

# Task Risk Control Sheet

## Maintain Litter Clearance/ Fly Tipping Collection/Clearance

RCS No: NR/L3/MTC/RCS0216/OT16  
Issue: 2

|                                                                                   |                                                                                                                                                                                                                |                           |           |   |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|---|
|  | <ul style="list-style-type: none"> <li>Struck by Train</li> <li>Struck by OTP</li> <li>Struck by flying object</li> <li>Manual Handling</li> <li>Underfoot Conditions</li> <li>Work with hand tools</li> </ul> | <b>Personnel Involved</b> | E&P       |   |
|                                                                                   |                                                                                                                                                                                                                |                           | S&T       |   |
|                                                                                   |                                                                                                                                                                                                                |                           | Track     |   |
|                                                                                   |                                                                                                                                                                                                                |                           | Off Track | ✓ |
|                                                                                   |                                                                                                                                                                                                                |                           | Property  | ✓ |

|                          |                               |
|--------------------------|-------------------------------|
| <b>Tools / Equipment</b> | Hand tools                    |
| <b>Plant</b>             | OTP, Trailers, Lifting Chains |

| Key Risks                                                                       | Controls                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Implemented By         |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Trains</b>                                                                   | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GA01 – Work On or Near the Line</li> <li>Work with OTP shall be performed in green zones</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                        | All Staff              |
| <b>Underfoot conditions</b>                                                     | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GH02 – Underfoot Conditions</li> <li>Conduct pre-site survey to assess ground conditions and brief all staff on hazards</li> <li>Hand tools, measuring equipment etc shall be kept in a safe place so they do not become a trip hazard</li> <li>Arisings shall be cleared as work progresses</li> <li>Monitor conditions on an ongoing basis; if circumstances change, especially significant changes in elevated gradient or height, cease work and review safe system of work</li> </ul> | All Staff              |
| <b>Working from 3<sup>rd</sup> Party land</b><br>Unfamiliarity with environment | <ul style="list-style-type: none"> <li>Check on usage of land and conditions, especially significant changes in elevated gradient</li> <li>Monitor conditions on an ongoing basis; if circumstances change cease work and review safe system of work</li> </ul>                                                                                                                                                                                                                                                                                                            | All Staff              |
| <b>Darkness / Poor Visibility</b>                                               | <ul style="list-style-type: none"> <li>Where possible all work shall be performed during daylight</li> <li>Where not possible suitable and sufficient lighting shall be provided – see Risk Control Sheet NR/L3/MTC/RCS0216/SP16 – Use of Site Lighting.</li> <li>At stations this can be provided by station lighting</li> </ul>                                                                                                                                                                                                                                          | All Staff              |
| <b>Manual Handling</b>                                                          | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GH01 – Manual Handling</li> <li>Only staff authorised to carry out slinging/coupling associated with the OTP</li> </ul>                                                                                                                                                                                                                                                                                                                                                                    | All Staff              |
| <b>Use of Hand Tools</b>                                                        | See Risk Control Sheet NR/L3/MTC/RCS0216/SP04 - Use of Hand Held Power Tools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | All Staff              |
| <b>Surface Cables</b>                                                           | <ul style="list-style-type: none"> <li>Care shall be taken when picking fly tipped waste around surface mounted cables</li> <li>Avoid contact with all surface cables</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                           | All Staff              |
| <b>Buried Services</b>                                                          | <ul style="list-style-type: none"> <li>If any excavation is required beyond the sleeper ends a full buried services search shall be conducted</li> <li>See Risk Control sheet NR/L3/MTC/RCS0216/GA08 – Ground Penetration and Excavation</li> <li>In addition, CAT scanning shall take place prior to work commencing - see Risk Control Sheet NR/L3/MTC/RCS0216/SP05 – Use of Cable Avoidance Tool (CAT)</li> </ul>                                                                                                                                                       | Line Manager/All Staff |
| <b>COSHH</b>                                                                    | <ul style="list-style-type: none"> <li>Inspect Waste prior to attempting to remove to identify contents</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        |



