



AEROSPACE STANDARD	AS9535™	REV. A
	Issued	2008-03
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Superseding AS9535		
Substance Declaration Standard		

RATIONALE

This document has been determined to contain basic practices which are not dynamic in nature.

STABILIZED NOTICE

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Documents

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1. SCOPE

This standard applies to the aerospace and defense industries and their supply chains.

1.1 Purpose

This standard was developed for use by members of the aerospace and defense industries to assist in making product and process decisions to support compliance with regulatory and customer requirements, as well as business risks management such as supply chain disruption.

2. APPLICABLE DOCUMENTS

The standard will consists of a data collection form as well as instructions for completing the form The Declarable Substances Form is contained in Appendix A. This standard is intended to be used in conjunction with ARP9536.

The Aerospace Industries Associations of America and of Europe have been working on substances declaration for years. With REACH (EU Regulation on Registration, Evaluation and Authorization of Chemicals) and other international regulatory pressure and customer requirements, GIFAS and other associations and companies concluded they also need a consistent method for collecting information from the supply chain. SAE thanks Aerospace Industries Association (AIA) and the Aerospace and Defense Industries Association of Europe (ASD) for their cooperation in the planning of this document. This standard is being published simultaneously in the U.S. and in Europe. The European version carries the same number and is published by ASD-STAN.

2.1 SAE Publications

Available from SAE International, 400 Commonwealth Drive, Warrendale, PA 15096-0001, Tel: 877-606-7323 (inside USA and Canada) or 724-776-4970 (outside USA), www.sae.org.

ARP9536 Declarable Substances Recommended Practice

2.2 ASD-Stan Publications

Available from ASD-STAN, 270, Avenue de Tervuren 2nd floor, B-1150 Brussels, Belgium, Tel: +32 2 775 81 26 - Fax: +32 2 775 81 31, www.asd-stan.org.

ASD-Stan 9536

3. INSTRUCTIONS FOR COMPLETING THE DECLARABLE SUBSTANCES FORM

The Declarable Substances Form is designed to provide information about the composition of items supplied to aerospace manufacturers. Additional requests for information to your suppliers of chemicals beyond MSDS data may be required to accurately complete this Substance Declaration. Not all substances will be identified on an MSDS. Also, proprietary constituents and percent composition ranges listed in an MSDS may not be accurate enough for this declaration. We recommend using this same standard format for those requests down your supply chain.

The form consists of 7 tabs, 3 of which provide instructions (1st, 3rd and 6th). The 2nd tab provides information about the requestor, supplier and the identification of the item(s). The 4th and 5th tabs (Declarable Substances and ARP9536) provides an opportunity for the supplier to declare which, if any, substances on the SAE recommended practice list of declarable substances (ARP9536) are present in the supplied product. The 7th tab (Full Disclosure) provides an opportunity for the supplier to provide 100% chemical composition of the supplied item(s).

The requestor fills out the designated sections in the first section of the form and sends it to the supplier. The supplier then fills out the remaining requested information in the first Section. The supplier then completes either Tabs 4 and 5 or Tab 7, as the supplier feels is Appropriate Tab 7 requires more information about the supplied product, but this may be the most efficient section to fill out. This is because the Declarable Substances List referenced in the paragraph above is likely to change over time, requiring repeated requests for declaration against the revised list.

The supplier returns the completed form to the requestor.

Below is a further explanation of the requested information in Tabs 2, 4, 5 and 7.

Requestor Information (Information marked by an asterisk is required) – 2nd Tab

3.1 Requestor Information (Information marked by an asterisk is required)

- 3.1.1 Company Name* - The name of the legal entity requesting the information, as it appears on the purchase contract with the supplier
- 3.1.2 Request date* - Date request was sent out. The format is DD Mon YYYY (for example 20 Aug 2008)
- 3.1.3 Request document ID - Sequential tracking number. This is a number created by the requestor to help track individual requests, since several requests may be sent to the same supplier for different products, or to different supplier sites. The format of the number will be assigned by the requestor
- 3.1.4 Response by date - Date response is due back from the supplier. The format is DD Mon YYYY (for example 20 Aug 2008)
- 3.1.5 Contact person* - This is the person in the requesting organization who is responsible for managing the information when it is returned to the requesting organization
 - 3.1.5a Contact title* - The job title (role) of the contact person within the requestor organization
 - 3.1.5b Contact location - Facility location of requestor contact. Where multiple parts of a company are located on the same site or within the same town, sufficient information is to be supplied to distinguish the site name within the location as relevant to the contract. In the format [site name]/[town or city name]/[state or country name]

- 3.1.5c Contact phone number* - Full international telephone number (for example +44 123 5678910 or ++01 123 4567890)
- 3.1.5d Contact email* - email address of the requestor contact (or the associated administrative mailbox for these requests)
- 3.1.6 My supplier ID - Requestor's supplier tracking number. This is the number that the requestor uses to identify the individual supplier, such as a vendor code from SAP or similarsystem
- 3.1.7 Requestor item number* - In-house assigned number to item being purchased. For example, this is the part number as designated by the requestor
- 3.1.8 Requestor item name - In-house assigned name to item being purchased. This could be the trade name as designated on a materials safety data sheet, a part or assembly name as given on a drawing, or the specification (in the case of an alloy)
- 3.1.9 Supplier item number - As assigned by requestor. Where the supplier has a different internal part no. or other identifying code that differs from the requestor's code, it should be given here
- 3.1.10 Supplier item name - The name for the item being purchased as defined by the supplier, where the name differs from that used by the requestor, to describe the same item
- 3.1.10a Supplier item revision (#/date) - Most current revision to this item; e.g., change in composition but retaining same item number. The format is the revision number (01) and the date of the revision, for example 20 Aug 2008. The entry would read: 01/20Aug 2008

Supplier Information (Information marked by an asterisk is required) – 2nd Tab

- 3.1.11 Company name* - The name of the legal entity supplying the information, as it appears on the purchase contract with the requestor
- 3.1.12 Cage code number - To be provided if available
- 3.1.13 Supplier Document ID - The sequential reference number or code associated with the order or contract, that will link this document to the request to supply the document, within the document control system of the supplier
- 3.1.14 Response Date* - Date information is sent to the requestor. The format is DD Mon YYYY (for example 20 Aug 2008)
- 3.1.15 Contact Person - Supplier's primary contact person to Requestor for this request
- 3.1.15a Contact title* - The job title (role) of the contact person within the supplier organization
- 3.1.15b Contact phone number* - Full international telephone number of the supplier contact (for example +44 123 5678910 or ++01 123 4567890)
- 3.1.15c Contact email* - email address of the supplier contact (or the associated administrative mailbox for these requests)
- 3.1.16 Requestor item number - Information automatically carried over from #7 above
- 3.1.17 Supplier item number* - As assigned by the supplier
- 3.1.18 Supplier item name - As assigned by the supplier