

CIVIL AVIATION AUTHORITY
MINUTES OF THE 528th BOARD MEETING HELD ON
WEDNESDAY 20 MARCH 2019 AT NATS, SWANWICK

Present:

Dame Deirdre Hutton Chair
Mr Richard Moriarty
Ms Marykay Fuller
Mr David Gray
Mr David King
Ms Anne Lambert
AVM Gerry Mayhew
Mr Paul Smith
Mr Mark Swan
Mr Chris Tingle
Mr Graham Ward
Ms Kate Staples Secretary & General Counsel

Apologies:

Mr Michael Medicott

In Attendance:

Mr Peter Drissell
Mr Tim Johnson
Mr Richard Stephenson
Ms Laura Milton Deputy General Counsel
Ms Angela Lynch Minute taker
Mr Ed Weston

I. APOLOGIES AND INTRODUCTIONS

1. There were apologies from Mr Medicott due to illness.
2. Board members welcomed new Deputy General Counsel Laura Milton to the meeting, attending as an observer, on this occasion, following her recent appointment to the CAA.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES, AND MATTERS ARISING

2. There were no new conflicts of interest declared.
3. The previous minutes were agreed, subject to minor re-wording.
4. Under matters arising, the Board confirmed that action 46 had been completed. Mr Stephenson confirmed that action 13 was in hand, with a meeting set up for him and Mr Drissell.

III. CHAIR'S UPDATE

5. The Chair gave an update on recent meetings and events attended, including a cyber risk focussed breakfast run by Hoggett Bowers and a Whitehall Industry Group briefing meeting by Network Rail Chief Executive, Andrew Haines, on the organisation's priorities.
6. The Board noted the recent meeting between the Chair and the Non-Executive Chairman of Heathrow Airport Holdings Limited. This followed previous meetings and focussed on current regulatory issues and ongoing planning for the Heathrow expansion.
7. The Board noted the update.

IV. CHIEF EXECUTIVE REPORT (DOC 2019-018) BY RICHARD MORIARTY

8. Mr Moriarty updated the Board on key meetings and live issues.
9. The Board approved the Overdraft Agreement Renewal for the financial year 2019/20.
10. The Board approved the CAAPS reappointment of Mr Chisholm as a member nominated trustee, on the basis of the Executive's recommended action to take. Mr Moriarty confirmed that a briefing on the CAAPS Governance processes would be provided to the new CAA Non-Executive Directors for their general information.

Action: Chair's Office

11. Under an update on the Boeing 737-8 Max incident, Mr Moriarty and Mr Swan informed the Board of the process followed by the CAA safety and legal teams to issue the related safety Directive, which would remain in place until further notice. They confirmed the engagement that had taken place with Government and EASA as part of this. Mr Stephenson gave a brief overview of the communications approach and statements issued in response to media enquiries.
12. In response to a question from Ms Lambert, Mr Swan confirmed the expected next steps. Recognising the technical nature and high importance of this topic, the Chair asked that a more in-depth Policy and Innovation Exchange (PIE) session be scheduled to discuss the topic further.

Action: Mr Swan/Secretariat