

CIVIL AVIATION AUTHORITY
MINUTES OF THE 526th BOARD MEETING HELD ON
WEDNESDAY 16 JANUARY 2019, CAA HOUSE



Present:

Dame Deirdre Hutton Chair
Mr Richard Moriarty
Ms Marykay Fuller
Mr David Gray
Mr David King
AVM Gerry Mayhew
Mr Michael Medlicott
Mr Graham Ward
Mr Paul Smith
Ms Kate Staples Secretary & General Counsel
Mr Mark Swan
Mr Chris Tingle

Apologies:

In Attendance:

Mr Peter Drissell		Mr Matt Claydon	for item VI
Mr Tim Johnson		Ms Rachel Gardner-Poole	for item XI
Mr Richard Stephenson		Mr David Oastler	for item X
Ms Angela Lynch	minute taker	Dr Deborah Petterson (NCSC)	for item IV
Mr Ed Weston		Mr Troy Preston	for item IX
Mr Rob Bishton	for item XII	Ms Charlie Reynolds	for item IX
Mr Barnaby Burch	for item IV	Mr Matt Taylor	for item IV
Mr Stewart Carter	for item VI	Mr Andrew Walker	for item VI
Mr Paul Chichester (NCSC)	for item IV		

I. APOLOGIES AND INTRODUCTIONS

1. There were no apologies.
2. Board members welcomed new Non-Executive Director, Marykay Fuller and introductions were made.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES, AND MATTERS ARISING

2. The previous minutes were agreed, subject to minor changes to the wording.

3. There were no new conflicts of interest declared.
4. The Board congratulated Mr Stephenson on his recent OBE. He was appointed for his charitable, political and professional achievements.
5. The Chair noted the recent CAA win for Public Sector Legal Team of the Year at the Legal 500 UK Awards 2019. The Board extended its congratulations to Ms Staples and the rest of the OGC team for the well-deserved recognition of the work they did during the Monarch repatriation.

III. CHAIR'S UPDATE

6. The Chair gave an update on recent meetings and events attended. This included the opening of the Cranfield University Digital Tower, with Aviation Minister Baroness Sugg, and a meeting with Ian King, Lead Non-Executive Director on the Board for the Department for Transport (DfT).
7. The Board noted the update.

IV. NATIONAL CYBER SECURITY CENTRE – BRIEF TO THE CAA BOARD

8. The Board welcomed Mr Chichester and Dr Petterson from the National Cyber Security Centre (NCSC) and CAA colleagues Mr Taylor and Mr Burch to the meeting.
9. Dr Petterson gave an overview of the NCSC and its work, highlighting its capabilities and organisational structure. She highlighted the role of Competent Authorities (such as the CAA) and the NCSC's role of providing technical support and guidance under the Networks and Information Systems (NIS) Directive.
10. Mr Chichester briefed the Board on key cyber security challenges across multiple sectors and members discussed strategies for addressing these.
11. The Board welcomed the NCSC's keenness to work with the CAA to promote industry standards in cyber security, as well as to increase the organisation's own resilience. Members noted the effective engagement between CAA teams and NCSC representatives. Dr Petterson confirmed their satisfaction with the quality of the existing relationship. She welcomed the CAA's commitment, with the DfT, to implement the NCSC's updated version of the Cyber Assessment Framework (CAF) across the aviation industry.
12. Dr Petterson outlined guidance materials that the NCSC had published for Competent Authorities and industry stakeholders, including through the Rosa (IT) network and the Industry 100 initiative. She informed the Board of special programmes developed under 'CyberFirst' to train and attract a range of applicants to the organisation. The Chair noted that the NCSC had developed a Board toolkit

to help generate constructive cyber security discussions as part of Board-level governance duties. She asked that the toolkit be downloaded and circulated to members to aid their awareness of how Boards should constructively challenge organisations on cyber risk and capabilities.

Action: Chair's office/ Mr Weston

13. Mr Chichester confirmed that NCSC was confident in the CAA's level of maturity for dealing with cyber security threats. Consistent communication between the NCSC and the CAA was emphasised as an important aspect for maintaining this level of confidence. Mr Taylor confirmed that a number of conversations had been had with NCSC representatives on planned and existing CAA systems. Mr Drissell confirmed that the CAA also engages with other authorities, such as the Health and Safety Executive. A brief discussion was had on potential working opportunities to broaden the existing engagement between the CAA and the NCSC. The Chair highlighted that with its experience of communicating key messages to industry, the Communications team could add value to support the dissemination of NCSC guidance. She asked Mr Stephenson to follow up on this.

Action: Mr Stephenson

14. Mr Chichester said that the NCSC was asking for more reporting from its stakeholders than previously. Mr Moriarty confirmed that broader aviation sector discussions indicated a high level of appreciation in the industry of the importance of cyber security, with senior management recognising it as a priority on a par with safety. He highlighted, however, that aviation sector businesses were often very complex, meaning a large amount of effort and resource was needed to implement the required measures.
15. Mr Drissell confirmed to the Board that the DfT is the Policy Lead responsible for setting the NIS Directive risk level and appetite for the aviation sector, under which the CAA carries out its regulatory function.
16. The Board noted the update and thanked Dr Petterson and Mr Chichester for their time.

V. CHIEF EXECUTIVE REPORT (DOC 2019-001) BY RICHARD MORIARTY

17. Mr Moriarty updated the Board on key meetings and live issues. He briefed the Board on the action taken to support the Government-led response to the drone incident at Gatwick in December. It was noted that the incident had not affected the current Drone Registration Scheme project, although it had highlighted the potential for major disruption from drones more broadly. The Board noted the reactions of different industry stakeholders during the incident and Mr Swan