

Supplementary Instruction (SI)

CAP 1032 Aerodrome Flight Information Service Officer Licensing

Safety and Airspace Regulation Group

Intelligence, Strategy and Policy



Number: 2016/01 (Issue 1)

Issued: 1 April 2016

Effective Date: 4 April 2016

Amendment to CAP 1032 Aerodrome Flight Information Service Officer (AFISO) – Licensing APPENDIX A - Syllabus for the AFISO Licence Multi-Choice Examinations

1 Introduction

- 1.1 The purpose of this Supplementary Instruction is to introduce revisions to the references contained under 'Air Law' in CAP 1032 Appendix A 'Syllabus for the Aerodrome Flight Information Service Officer Licence Multi-Choice Examinations' and to make minor refinements to the content of the syllabus associated with these multi-choice examinations.

2 Background

- 2.1 In light of the publication of Commission Implementing Regulation (EU) No 923/2012 of 26 September 2012, Standardised European Rules of the Air (SERA), a review was undertaken of the syllabus to identify what effect Regulation (EU) No 923/2012 would have upon its content. The subsequent revisions to the syllabus are at Appendix A to this SI.
- 2.3 Additionally, the review has resulted in minor amendments to the content of the syllabus and changes to some other syllabus revision document references. To ensure that AFISO examination candidates are fully prepared for their AFISO Licensing examinations the CAA, therefore, recommends that they carefully review the whole of the content of the revised syllabus as outlined at Appendix A.

3 Amendment to CAP 1032

- 3.1 CAP 1032 is amended as per Appendix A with effect from **4 April 2016**. The content of Appendix A will be incorporated into CAP 1032 on a date to be notified.

4 Queries

4.1 Any queries or further guidance required on the content of this SI should be addressed to:

ATS Enquiries
Intelligence, Strategy and Policy
Safety and Airspace Regulation Group
Civil Aviation Authority
2W Aviation House
Gatwick Airport South
West Sussex RH6 0YR

E-mail: ats.enquiries@caa.co.uk

4.2 Any queries relating to the availability of this SI should be addressed to:

ATS Documents
Intelligence, Strategy and Policy
Safety and Airspace Regulation Group
Civil Aviation Authority
2W Aviation House
Gatwick Airport South
West Sussex RH6 0YR

E-mail: ats.documents@caa.co.uk

5 Cancellation

5.1 This SI shall remain in force until further notice.

APPENDIX A

Syllabus for the AFISO Licence Multi-Choice Examinations

Overview

- A1 The syllabus below provides the framework and scope of the AFISO examination papers. This syllabus should be used by candidates to revise and prepare for these examinations. Sources of CAA information which will fulfil the syllabus requirement are provided. Where no source is provided, candidates should use self-study sources e.g. private pilot licence guides.
- A2 The syllabus content uses action verbs, which are used to describe the required performance. The action verb is associated with the following defined taxonomy and levels of understanding:

Verb	Definition
Define	State what it is and what its limits are; state the definition
Name	Give name of objects or procedures
Recognise	To know what it is because you've seen it before
State	Say or write in a formal or definite way
List	Say one after the other
Explain	Give details about something or describe so that it can be understood
Differentiate	Show the differences between things
Describe	Say what it is like or what happened
Characterise	To describe the quality of features in something
Identify	Associate oneself inseparably with, establish the identity

Air Law

Content	Source
Explain the AFISO licensing certification process.	CAP 1032
Explain the privileges and limitations of AFISO licences with regards to: General Requirement Suspension Validity and Training Maintaining Competence	CAP 1032
Recognise the content of the following Air Navigation Order articles: Article 160 Rules of the Air Article 166 Small Unmanned Aircraft Article 175 Use of radio call signs at aerodromes Article 202 Prohibition of unlicensed flight information service officers Article 203 Licensing of flight information service officers Article 204 Flight information service manual Article 238 Right of access to aerodromes and other places	The Air Navigation Order 2009 ¹ CAP 393 ²
Recognise the content of the following: Standardised European Rules of the Air (SERA) and supporting EASA AMC/GM: SERA.2010 Responsibilities	Regulation (EU) No 923/2012 of 26 September 2012 (Standardised European Rules of the Air (SERA)) ³

¹ Statutory Instrument 2009 No. 3015 The Air Navigation Order 2009 and as subsequently amended.

² CAP393 Air Navigation: The Order and the Regulations (<http://publicapps.caa.co.uk/docs/33/CAP393>) sets out the provisions of the Air Navigation Order as amended together with Regulations made under the Order, including The Rules of the Air Regulations 2015. As with the Air Navigation Order itself, the Regulations are in their currently amended form. It has been prepared for those concerned with day to day matters relating to Air Navigation who require an up to date version of the Orders and the Regulations mentioned above. It is edited by the Office of the General Counsel of the Civil Aviation Authority. Courts of Law will however refer only to the Queen's Printer's Edition of Statutory Instruments.

