APPLICATION FOR APPROVAL OF /OR AMENDMENT TO A TRAIINING PROGRAMME FOR A DECLARED TRAINING ORGANISATION
Under EASA Aircrew Regulation Annex VIII - Part - DTO

This form can be filled in on screen (preferred method) then printed, signed and submitted as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink

FALSE REPRESENTATION STATEMENT
It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or up to two years imprisonment or both.

1. APPLICANT TYPE

Individual	Complete Section 2(a)	Charity	Complete Section 2(b)
Partnership	Complete Section 2(a)	Ministry of Defence	Complete Section 2(c)
Private Clubs	Complete Section 2(a) unless a Limited Liability Partnership or Limited Company	Trust	Complete Section 2(c)
Limited Liability Partnership	Complete Section 2(b)	Public Educational Establishment (University/College)	Complete Section 2(c)
Limited Company	Complete Section 2(b)		

2. APPLICANT DETAILS (The Applicant is the person responsible for payment of CAA charges)

This application will be considered in respect of and, if appropriate, granted or issued to, the applicant(s) named below.

a) Individual (including sole traders and partnerships)

Title: ..... Forename: ..... Surname: .....

Address: .....

Country ..... Postcode: .....

Telephone: ..... Fax: .....

E-mail: ..... Mobile Telephone: .....

Trading Name: (if applicable) .....

Website address: .....

In the case of a partnership, please complete details of all partners. Continued on a separate sheet

This application will be considered in respect of and, if appropriate, granted to, the Company Name as registered under the Company Number provided on this form.

b) A Company

Registered Company Name (in full): .....

Registered Company Number: .....

Country of Company Registration: .....

Registered Office Address: .....

..... Postcode: .....

Telephone: ..... Fax: .....

E-mail: .....

Trading Name: (if applicable) .....

Trading Address (primary site): .....

Country ..... Postcode: .....

Website address: .....

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Authorised Representative of Company

This application is to be signed by either a Director or Company Secretary or a person authorised by the Board to act on behalf of the Company.

Title: ..... Forename: ..... Surname: .....

Position in Company: .....

Telephone No: ..... E-mail: .....

If you are not a Director or Company Secretary and have been authorised to sign the application form on behalf of the Company, proof of that authority must be provided with the completed application form.

This application will be considered in respect of and, if appropriate, granted or issued to, the applicant(s) named below.

c) An Unincorporated Association or other body

Name of Unincorporated Association or other body: .....

Address: .....

Country: ..... Postcode: .....

Telephone: ..... Fax: .....

E-mail: ..... Mobile Telephone: .....

Website address: .....

Authorised Representative.....

This application is to be signed by a person or persons authorised by the body named above to act on behalf of it. This should normally be a member or members of the managing committee of the association or other body. Evidence of the authorisation to act on behalf of the association or body should be provided with the application.

Title: ..... Forename: ..... Surname: .....

Position: .....

Charity Number (if applicable): .....

3. ADDRESS FOR CORRESPONDENCE (if different from above)

Postal Address (if different from above): .....

..... Postcode: .....

4. CAA REFERENCE NUMBER

CAA Personal Reference/Training Organisation/ AOC No: .....

5. TRAINING PROGRAMMES SUBMITTED FOR APPROVAL:

Course Name	Tick if required	Full Title of Training Program with document number and version date
Aeroplanes		
Light Aircraft Pilot Licence		
Light Aircraft Pilot Licence to Private Pilot Licence		
Private Pilot Licence		
Aerobatics Rating		
Class Ratings (A)*(SEP, TMG etc)		
Night Rating		
Towing Rating (Banners/Sailplanes/Both)		

Documents
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Course Name	Tick if required	Full Title of Training Program with document number and version date
Helicopters		
Light Aircraft Pilot Licence		
Light Aircraft Pilot Licence to Private Pilot Licence		
Private Pilot Licence		
Night Rating		
Type Ratings (H)*		
Sailplanes		
Light Aircraft Pilot Licence		
Sailplane Pilot Licence		
Cloud Flying Rating		
TMG Extension		
Flight Instruction		
Flight Instructor Seminars		
Flight Examiner		
Flight Instructor Examiner		
Flight Examiner Seminars		
Flight Instructor Examiner Seminars		
Balloons		
Light Aircraft Pilot Licence (Balloons)		
Balloon Pilot Licence		
Tethered extension		
Class extension*		
Group extension*		
Night Rating		
Flight Instructor		
Flight Instructor Seminars		
Flight Examiner		
Flight Instructor Examiner		
Flight Examiner Seminars		
Flight Instructor Examiner Seminars		

Where any of the boxes indicated with * have been ticked, please indicate the courses offered in the space below.

Course Name	Tick if required	Full Title of Training Program with document number and version date
Aeroplane Class Ratings		
SEP(Land)		
SEP(Sea)		
TMG		

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