Documents

Document Sharing Hub

Page 1 of 2

# Task Risk Control Sheet

| Key Risks                                                                                                                                                                                                | Controls                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Implemented By         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Effluent</b>                                                                                                                                                                                          | <ul style="list-style-type: none"> <li>Effluent shall be chemically treated and removed by a specialist contractor</li> </ul>                                                                                                                                                                                                                                                                                                                                                                               | All Staff              |
| <b>Discarded Needles and Syringes</b>                                                                                                                                                                    | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GA22 – Removal of Discarded Needles and Syringes</li> <li>Sharps shall be picked up using suitable grabs and stored in authorized, labeled containers for disposal</li> <li>Do not pick up by hand</li> </ul>                                                                                                                                                                                                               | All Staff              |
| <b>Effluent</b>                                                                                                                                                                                          | <ul style="list-style-type: none"> <li>Effluent shall be chemically treated and removed by a specialist contractor</li> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GH03 – Biological and Chemical Hazards</li> </ul>                                                                                                                                                                                                                                                                                      | Team Leader            |
| <b>Use of OTP and Attachments</b>                                                                                                                                                                        | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GA019 – Working with or near OTP</li> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/MP01 – Use and Control of OTP</li> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/MP07 – Use of OTP with Attachments</li> </ul>                                                                                                                                                                                                            | Machine Controller     |
| <b>Fuelling of OTP:</b> <ul style="list-style-type: none"> <li>Fire / Explosion</li> <li>Contact with fuel</li> </ul>                                                                                    | <ul style="list-style-type: none"> <li>Only the supplier shall re-fuel the OTP. This shall normally be off site</li> <li>Any on site re-fueling shall be from an approved, bunded fuel tank</li> <li>See Risk control Sheet NR/L3/MTC/RCS0216/GA17 – Decanting Fuel and Fuelling of Small Plant</li> </ul>                                                                                                                                                                                                  | All Staff              |
| <b>All Tasks including:</b> <ul style="list-style-type: none"> <li>Being struck by objects</li> <li>Snake bites, stings</li> <li>Contact with OHLE or DC electrified line or utility services</li> </ul> | <ul style="list-style-type: none"> <li>Wear eye protection, protective clothing, and gloves</li> <li>Hard Hats shall be worn at all times</li> <li>See Risk Control sheets NR/L3/MTC/RCS0216/GA20 Working Adjacent to DC Electrified Rails Risk Level 1- 5,</li> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GA21 - Working Near Electrical Overhead Line Equipment</li> <li>Perform a pre-site survey to identify utility services – where necessary they shall be protected moved or isolated</li> </ul> | All Staff              |
| <b>Lone Workers</b>                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>See Risk Control Sheet NR/L3/MTC/RCS0216/GA05 – Lone Working</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                              | Line Manager/All Staff |

## PPE Required by NR / Maintenance Policy

|                                                                                     |                                                                                     |                                                                                     |                                                                                     |                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  |  |  | <p>If safety glasses introduce a risk (ie weather conditions) then the Team Leader shall assess the risk. The outcome of the assessment shall be recorded on the SSOWPS pack and safety glasses may be removed.</p> <p><b>This does not supersede the requirements for eye protection detailed on relevant Task Risk Control Sheets.</b></p> |
| <b>Wear Head Protection</b>                                                         | <b>Wear Foot Protection</b>                                                         | <b>Wear Hi Visibility Clothing</b>                                                  | <b>Wear Safety glasses to BS EN 166.F</b>                                           |                                                                                                                                                                                                                                                                                                                                              |

## Additional PPE Required by Task Risk Control Sheet

|                                                                                     |                                                                                     |                                                                                     |  |  |  |  |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--|--|--|--|
|  |  |  |  |  |  |  |
| <b>Wear Hand Protection</b>                                                         | <b>Wear Safety glasses to BS EN 166.F</b>                                           | <b>Wear Dust Mask</b>                                                               |  |  |  |  |