control Sheet

						
Wear Hand Protection						