

Test manager accreditation criteria

CAP 1171

This document describes the criteria that must be met in order for a person, to be “accredited” as a test manager and the protocol under which the national x-ray competency test is carried out.

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Criteria to be met by organisations applying for accreditation to provide the hold baggage national x-ray competency test

Cabin baggage

Hold baggage

Cargo

Criteria

Application requirements

1. An applicant must apply in writing to CAA to run the competency test setting out how the criteria below will be achieved.
2. The applicant must be able to meet the protocol criteria as set out in this document.
3. Any applicant may receive a visit to proposed premises prior to any decision to accredit an organisation.
4. A Certificate will be provided on Approval of an application for test managers, which should be available for viewing by the test candidates and their managers, on request. Any change of manager/venue will require revalidation by the DfT.
5. Accredited persons should be able to visit other airport premises to carry out certification testing.
6. Applicants will be required to allow x-ray screeners from non-accredited organisations to undertake the x-ray screener certification test at their site.

Fees

7. It will be possible for accredited persons to charge a fee, currently recommended at a maximum of £60 per person plus VAT, for delivering the test. This will be reviewed periodically by the CAA.
8. Accredited persons visiting other premises to deliver the NXCT may also charge for reasonable travel costs.