

CIVIL AVIATION AUTHORITY
MINUTES OF THE 531st BOARD MEETING HELD ON
WEDNESDAY 19 JUNE 2019, HARTWELL HOUSE

Present:

Dame Deirdre Hutton Chair

Mr Richard Moriarty

Ms Katherine Corich

Ms Marykay Fuller

AVM Ian Gale

Mr David Gray

Mr David King

Ms Anne Lambert

Mr Michael Medlicott

Mr Paul Smith

Mr Mark Swan

Ms Kate Staples Secretary and General Counsel

Mr Chris Tingle

Mr Graham Ward

Apologies:

None

In Attendance:

Mr Peter Drissell

Mr Tim Johnson

Mr Richard Stephenson

Ms Barbara Perata-Smith Minute taker

Mr Ed Weston

I. APOLOGIES AND INTRODUCTIONS

1. There were no apologies.
2. The Chair welcomed Ms Corich who officially joins the CAA Board as a Non-Executive Member on 1 July.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES, AND MATTERS ARISING

3. There were no new conflicts of interest declared.
4. The previous minutes were agreed, subject to the following changes: amend the names in para 8 to Mr King and Mr Ward, rather than Mr Medlicott; replace 'overview' with 'update' in para 49.
5. Under matters arising, the Board agreed that the completed actions would be removed from the list for clarity.

Action: Secretariat

III. CHAIR'S UPDATE

6. The Chair gave an update on recent meetings and events she had attended. These included the People Manager Network, a successful and lively event, with Major Tim Peake as the guest of honour, who spoke about the leadership challenges he has faced being an astronaut.
7. The Chair highlighted her attendance at the UKRN Chairs meeting and at the CAA's Annual Recognition Event, which saw Paul Szluha win the Annual Individual Award.
8. The Chair also met Baroness Vere, the new Minister for Aviation and attended a breakfast meeting with Gareth Davies, who has taken over from Lucy Chadwick as the Director General for International, Environment and Security at the Department for Transport (DfT).
9. The Board noted the update.

IV. CHIEF EXECUTIVE REPORT (DOC 2019-045) BY RICHARD MORIARTY

Approvals

10. The Board was asked to approve, by way of resolution, changes in the registered offices of the CAA's two subsidiaries and to the CAA's principal office. The Board resolved that the principal office address of the CAA and the registered office addresses of Air Safety Support International Limited and of CAA international Limited be changed to the Chief Executive's Office, Aviation House, Gatwick Airport South, West Sussex, RH6 0YR.
11. The Board was asked to approve the CAA to issue a statutory consultation on a modification to regulatory accounting requirement in the NERL's air traffic services licence and to delegate the finalisation of the consultation to Mr Smith. The Board approved the request.

Key live issues

12. Mr Moriarty gave a summary of the latest developments at Flybe.