



Civil Aviation Authority
INFORMATION NOTICE
Number: IN-2014/021



Issued: 30 January 2014

Rescue and Fire Fighting Service Task and Resource Analysis

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	All Aerodrome Licence Holders
Air Traffic:	Not primarily affected
Airspace:	Not primarily affected
Airworthiness:	Not primarily affected
Flight Operations:	Not primarily affected
Licensed/Unlicensed Personnel:	Not primarily affected

1 Introduction

- 1.1 This Information Notice supersedes IN-2013/149 (issued 26 September 2013) of the same title which has now expired. It is re-issued in its entirety with a new IN reference number as the content remains valid.
- 1.2 A key tool in assessing the requirements for an aerodrome Rescue and Fire Fighting Service (RFFS) is a Task and Resource Analysis (TRA). The CAA has reviewed the arrangements for informing relevant organisations of the outcome of a TRA and no longer agrees minimum staffing levels.

2 Scope

- 2.1 It is recommended that when the RFFS constructs or reviews the TRA, the outcome is agreed with the Aerodrome Accountable Manager and shared with the local Fire and Rescue Authority (FRA) and either the Local Resilience Forum (England), the Strategic Co-ordinating Group (Scotland), the Wales Resilience Forum (Wales) or the Civil Contingencies Group (Northern Ireland). This is in order for them to consider the resources of the RFFS in their planning to comply with their legal duties regarding the planning for a major transport (aircraft) accident.

3 Task and Resource Analysis Guidance

- 3.1 Guidance on the TRA process and how to inform FRAs and emergency planning partners is being developed and will be available on the RFFS Toolkit web page in due course. In the interim, guidance can be obtained from the RFFS Inspector or the address below.

4 Queries

- 4.1 Any queries or further guidance required as a result of this communication should be addressed to:

Airspace, ATM and Aerodromes
Safety and Airspace Regulation Group
Civil Aviation Authority
2W Aviation House
Gatwick Airport South
West Sussex
RH6 0YR

E-mail: aerodromes@caa.co.uk

5 Cancellation

- 5.1 This Information Notice shall remain in force until further notice.