



Civil Aviation Authority
INFORMATION NOTICE
Number: IN-2014/016



Issued: 24 January 2014

Part-FCL Senior Examiner Seminars (Single Pilot Aeroplanes)

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	
Air Traffic:	
Airspace:	
Airworthiness:	
Flight Operations:	
Licensed/Unlicensed Personnel:	All Flight Instructor Examiners (FIEs)(Aeroplanes)

1. Introduction

- 1.1 UK policy for the granting of examining privileges, now recognised by EASA Part-FCL as Senior Examiner privileges, originates from the days of the "Panel of Examiners". The same policy continued with minimal change throughout the JAA era in that, for single pilot aircraft, Senior Examiner (SE) privileges have typically been granted to Flight Instructor Examiners (FIEs) upon appointment.
- 1.2 AMC1 FCL.1020 & FCL 1025 of Part-FCL (Annex 1 to Regulation (EU) No 1178/2011 (as amended) – the Aircrew Regulation) requires examiners seeking SE privileges to have "attended a senior examiner briefing, course or seminar arranged by the competent authority."
- 1.3 To ensure that the certification process for SEs satisfies the requirements of Part-FCL, and are practicably applicable, the UK has determined the following revised policy:
 - A Senior Examiner shall attend a Senior Examiner Seminar provided by the UK CAA prior to initial issue and during the last year of the validity period of their Senior Examiner certificate. For the time being, Senior Examiner Seminars will only be provided by the UK CAA.
- 1.4 More frequent attendance than the three-yearly minimum is welcomed particularly for SE who are based outside the UK.

2. Scope

- 2.1 The CAA will run a limited number of Senior Examiner seminars in order to facilitate the appointment of SE and for the revalidation and renewal of Senior Examiner certificates. The first two seminars for Senior Examiners (Single Pilot Aeroplanes) will be held on **Wednesday 12 February 2014** and **Wednesday 26 March 2014** at Aviation House, Gatwick.
- 2.2 FIEs intending to continue to conduct assessments of competence and observed tests for revalidation, variation or renewal of FE (PPL) FE (LAPL) and CRE(VFR only) beyond 7 April 2014 must attend one of the seminars referred to in paragraph 2.1.
- 2.3 Attendance at one of these seminars will extend SE privileges to expire coincidentally with the applicant's existing FE privileges and, where expiry is within 12 months following the date of the seminar, be valid for the purposes of revalidation of SE privileges for a further 3 years. Attendance at a 'normal' examiner refresher seminar will not be accepted for initial issue, revalidation or renewal of SE privileges.
- 2.4 Attendees should complete the application form at Appendix A to this IN (or in response to direct email from the CAA) and submit it by e-mail to: examinerseminars@caa.co.uk, with the subject title 'Senior Examiner (SPA) Seminar 2014'.
- 2.5 The closing date for applications for both of these seminars is **5 February 2014**.
- 2.6 The fee for attendance is £100 payable following application.

3. Queries

- 3.1 Any queries or further guidance required as a result of this communication should be addressed to: flightcrewstandards@caa.co.uk

4. Cancellation

- 4.1 This Information Notice shall remain in force until 31 March 2014.