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John C. Stennis Space Center
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COMPLIANCE IS MANDATORY

John C. Stennis Space Center Maintenance of the SSC System Operation and Maintenance Responsibility Database (SOMRD)

Approval by:

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SUBJECT: Maintenance of SSC System Operation & Maintenance Responsibility Database (SOMRD)		

Document History Log

Change/ Revision	Date	Originator/ Phone	Description
Basic	03/19/01	Mary Byrd X-2306	Initial release - supersedes SSC STD 99-025, with the following changes: New document number and format per SPG 1400.1; Change FOSC Maintenance Engineering to FOSC Maintenance throughout; 3.0 and 5.2-a add SPI; 4.1 add quote, add note for "preliminary" SSC-728; 4.2-c add note; 4.3.1-b add Tech Monitor signature; 4.3.2 change procedure; add warranty data; 4.4.1-b add note and 99-024; 4.4.3-a delete COC; 5.1 mod Fig. 1 columns 1, 3, 4, 5 per text mods; 5.2-a, b, c, d change procedures, add "prelim"/"final" SSC-728, warranty data, 5-part card (SSC-558C), and distribution to NASA Real Property; 5.3 delete FOSC Maintenance Engineering; 7.0 mod System Manager and add Technical Monitor.
A	10/01/01	Mary Byrd x-2306	Change signature titles per NASA SSC reorganization; Throughout change TOD to ESD Operations & Maintenance Branch; 2.0 and 3.0 delete reference to SLP-05; 5.2-c and Figure 1 add FOSC Equipment Management and Inventory Management
B	09/04/07	Samuel McCarty x-4444	Completed 5-year review. Deleted "Engineering Services Division" (ESD) on signature block title and changed Responsible Office in header per NASA reorganization. Corrected typographical errors throughout document. Sections 2, 4.3, and 5.1: deleted ESD per NASA reorganization. Section 3: updated references and amended text throughout document to reflect proper references. Section 6: replaced SSLP-1440-0001 with SPR 1440.1 per document cancellation. Labeled Acronyms and Abbreviations section as section 8.0.
C	06.04.12	Mary Byrd/ x-2635	Completed 5-year review. Updated references and corrected typographical errors throughout document. Section 2.0: added c. This SSTD does not apply to the maintenance of special test equipment (STE) and/or ground support equipment (GSE), which is the responsibility of the E&TD. See SOI-8080-0021.

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C-1	02.11.16	C. Wolfram 8-1164	Administrative changes. Replaced “FOSC” with “SACOM” throughout document. Replaced “SWR” with “Task Order” throughout document.
D	06.08.17	Michael Holmes 8-3953	Five-year review. Administrative changes throughout the document. Updated references and acronyms.

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1.0 PURPOSE

This John C. Stennis Space Center (SSC) standard (SSTD) details the procedures for maintaining the SSC System Operation and Maintenance Responsibility Database (SOMRD), as required by Stennis Policy Directive (SPD) 8830.1, and for incorporating the necessary information into the Computerized Maintenance Management System (CMMS) Preventive Maintenance (PM) database.

2.0 APPLICABILITY

- a. This SSTD applies to all facilities, utilities, systems, and collateral and non-collateral equipment within SSC and to all National Aeronautics and Space Administration (NASA), contractor, and Resident Agency function areas responsible for maintaining them.
- b. The NASA SSC Center Operations Directorate, Operations and Maintenance Division is responsible for the content of this SSTD. Changes to or cancellation of this SSTD shall be reviewed and approved in accordance with SSTD-8070-0005-CONFIG.
- c. This SSTD does not apply to the maintenance of special test equipment (STE) and/or ground support equipment (GSE), which is the responsibility of the E&TD. See SOI-8080-0021.

3.0 REFERENCED DOCUMENTS

The latest revision of referenced documents shall apply, unless otherwise specified.

S3-6054-PR, *Property Management*
 SOI-8080-0021, *SSC E&TD Maintenance*
 SPD 8830.1, *SSC Facilities Operation and Maintenance Responsibility*
 SPR 1400.1, *Document Preparation, Numbering, and Management*
 SPR 1440.1, *Records Management Program Requirements*
 SSTD-8070-0001-CONFIG, *SSC Facilities Engineering Documentation Standard*
 SSTD-8070-0005-CONFIG, *Preparation, Review, Approval and Release of SSC Standards*
 SSTD-8070-0009-CONFIG, *Preparation of Form SSC-625, Certificate of Completion (COC)*