

CIVIL AVIATION AUTHORITY
MINUTES OF THE 508th BOARD MEETING HELD ON
WEDNESDAY 17 MAY 2017,
CAA HOUSE, LONDON

Present:

Dame Deirdre Hutton, Chair

Mr Andrew Haines

Mr David Gray until item IX

AVM Mike Wigston from item VI

Mr Michael Medlicott

Mr Richard Moriarty

Dr Ashley Steel

Mr Mark Swan

Mr Chris Tingle

Mr Graham Ward

Ms Kate Staples Secretary & General Counsel

Apologies:

Mr David King

In Attendance:

Mr Tim Johnson

Mr Richard Stephenson

Mr Peter Drissell

Ms Sarah Doherty for VIII

Mr David Elbourne for VII

Ms Rachel Gardner-Poole for IX

Ms Claire Muir for VI

Mr Jon Round for VIII

Ms Sophie O'Sullivan for VI

Ms Angela Lynch Minute taker

I. APOLOGIES

1. There were apologies from David King, who was overseas on business.

II. CONFLICTS OF INTEREST , PREVIOUS MINUTES, AND MATTERS ARISING

2. There were no conflicts of interest for declaration.
3. The minutes from the previous meeting were approved, subject to a minor rewording of paragraph 52.
4. Under matters arising, it was confirmed that the work on the EC225 helicopter is ongoing (paragraph 14, 15 February 2017).

III. CHAIR'S UPDATE

5. The Chair informed the Board of her recent meetings. These included a meeting with the Chair of the Consumer Challenge Board (CCB) to discuss the set-up and initial focus of the group; a meeting with the Chair of HSE that included discussion of shallow-water breathing training for helicopter teams; and a meeting with new DfT Permanent Secretary, Bernadette Kelly, to introduce the CAA' s work and current key issues.
6. The Chair also met with the Chair of the Food Standards Agency. They discussed a suggestion to establish a group for safety-focussed regulators in the UK to meet and discuss areas of mutual interest.
7. The Chair highlighted her participation at the recent EUROCAE Symposium, where she gave a keynote speech to senior aviation representatives from Europe and further afield.

IV. CHIEF EXECUTIVE'S REPORT (DOC 2017-026) BY ANDREW HAINES

8. Mr Haines updated the Board on his recent meetings, including his latest interaction with HAL on its expansion plans. With Mr Swan he had also met with the Executive Director of EASA on current live issues and collaboration.
9. The Chair requested that the next CEO report include further updates for the Board on security inspections in the UK - under both UK and EU regimes - and on airline licensing.

Action: Mr Drissell and Mr Moriarty

OGC

10. The Board approved the adoption of the new CAA Ethics Policy, which had also been considered by the Remuneration Committee, Executive Committee, Audit Committee and shared with the Employee Forum. The Board supported the outline method of implementation for the policy.
11. An amendment was agreed in respect of the best practice recommendations document, to clarify that although the CAA's contracts did not explicitly match the Committee on Standards in Public Life's process for departing members, its practices are consistent with it.

Action: Ms Staples

Aviation Security

12. Mr Drissell provided an update to the Board on the incident at Heathrow terminal 3 that had been reported in the media.
13. Mr Haines highlighted the meeting of European and US officials in Brussels that was being held on the topic of personal electronic devices. The CAA will monitor outcomes and continue to engage constructively on the topic with the Government and industry.

Strategy and Policy

14. The Board noted the largely positive results of the latest CAA staff Engagement Survey, and supported the Executive's decision for each Director to lead work on individual action plans to implement further improvements.
15. Mr Haines informed the Board of the DfT's recently published proposals for the Independent Commission on Civil Aviation Noise. He confirmed that the CAA was continuing to stress its position that the independence of the organisation could be critical to securing public support without in any way seeking to veto government's proposals.

SARG

16. Mr Swan provided an update on engagement with Airbus, CAA Norway and EASA in connection with the EC225 Helicopter. The Board agreed to the ongoing work being carried out by the CAA team.