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Level 3

Management of SINCS Records for Telecoms Assets

Endorsement and Authorisation

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Issue record

Issue	Date	Comments
1	August 2005	First Issue
2	August 2008	Updated to reflect Phase 2A reorganisation
3	March 2010	Updated to reflect Engineering reorganisation

Reference documentation

NR/L2/TEL/30047, *Management of safety related reports for Telecoms failures*

Compliance

This Network Rail standard is mandatory and shall be complied with by Network Rail and its contractors if applicable from 6 March 2010.

When this standard is implemented, it is permissible for all projects that have formally completed GRIP Stage 4 to continue to comply with the Issue of any relevant Network Rail Standards current when GRIP Stage 4 was reached and not to comply with requirements contained herein, unless the designated Standard Owner has stipulated otherwise in the accompanying Briefing Note.

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1 Purpose

The purpose of this procedure is to define the management of the SINCS sign off process for telecoms assets maintained by Network Rail maintenance staff.

2 Scope

This process applies to you if:

- You work in Network Rail Control as a controller or manager.
- You manage or supervise operational telecommunication fault teams or technical support staff.
- You manage or supervise operational signalling fault teams or technical support staff.
- You attend operational telecommunication failures as per SMTH, TMT & FIP
- You investigate operational telecommunication failures as per SMTH, TMT & FIP
- You check or review operational telecommunication failures.
- You check or review SINCS records.