

CIVIL AVIATION AUTHORITY
MINUTES OF THE 530th BOARD MEETING HELD ON
WEDNESDAY 15 MAY 2019, CAA HOUSE

Present:

Dame Deirdre Hutton Chair
Mr Richard Moriarty
Mr Peter Drissell
Ms Marykay Fuller
Mr David King
AVM Ian Gale
Mr David Gray
Ms Anne Lambert
Mr Graham Ward
Mr Paul Smith
Mr Mark Swan
Mr Chris Tingle

Apologies:

Ms Kate Staples
Mr Michael Medlicott

In Attendance:

Ms Laura Milton	for Ms Staples	Mr Rob Olney	V
Mr Tim Johnson		Mr Richard Hallett	VI
Mr Peter Drissell		Mr Graham French	VII
Mr Richard Stephenson		Ms Anne-Marie Hopcroft	VII
Ms Barbara Perata-Smith	minute taker	Ms Nicky Keeley	VIII
Mr Ed Weston		Mr Iain Libretto	IX
Ms Angela Lynch		Mr John McColl	XI
Mr Jon Round	V		

I. APOLOGIES AND INTRODUCTIONS

1. There were apologies from Ms Staples and Mr Medlicott.
2. The Chair welcomed Ms Laura Milton, Deputy General Counsel, attending for Ms Staples.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES, AND MATTERS ARISING

2. There were no new conflicts of interest declared.
3. The previous minutes were agreed, subject to minor typographical changes.
4. Under matters arising, the Board agreed that the list of actions would be reviewed by Mr Johnson to ensure it was fully up-to-date by the next meeting.

Action: Mr Johnson, secretariat

III. CHAIR'S UPDATE

5. The Chair gave an update on recent meetings and events she attended. These included: a dinner with the London Stock Exchange and a meeting with Katherine Bennett, in connection with her work with the International Aviation Women's Association.
6. The Chair highlighted her attendance at a session organised for CAA staff for a speech given by the US Secretary of the Airforce. The Chair confirmed that Non-Executive Directors were welcome to attend future 'lunch & learn' speaker sessions, alongside staff members and Mr Stephenson said he would ensure invitations for these events were sent to the Board as well.
7. The Chair attended a farewell dinner for Lucy Chadwick, who was the Director General for International, Environment and Security at the Department for Transport (DfT) and who has now been replaced by Gareth Davies.
8. The Chair confirmed the formal extension of Mr King and Mr Ward's service on the CAA Board, following approval from the Government.
9. The Board noted the update.

IV. CHIEF EXECUTIVE REPORT (DOC 2019-036) BY RICHARD MORIARTY

10. Mr Moriarty updated the Board on key live issues.
11. The Board approved the proposal to add CAA International (CAAi) Managing Director Maria Rueda to the Company Board of CAA International.
12. Mr Moriarty and Mr Smith updated the Board on a confidential licensing issue.
13. Mr Moriarty noted that the report on the independent Airline Insolvency Review had just been published. He confirmed the CAA would assist the Government if requested to consider the report and the way forward.
14. Mr Johnson gave an update on the Drone Registration Scheme Charges consultation and feedback received so far on the topic, including from representatives of the model aircraft community. The Board noted progress with the project and the ongoing engagement with industry stakeholders and the DfT

on the topic of Drone Registration, ahead of the scheme's planned launch in October 2019.

15. Mr Moriarty gave a summary of his visit to Flybe at its Exeter base.
16. Ms Milton gave a procedural update on the preparations for the Shoreham Inquest.
17. The Board noted the report.

V. UNMANNED AIRCRAFT SYSTEM INCURSION OF FLIGHT RESTRICTION ZONE (DOC 2019-037) BY MARK SWAN

18. The Board welcomed Mr Round and Mr Olney to the meeting.
19. Mr Swan noted the contribution that Mr Round and his team made to supporting the recovery of operations during the drone incursions at Gatwick and Heathrow. The CAA's safety team has now undertaken a review of the two recovery operations and, with input from industry, has identified a number of lessons learnt that can inform future responses in the event of similar occurrences. Mr Round briefed the Board on the draft safety protocol that was the output of this work. He confirmed that many parties had been involved in developing the operating procedure.
20. Mr Olney confirmed that the team was finalising the protocol before sharing it with all industry stakeholders. The Chair asked that some of the references to the CAA's role in the current protocol be reviewed to ensure clarity.

Action: Mr Round

21. Mr Olney confirmed that in future the CAA would continue to build on the protocol document, to ensure quicker and more effective responses to this type of drone incursion, diminishing the disruption for airline passengers. AVM Gale requested that once finalised the protocol be shared in confidence with the Ministry of Defence.

Action: Mr Round

22. The Board discussed the role and remit of the CAA in relation to airspace decisions in cases of emergency. Mr Swan clarified the CAA's legal authority in this area.
23. Mr Round gave an overview of the Government discussions in relation to drone counter-measures. It was noted that many counter-drone systems employed by airports were expected to be assured for safety under their existing Safety Management Systems (SMS) and as such in some circumstances the CAA could have an assurance or oversight role. The Chair suggested communication of the CAA's specific role be reviewed to ensure the delineations between security and safety were clear to all involved. Mr Round confirmed that the current oversight