

Application for Flight Radio Telephony Operator's Licence - Issue or Renewal



Please complete this form online (preferred method) then print, sign and submit as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.

Unique No. (to be completed by CAA)

Please read attached Guidance Notes before completing this form.

FALSE REPRESENTATION STATEMENT

It is an offence under Article 256 of the Air Navigation Order 2019 to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine up to £5000, and on conviction on indictment with an unlimited fine or up to two years imprisonment or both.

1. APPLICANT DETAILS

(The Applicant is responsible for payment of CAA charges)
To be completed by the Applicant

CAA Personal reference number (if known):

Title: Forename(s): Surname:

Date of birth (dd/mm/yyyy): Nationality:

Town of birth: Country of birth:

Permanent Address:

Postcode:

Telephone: Mobile telephone:

E-mail:

A certified copy of your valid Passport or Full EU Photographic Driving Licence (see Guidance Note 1) must accompany your application as proof of identification.

2. ADDRESS FOR CORRESPONDENCE (if different from above)

To be completed by the Applicant

Postal Address:

Postcode:

3. PARTICULARS OF UK OR NON UK LICENCES HELD

To be completed by the Applicant

Issuing Authority	Type/Class of Licence	Licence No.	Expiry Date

If no Flight Crew Licence is held a separate FRTOL is issued.

If a UK issued Flight Crew Licence is held the FRTOL will be entered on the licence, which must be submitted with this application.

4. UK EXAMINATION AND TEST FOR GRANT OF FRTOL				To be completed by the UK RT Examiner	
	Date Passed	Paper No.	Mark (%)	Examiner's Name Signature	Examiner's CAA Ref. Number
a)UK Communications (Written)					
b)HF Theory (Written)					
c)Radio Telephony Practical Test					
	Date	Level	Pass	Examiner's Name Signature	Examiner's CAA Ref. Number
d)ICAO English Language Proficiency		6	Yes ☐		
			No ☐		
The above examinations were completed at (Test location)					
PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1					

5. CERTIFICATE OF TRAINING OR EXPERIENCE FOR GRANT OR RENEWAL (tick as appropriate)		To be completed by the ATO or Operating Company	
I certify that (name):	☐	Grant: Is undergoing a recognised course of pilot training with an Approved Training Organisation (Approved only by the UK CAA).	
	☐	Renewal: Is employed by this company and has exercised the privileges of the FRTOL in an aircraft operated by the Company in the 36 months preceding this application. Logbook evidence of this operation in accordance with the ANO currently in force shall be provided.	
PLEASE NOTE THAT CERTIFIED COPIES BY THE OPERATING COMPANY OF RELEVANT PAGES OF THE ORIGINAL LOGBOOK WILL BE REQUIRED TO CONFIRM THE REVALIDATION/RENEWAL REQUIREMENTS. Name: Organisation/Company:			
Signature:		Date:	
PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1			

6. DECLARATION OF APPLICANT (tick as appropriate)		To be completed by the Applicant	
I declare that the information provided on this form is correct.			
I agree to receive:			
Flight Crew Safety material from the CAA only ☐		or Safety material from authorised sources ☐	
I have fully reviewed all Guidance Notes and have submitted all of the necessary paperwork for my application to be considered.			
Signature:		Date:	
PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1			

7. CAA USE ONLY	
Date of Issue	Enclosures
Checked by	
Loaded by	Despatch/collection details
Signed by	