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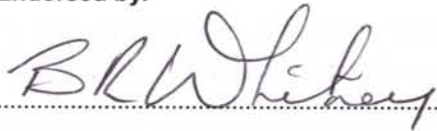
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Level 3

The management of rail defect removal timescales

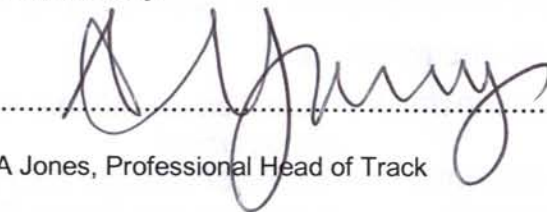
Endorsement and Authorisation

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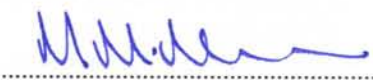
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Issue record

Issue	Date	Comments
1	July 2005	
2	August 2008	Re-issued to reflect changes to the organisation as a result of Engineering and maintenance re-organisations. Renumbered from, NR/PRC/MTC/TK0018 to align with track Engineering document numbering system
3	Sept 2010	Re-issued to reflect changes brought about with the issue of NR/L2/TRK/001/B01 and the introduction of revised minimum action codes for the management of rail defect removal timescales.

Compliance

This Network Rail standard is mandatory and shall be complied with by Network Rail and its contractors if applicable from 04 September 2010.

When this standard is implemented, it is permissible for all projects that have formally completed GRIP Stage 4 to continue to comply with the Issue of any relevant Network Rail Standards current when GRIP Stage 4 was reached and not to comply with requirements contained herein, unless the designated Standard Owner has stipulated otherwise in the accompanying Briefing Note.

Reference documentation

NR/L2/TRK/001/B01	<i>Inspection and Maintenance of Permanent Way – Rail Management.</i>
NR/L2/TRK/ 0032	<i>Joining of Rails By Aluminothermic Welding</i>
NR/L2/TRK/053	<i>Inspection and Repair Procedures to Reduce the Risk of Derailment at Switches</i>
NR/L2/TRK/054	<i>Inspection of Cast Crossings and Cast Vees in The Track.</i>
NR/L2/TRK/132	<i>Weld Repair of Rails</i>
NR/L2/STP/001	<i>Network Rail Standards Management – Process Requirements</i>

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1 Purpose

The minimum actions for the removal of rail defects, including timescales and, where appropriate, risk controls, are defined in Network Rail Standards :-

- NR/L2/TRK/001/B01, Inspection and Maintenance of Permanent Way – Rail Management.
- NR/L2/TRK/0032, Joining Of Rails By Aluminothermic Welding
- NR/L2/TRK/053, Inspection and Repair Procedures to Reduce the Risk of Derailment at Switches.
- NR/L2/TRK/054, Inspection of Cast Crossings and Cast Vees in The Track
- NR/L2/TRK/0132, Weld Repair of Rails

This procedure does not cover the Temporary non-compliance process as covered by NR/L2/EBM/STP/001 Network Rail Standards Management – Process Requirements.

Where there is a justifiable reason for inability to comply with the specified maximum timescales for the removal of discrete defects, a TME (or nominated deputy authorised by the RAM (Track) in their absence) is authorised to approve a temporary dispensation to extend the removal timescales. This approval must be supported by a risk assessment supplied by the Section Manager [Track] (SM[T]), which includes the imposition of any additional risk controls, as appropriate.

2 Scope

This Procedure defines the process, roles and responsibilities in the management of occasional short term dispensations for the exceedence of maximum allowable timescales for the removal of discrete rail defects, as described above.

The process and the template Temporary Dispensation Application Form, Appendix A, supported by the templated risk assessment forms, Appendices B & C must be used. On these sites, the SM[T] must propose risk controls, appropriate to the site, for review by the Track Maintenance Engineer.

This Procedure must not be used to provide dispensation to the requirements defined in Network Rail Standards for the imposition of ESRs or TSRs.

For sites with Rolling Contact Fatigue, the minimum actions and timescales prescribed in NR/L2/TRK/001/B01 shall be achieved, these sites are not covered by this Procedure,

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3 Roles and responsibilities

3.1 RACI

RACI DETAILS	KEY CONTROL ACTIVITY							
		IMDM	IME	ISM	TME	SM[T]	URFDO	S[W]
		Infrastructure Maintenance Delivery manager	Infrastructure Maintenance Engineer	Infrastructure Services Manager	Track Maintenance Engineer	Section Manager [Track]	Ultrasonic Rail Flaw Detector Operator	Supervisor [Welding and Grinding]
Process Task								
1.0			A		R	R	R	R
1.1					A			R
1.2					A			R
1.3					A		R	
1.4					A	R		
2.0					A	R		
2.1					A			R
2.2					A			R
2.3					A		R	
2.4					A	R		
3.0			A	R	R			
4.0		A		R	C			
5.0		A		R	R			
5.1			A		R	R		
5.2.1		A		R				
5.2.2				C	A	R		
6.0					A	R		
6.1					A	R		
6.2.1					A	R		
6.2.2					A	R		
6.3			A		R	I		
6.3.1			A		R	C		
6.3.2			A		R	C		
6.6		A		R				
7.0								
end RACI								

RACI is a means of linking process steps to roles as follows:

- R – Responsible: the individual(s) who perform an activity – responsible for action/implementation – although usually only one, Rs can be shared
- A – Accountable: the individual who is ultimately accountable including yes/no decision and power of veto – only one 'A' can be assigned
- C – Consulted: the individual(s) to be consulted prior to a final decision being made or action taken – two-way communication.
- I – Informed: the individual(s) who need to be informed after a decision is made or action is taken – one-way communication.