

APPLICATION FOR A STUDENT AIR TRAFFIC CONTROLLER (ATCO) LICENCE



- Notes:**
- i) This form is to be used for all applications in respect of Student Air Traffic Controller Licences.
 - ii) Read the form thoroughly and complete the appropriate Sections only.
 - iii) Complete the form in BLOCK CAPITALS or tick boxes unless otherwise indicated.

SECTION 1 APPLICATION FOR (Complete sections listed):

Grant of a new Student Air Traffic Controller Licence (Sections 2, 3, 5 and 6)

Renewal of an existing Student Air Traffic Controller Licence (Section 2, 5 and 6) (For an existing student ATCO Licence with an expiry date)

Amendment to an existing Student Air Traffic Controller Licence (Sections 2, 4, 5 and 6)

SECTION 2 PERSONAL DETAILS

CAA Reference Number (if known)

Male

Female

Title: Surname: Forename(s)

Date of Birth (dd/mm/yyyy): Nationality

Place of Birth: Country of Birth:

Permanent Address:

Postcode:

Country: Email:.....

Postal Address:

(normally unit address) Postcode:

Country:

Telephone Numbers: Home:

(incl. area code) Mobile:

SECTION 3 GRANT OF A NEW STUDENT AIR TRAFFIC CONTROLLER LICENCE

Please provide details of the CAA approved ATC rating training course completed:

Rating: Name of training organisation:

Approved Course completed on (dd/mm/yyyy): Course reference:

English Language Proficiency level awarded (in accordance with the ICAO Language Proficiency Rating Scale):

(Please tick as appropriate and enclose a copy of the English Language Proficiency certificate issued by the ATC training organisation)

Level 6

Level 5

Level 4

SECTION 4 AMENDMENT TO AN EXISTING STUDENT AIR TRAFFIC CONTROLLER LICENCE

- Inclusion of completion of further CAA approved ATCO rating training course:

Rating: Name of training organisation:

Approved course completed on (dd/mm/yyyy): Course reference:

Other Amendment (please provide details below):

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FALSE REPRESENTATION STATEMENT

It is an offence under Article 231 of the Air Navigation Order 2009 to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine up to £5000, and on conviction on indictment with an unlimited fine or up to two years imprisonment or both.

SECTION 5 DECLARATION**DECLARATION BY APPLICANT**

I hereby declare that I have carefully considered the statements made and that to the best of my belief they are correct.

Signature: Date (dd/mm/yyyy):

DECLARATION BY TRAINING ORGANISATION/AERODROME AUTHORITY/ATC CENTRE AUTHORITY

I, the undersigned, hereby certify (*Delete as appropriate*):

The details of the air traffic control training are correct and in accordance with Commission Regulation EU(340/2015) and CAP 744. The enclosed English Language Proficiency certificate is a true copy of the certificate issued by the training organisation. The applicant is employed and engaged in unit training or about to be employed and engaged in unit training.

Signature: Date (dd/mm/yyyy):

Surname: Forename(s):

Post held:

Training organisation/Aerodrome/ATC Centre Authority:

Postal Address:
..... Postcode:

SECTION 6 CAA CHARGES (Please refer to the CAA Scheme of Charges at www.caa.co.uk/schemeofcharges)

I enclose remittance of £

SUBMISSION INSTRUCTIONS

Please check:

- Section 2 (Personal Details) has been fully completed, including the applicant's CAA Reference number (if known);
- All other Sections relevant to the application have been completed (refer to Section 5);
- The declaration has been signed by the applicant and a signatory for the relevant authority (refer to Section 5);
- A copy of the English Language Proficiency certificate is enclosed, where required (refer to Section 3); and
- The correct remittance is included with application (refer to Section 6).

When completed, please submit this form to:

ATCO Licensing
Licensing Assessment
Safety & Airspace Regulation Group Civil
Aviation Authority
Aviation House
Gatwick Airport South
West Sussex RH6 0YR

Telephone Enquiries: +44 (0) 1293 573270
e-mail: ats.licensing@caa.co.uk