

CIVIL AVIATION AUTHORITY
MINUTES OF THE 529th BOARD MEETING HELD ON
WEDNESDAY 17 APRIL 2019, AVIATION HOUSE

Present:

Dame Deirdre Hutton Chair
Mr Richard Moriarty
Mr Peter Drissell
Ms Marykay Fuller
Mr David King
AVM Ian Gale
Mr David Gray
Ms Anne Lambert
Mr Michael Medlicott
Mr Paul Smith
Ms Kate Staples Secretary & General Counsel
Mr Mark Swan
Mr Chris Tingle
Mr Graham Ward

Apologies:

Mr Richard Stephenson

In Attendance:

Mr Tim Johnson			
Ms Angela Lynch	minute taker	Mr Tony Rapson	XIII
Mr Ben Alcott	XII	Ms Louise Stone	XI
Ms Julie Bryer	XI	Mr Rob Toal	VII
Ms Maggie Summers	XVI	Mr Ed Weston	
Mr Sean Parker	VIII	Mr Tim Williams	VI
Mr Troy Preston	XIII		

I. APOLOGIES AND INTRODUCTIONS

1. There were apologies from Mr Stephenson.
2. Board members welcomed new Non-Executive Director AVM Ian Gale to his first meeting.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES, AND MATTERS ARISING

2. There were no new conflicts of interest declared.
3. The previous minutes were agreed.
4. Under matters arising, the Board agreed that action 13 had been completed.

III. CHAIR'S UPDATE

5. The Chair gave an update on recent meetings and events attended, including the latest meeting of the cross-sector industry Safety Steering Group and a meeting with Permanent Secretary Bernadette Kelly (Department for Transport (DfT)).
6. The Chair confirmed that the Care Quality Commission had agreed to take over the Chair of the Safety Regulatory Chairs Group, leading the next session on the topic of regulating innovation and new technology.
7. The Board noted the update.

IV. CHIEF EXECUTIVE REPORT (DOC 2019-024) BY RICHARD MORIARTY

8. Mr Moriarty updated the Board on key meetings and live issues.
9. The Board noted Mr Moriarty's update on recent engagement with EASA to discuss ongoing and future collaborative working, as well as current safety matters.
10. Mr Swan gave a further update on Boeing and related safety team activity. Mr Swan said he would send a non-technical summary with further details on this to the Board.

Action: Mr Swan

11. The Board discussed longer term work in relation to safety certification processes. Mr Swan confirmed recent CAA actions in this area, including a review of Mandatory Occurrence Reports.
12. Ms Staples gave an update on the investigation of the Piper Malibu incident, following previous discussions.
13. The Chair noted the recent letter she had received from the Transport Select Committee, which had asked the CAA to provide a response to several detailed questions.
14. Mr Moriarty informed the Board of the latest discussion on ADR processes, including with Ryanair in relation to denied boarding complaints.
15. The Board noted ongoing work with the Government and other relevant stakeholders, including the UK Space Agency, on developing space policy. It was recognised that although the CAA's existing role in relation to airspace and oversight was clear, further consideration was needed in terms of the CAA's role

- more broadly. It was agreed a Policy and Innovation Exchange session should be scheduled to discuss this in more detail and more robustly agree the CAA's stance.
16. The Board expressed its thanks to the work undertaken by the SSC and related teams to process all of the Brexit related applications that could be processed.
 17. Mr Moriarty confirmed that the most recent Gender Pay gap report has shown a small improvement but there was still much more to do to address the issue over the long term. Exco would be reviewing the progress made with the CAA's first D&I action plan in July and Mr Moriarty said an update would be made at this time.
 18. Mr Moriarty and Mr Smith briefed the board on an update on Project Matterhorn.
 19. The Board noted the report.

V. BREXIT UPDATE (DOC 2019-025) BY TIM JOHNSON

20. Mr Johnson gave an update on the completion of CAA contingency planning activities and general developments under the Brexit programme since the last Board meeting. Following political developments, the post-Brexit teams assigned to deal with urgent developments had been stood down.
21. Mr Johnson confirmed that plans in the event of a no Brexit had also been considered and factored into the overall decision-making process.
22. Mr Johnson gave an update on the Government's position on international engagement, which remains consistent with its previous public statements. The Board discussed the CAA's current commitments and level of engagement, which includes providing a significant amount of technical advice to recognised fora, such as EASA Working Groups on safety matters. It was agreed this work would be discussed in further detail at the Board's June awayday, in the context of the CAA's strategic priorities. The Board reconfirmed it supports the team's current engagement approach. It was recognised that a key part of successful international engagement comes from the way relationships are built and maintained, particularly during uncertain political times and periods of change.
23. The Board noted the report.

VI. HEALTH AND SAFETY ANNUAL REPORT (DOC 2019-026) BY CHRIS TINGLE

24. The Board welcomed Mr Williams to the meeting who gave an overview of key Health and Safety (HSE) findings over the past 12 months.
25. The Board noted the mitigations implemented to address issues raised in this area and continued efforts to prevent further incidents by encouraging more reporting of 'near misses' in future. Mr Moriarty agreed that the Executive would give more