

CIVIL AVIATION AUTHORITY
MINUTES OF THE 511th BOARD MEETING HELD ON
WEDNESDAY 20 SEPTEMBER 2017,
AVIATION HOUSE,

Present:

Dame Deirdre Hutton Chair

Mr Andrew Haines

Mr David Gray

Mr David King

AVM Mike Wigston

Mr Michael Medlicott

Dr Ashley Steel

Mr Richard Moriarty

Mr Mark Swan

Mr Chris Tingle

Mr Graham Ward

Ms Kate Staples Secretary & General Counsel

Apologies:

In Attendance:

Mr Peter Drissell

Mr Tim Johnson (except items 6-10)

Mr Richard Stephenson

Bronwyn Fraser (item 7)

Dr Sally Evans (item 8)

Ms Norma Hastings (item 6)

Andrew Walker (item 7)

Mr Ed Weston

Ms Angela Lynch Minute taker

I. APOLOGIES

2. There were no apologies.

II. CONFLICTS OF INTEREST, PREVIOUS MINUTES AND MATTERS ARISING

3. Conflicts of Interest were declared by the CAA Executives present for agenda item 6 due to their CAA employment terms. It was agreed that they would stay for the discussion but that decision on that item would be made only by the Non-Executive Members.
4. The minutes of the last Board meeting were approved with no matters arising.

III. CHAIR'S UPDATE

5. The Chair informed the Board of her recent meetings and other relevant activities carried out since the last meeting. This included the Chair spending time at Aviation House in August to meet with staff based there, primarily from the safety and airspace and shared services departments.

IV. CHIEF EXECUTIVE'S REPORT (DOC 2017-067) BY ANDREW HAINES

6. Mr Haines updated the Board on relevant meetings and live issues since the last meeting. This included an update on the DfT's consultation on drones, which stated their intention to introduce a drone registration scheme. In the light of the DfT's intention, the CAA would be providing ongoing support to help DfT's development of a drones Bill in the long term and the more immediate task of drafting amendments to the Air Navigation Order. The CAA had emphasised the need to ensure the deliverability and workability of any scheme and to take into account the rapidly changing nature of the sector.
7. The Board noted the considerable quantity of ongoing work on airspace change. This included the establishment of a working group with DfT, NATS and CAA, which will support DfT preparations for the release of its Aviation Strategy white paper, due for completion by the end of 2018. It is hoped that the strategy will set out a more robust policy and clearer masterplan for airspace modernisation. Mr Johnson confirmed that a paper on the CAA's airspace change process guidelines would be shared with the Board in October.
8. Mr Haines reported on recent engagement on the topic of the Heathrow expansion. The CAA was pleased to see that HAL had been developing a new approach for engagement with its commercial stakeholders. The CAA has offered to support this further as appropriate.
9. Mr Haines and Mr Johnson briefed the Board on recent work on the topic of Brexit. Mr Haines reported that the CAA, in consultation with DfT, was considering liaising with a small number of additional aviation experts to engage with other EU states to build on existing relationships in the area of safety. The Board supported the idea.

10. The Board noted the ASSI Audit Report and approved it for sending to DfT. It was noted that the ASSI Board had recorded their response to the report under its last Board meeting minutes.
11. Mr Haines reported that ASSI colleagues had not been directly affected by the devastation caused by Hurricane Irma but were involved in helping the FCO to prioritise infrastructure repairs. Ms Staples reported that a notice had been added to the ASSI website, ensuring that it was clear in respect of the regulatory status and condition of aviation facilities in the affected territories. Work was being done to address any potential issues that could arise and the CAA had offered to provide further help to ASSI as required.
12. The Board noted the report.

V. CAA 2018/19 TARGET BUDGET STRATEGIC PRINCIPLES – (DOC 2017-068) BY CHRIS TINGLE

13. Mr Tingle introduced the paper and the Board would additionally receive a Scheme of Charges update in November.
14. The Board endorsed the principles for the increase in charges to cover incremental Brexit costs for 2018/19, subject to its review of the full charging scheme proposals in November. The Chair recommended that Brexit costs should be positioned as a discrete package and presented to industry with a clear explanation of what the charging process for these would be. The Board noted that Brexit related funding was unlikely to be received from Government because of probable requirements across the whole of the economy. It was noted that, owing to the nature of the CAA's statutory requirements, it could be one of the first regulators to address this issue through its charging scheme.
15. The Board agreed the zero assumption principle for further UAS costs for the year 2018/19, on the basis of the current DfT position. It was acknowledged that costs would be likely to arise in subsequent years.
16. The Board agreed the principles under cyber and Transformation Programme costs. Mr Tingle confirmed that the funding indicated for the Transformation Programme was available. It was noted that the 'pinch point' for Transformation Programme costs was likely to be reached in 2019/2020.
17. The Board agreed the principles outlined on the accommodation project. These reflected the project plan discussion held with the Board in July in terms of timings and when potential costs would emerge.