³ Commission Implementing Regulation (EU) No 923/2012 of 26 September 2012 laying down the common rules of the air and operational provisions regarding services and procedures in air navigation and amending Implementing Regulation (EU) No 1035/2011 and Regulations (EC) No 1265/2007, (EC) No 1794/2006, (EC) No 730/2006, (EC) No 1033/2006 and (EU) No

Content	Source
SERA.2015 Authority of pilot-in-command of an aircraft	Decision 2013/013/R of the Executive Director of the European Aviation Safety Agency of 17 July 2013 adopting the Acceptable Means of Compliance (AMC) and Guidance Material (GM) to Commission Implementing Regulation (EU) No 923/2012 of 26 September 2012 ⁴
SERA.2020 Problematic use of psychoactive substances	
SERA.3105 Minimum heights	
SERA.3110 Cruising levels	
SERA.3210 Right of way	
SERA.3225 Operation on or in the vicinity of an aerodrome	
SERA.3301 Signals	
SERA.2015 Visual signals	
SERA.4001 Submission of a Flight Plan	
SERA.5001 VMC visibility and distance from cloud minima	
SERA.5005 Visual flight rules	The Rules Of The Air Regulations 2015 ⁵
SERA.5015 Instrument flight rules (IFR) — Rules applicable to all IFR flights	
SERA.5025 IFR — Rules Applicable to IFR flights outside controlled airspace	Official Records Series 4 ⁶
SERA.6001 Classification of airspaces	
SERA.7001 General — Objectives of the air traffic services	CAP 393
SERA.9005 Scope of flight information service	
SERA.10005 Information to aircraft operating in the vicinity of an aircraft in a state of emergency	CAP 393
SECTION 11 Interference, emergency contingencies and interception	
SECTION 12 Services related to meteorology — Aircraft observations and reports by voice communications	
Appendix 1 Signals	
Appendix 3 Table of cruising levels	
Appendix 4 ATS airspace classes — services provided and flight	

255/2010 (<http://easa.europa.eu/document-library/regulations/commission-implementing-regulation-eu-no-9232012>).

⁴ Decision 2013/013/R of the Executive Director of the European Aviation Safety Agency of 17 July 2013 adopting the Acceptable Means of Compliance (AMC) and Guidance Material (GM) to Commission Implementing Regulation (EU) No 923/2012 of 26 September 2012

laying down the common rules of the air and operational provisions regarding services and procedures in air navigation and amending Implementing Regulation (EU) No 1035/2011 and Regulations (EC) No 1265/2007, (EC) No 1794/2006, (EC) No 730/2006, (EC) No 1033/2006 and (EU) No 255/2010 (<http://easa.europa.eu/document-library/acceptable-means-of-compliance-and-guidance-materials/rules-air-amc-gm>)

⁵ Statutory Instrument 2015 No. 840 The Rules of the Air Regulations 2015.

⁶ Official Record Series 4 - Miscellaneous (www.caa.co.uk/OfficialRecordSeries4-Miscellaneous) consists of Permissions and Exemptions made by the CAA against Regulation (EU) No 923/2012 of 26 September 2012 and subsequent amendments to that regulation.

Content	Source
requirements The Rules Of The Air Regulations 2015: Rule 2 Application of rules to aircraft Rule 7 Launching, picking up and dropping of tow ropes, etc. Rule 8 Avoiding aerial collisions Rule 9 Order of Landing Rule 10 Landing & take-off Rule 11 Flight within aerodrome traffic zones Rule 12 Movement of aircraft on uncontrolled aerodromes Rule 13 Access to and movement of persons and vehicles on the aerodrome Rule 15 Failure of navigation and anti-collision lights Rule 17 Aerodrome Visual Signals and Markings Rule 18 Misuse of signals and markings Rule 19 Markings for paved runways and taxiways Rule 20 Supplementary markings for use on unpaved manoeuvring areas Rule 21 Signals visible from the ground	
Recognise the activities that typically constitute an Unusual Aerial Activity Outside Controlled Airspace and their notification	UK AIP ENR 1.1
Define: Prohibited Area Restricted Area Emergency Restriction of Flying Danger Area Area of Intense Aerial Activity High Intensity Radio Transmission Area	CAP 797 Flight Information Service Officer Manual
Define the following: Airway Control Area Control Zone Aerodrome Traffic Zone	CAP 797
Recognise the status of Military Aerodrome Traffic Zones	UK AIP ENR 2.2